



JOB ANNOUNCEMENT

Director of IT/GIS and Communications

Executive/ FLSA Exempt Position with full benefits

Salary \$74,630.40, after successful 6 month orientation period may receive a 3% increase

The Director of IS/GIS/Communications manages Emery County's IT and emergency communications infrastructure under the guidance of the County Commission. The role combines executive department leadership (budgeting, policy, and vendor relations) with hands-on technical maintenance of complex network, server, and remote transmitter systems.

IT Infrastructure & Administration

Strategic Leadership: Directs countywide computer services, strategic planning, and budgeting.

Systems Management: Oversees networks, multi-platform servers, databases, security, and help desk quality.

Procurement: Manages hardware lifecycles, RFP processes, vendor pricing, and charge-backs.

GIS & Data: Oversees mapping data, spatial analysis, and voter registration monitoring.

Public Safety & Emergency Communications

Sheriff & EMS Support: Installs and repairs emergency radios, repeaters, and vehicle harnesses.

Jail & Dispatch: Maintains jail electronic security (locks, intercoms, video) and dispatch controls.

Compliance: Directs FCC/ECCB licensing and Enhanced 911 map services.

Field Maintenance: Services remote mountain transmitters via all-weather vehicles or helicopters.

Bachelor's Degree in Information Systems, Electronics/Computer Engineering, Programming, Systems Analysis, Networking, or a closely related field **AND Four (4) years** of responsible, related experience (specific experience in data systems management and design is preferred); **OR** An equivalent combination of education and experience.

Certifications & Licenses

Must possess valid **Utah Driver's License**. Travel to remote mountain sites required. Microsoft A+, MCSE.

Knowledge, Skills, and Abilities Technical Mastery: Network operations, server maintenance, system design, database management, and programming languages across Windows and Linux.

Communications Engineering: Radio/microwave frequencies, electronic troubleshooting, and hardware repair protocols. **Leadership & Compliance:** Budgeting, contract negotiation, grant writing, technical documentation, and personnel supervision.

Physical Demands & Work Environment Conduct & Resilience: Maintains high professional conduct while working in both controlled indoor environments and volatile, outdoor climates. **Stamina & Agility:** Requires physical stamina to lift heavy equipment, hike, stoop, and manage high-stress emergency deadlines. 24 hour on call responsibilities.

Applicants for employment may be required to undergo a drug test and basic criminal background as a condition of employment. **Must be a resident of Emery County or be willing to relocate.**

Email resume and employment application to: maryh@emery.utah.gov Employment application can be found at emery.utah.gov or by calling 435-381-3578 Recruiting for this position ends November 6, 2026, at 5:00 p.m.

EMERY COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER