JOB ANNOUNCEMENT
Appraiser
Full time with full benefits
Grade 16 @ $22.51 per hour

General Purpose
Performs professional appraisals of improved and unimproved rural, residential, business personal property, commercial, and industrial property to **determine fair market value for county tax purposes**. Works under the close supervision of the County Assessor.

Key Responsibilities
Field Inspections: Inspect, measure, and sketch rural, residential, and light commercial properties; monitor county building permits and new construction.
Data & Valuation: Research deeds, plat maps, and tax rolls; analyze market trends and enter field data into appraisal software to calculate tax assessments.
Tax Administration: Process land segregations, calculate rollback taxes, and assist with personal property assessment declarations.
Public & Appeals Support: Respond to taxpayer inquiries regarding evaluations and provide professional testimony at Board of Equalization hearings.

Minimum Qualifications
Education: Bachelors' degree or higher in any field of study from an accredited college or university.
OR
Associate's degree from an accredited college or university in a field of study related to Business Administration; Accounting; Finance; Economics; or Real Estate.

Licensure: Must be able to obtain State of Utah Residential Property Appraiser credential within two years of hire date and have a valid **Utah driver's license**.

Skills: Working knowledge of **Utah tax laws**, cost/market/income appraisal methods, map/blueprint reading, and property math calculations preferred.

Working Conditions: Requires regular travel for outdoor field inspections in all weather conditions and the physical ability to walk and hike over rough terrain, stand, and stoop, lift 50 pounds, reaching, talking, hearing, and seeing. Ability to deal with angry or hostile people and situations. Occasional travel outside the county for trainings with overnight stays for up to 5 nights at a time.

Must be an Emery County resident or be able to relocate to Emery County.

Applicants for employment may be required to undergo a drug test and basic criminal background as a condition of employment.

Email maryh@emery.utah.gov your resume and a completed Emery County Employment Application. Employment application can be obtained by calling 435-381-3578 or going to https://emery.utah.gov

Recruiting for this position has been extended to November 6, 2026, at 5:00 p.m.
EMERY COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER