

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

JANUARY 2, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Attorney Mike Olsen (via ZOOM), Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials, and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS

The Warrant Check Edit List #264844 through and including #264865 was presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1-24	Hydraulic Excavator, replacement tracks Trails, Travel Bureau	\$94,000.00

There were no dispositions.

(2)

APPROVAL OF DECEMBER 12, 2023, COMMISSION MEETING MINUTES

(3)

APPROVAL OF BUSINESS LICENSE FOR HAYDEN CLOWARD WELDING AND FABRICATION.

(4)

APPROVAL TO PROMOTE CODY MORRIS TO AN EQUIPMENT OPERATOR/DRIVER II, GRADE 17, EFFECTIVE 1-8-24.

(5)

APPROVAL TO PROMOTE TYLER BUTLER TO AN EQUIPMENT OPERATOR/DRIVER II, GRADE 17, EFFECTIVE 1-8-24.

(6)

APPROVAL TO GIVE SETH BAANTJER A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF A 6 MONTH ORIENTATION PERIOD AND 3% COLA GIVEN THE FIRST OF THE YEAR. EFFECTIVE 1-8-24

Commissioner Lynn Sitterud made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

DISCUSSION AGENDA

(1)

RECOGNITION OF YEARS OF SERVICE AWARDS.

Years of Service awards:

25 years plus: Carol Cox

20 years: Becky Jewkes  
 Janalee Luke

15 years: Tammy Tucker  
 Merrill Duncan  
 Shannon Hiatt  
 Melody Hoffman

10 years: Camille thomas  
 Gary Price  
 Susan Hess  
 Mike Grange

5 years: Sherri Jensen  
 Estelle Grange  
 Joel Howes  
 Jorgen Allred  
 Charlene Jensen  
 Ty Gordon  
 David Luke  
 Natalie Olsen  
 Cody Morris  
 Kimberly Howes

(2)

ITEMS PULLED FROM THE CONSENT AGENDA

(3)

DISCUSS/APPROVE/DENY THE UTAH SUBDIVISION AGREEMENT TO ALLOCATE OPIOID SETTLEMENT FUNDS.

Attorney Mike Olsen counseled the Commissioners to table due the fact that a Public Hearing is needed to take action on this matter. Commissioner Jordan Leonard made a motion to table this matter. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(4)

DISCUSS/APPROVE/DENY ADVERTISING AN RFP FOR MARKETING/REBRANDING OF THE TRAVEL BUREAU.

AnnDee Mead requested approval to advertise for an ad agency to update the Travel Bureau website, produce maps, brochures and create the branding of the Emery County Travel Bureau. The Travel Bureau has been using a new brand "Life Energized" over this past year. The Travel Bureau would like to move away from promoting the "Swell" and move towards promoting Emery County's heritage as a destination. They would like to create adventure guides that include family stories/history to assist people who visit our area. Attorney Mike Olsen suggested that they include in their RFP a clarification of their objective so the bidder may look at the criteria for completeness and exactly what the board expects. Commissioner Jordan Leonard made a motion to approve advertising an RFP for Marketing/Rebranding of the Travel Bureau. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(5)

DISCUSS/APPROVE/DENY TRANSFERRING EMERY COUNTY AMBULANCE FLEET AND ASSETS FROM EMERY COUNTY TO EMERY EMERGENCY MEDICAL SSD.

Commissioner Jordan Leonard made a motion to approve the transfer of Emery County Ambulance Fleet and Assets from Emery County to Emery Emergency Medical SSD. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(6)

COMMISSION/ELECTED OFFICIALS REPORT

(7)

ADJOURN

Commissioner Lynn Sitterud made a motion to adjourn the meeting. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

JANUARY 16, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Attorney Mike Olsen (via Zoom), Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #264869 through and including #264992 was presented for payment.

Requisitions were presented for the following:

REQUISITION	DESCRIPTION	AMOUNT
2-24	Website Design for Rebranding Travel Bureau	\$2,718.91
3-24	MiniCRD for First Net System Sheriff	\$34,995.00
4-24	Octagon Shelter, Insulation, Vestibule Sheriff	\$22,947.24
5-24	(2) 2024 Can-Am Outlander Max XT 700 ATV Sheriff	\$20,898.00

Dispositions were presented for #1447 & 1444 from Extension Office

(2)

APPROVAL OF JANUARY 2, 2024 COMMISSION MEETING MINUTES

(3)

APPROVAL TO APPOINT VARIAN ALLEN TO THE EMERY COUNTY PUBLIC LANDS BOARD TO SERVE A FOUR (4) YEAR TERM.

- (4)  
APPROVAL TO APPOINT COMMISSIONER LYNN SITTERUD AS THE 2024 UAC REPRESENTATIVE FOR EMERY COUNTY.
- (5)  
APPROVAL TO PROMOTE MADILYN BUNNELL TO A HEAD LIFEGUARD. GRADE 5, EFFECTIVE 1-22-24.
- (6)  
APPROVAL TO PROMOTE WADE RYAN TO GREEN RIVER SERGEANT. GRADE 21, EFFECTIVE 1-22-24.
- (7)  
APPROVAL OF DANIELLE FARLEY TO RECEIVE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AND 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 1-22-24.
- (8)  
APPROVAL OF OUT-OF-STATE TRAVEL FOR SHERIFF TYSON HUNTINGTON TO ATTEND THE UTAH SHERIFFS ASSOCIATION ANNUAL CONFERENCE IN RENO, NV
- (9)  
APPROVAL OF OUT-OF-STATE TRAVEL FOR DEPUTY EGAN SMITH AND DEPUTY WADE RYAN TO ATTEND A TRAINING TITLED "CARTEL TRAPS, HIDDEN COMPARTMENT TRAINING" IN LAS VEGAS, NEVADA. THE TRAINING IS FEBRUARY 6, 2024, WITH TRAVEL DAYS ON FEBRUARY 5 AND FEBRUARY 7.
- (10)  
APPROVAL TO GIVE JIM JENNINGS A 3% MERIT INCREASE. EFFECTIVE 1-22-24.
- (11)  
APPROVAL OF THE CONFLICT OF INTEREST FORMS RECEIVED BY NOON, JANUARY 9, 2024.

Commissioner Jordan Leonard made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

#### DISCUSSION AGENDA

- (1)

ITEMS PULLED FROM THE CONSENT AGENDA

(2)

SAFETY MINUTE PRESENTATION-MAEGAN CROSLAND, EXECUTIVE COMMISSION ASSISTANT.

Maegan provided helpful information regarding sitting vs standing in the workplace and looking for ways to provide physical activity throughout the day.

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(3)

AWARDING OF SAFETY VISA GIFT CARDS.

Full time employee: Layne Taylor

Part time employee: Danae Jensen

Safety Sensitive employees: Ken Anderson and Terry Seager

(4)

DISCUSS/APPROVE/DENY 2024 COMMISSION RESPONSIBILITIES LIST.

Commission Chairman Keven Jensen explained that the Commissioners have expressed a desire to keep the responsibilities the same as 2023. The Chairman and Vice Chairman will remain the same. With that, Jan Olsen as Keven Jensen's Secretary will be helped and trained by Maegan Crosland, Lynn Sitterud's Secretary on creating the Commission Agenda. Commissioner Jordan Leonard made a motion to approve the 2024 Commission Responsibilities and have Maegan Crosland help with creating the Commission Agenda. The motion was seconded by Commissioner Lynn Sitterud. The motion passed. A copy of the responsibilities list is included at the end of the minutes.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(5)

OPEN AND READ ALOUD THE SUBMISSIONS FOR THE RFQ FOR THE EMERY COUNTY EVENTS COORDINATOR.

The current Events Coordinator, Amanda Leonard's contract with Emery County will be up in February. The Emery County Travel Bureau advertised a Request for Qualifications for an Events Coordinator. One RFQ was received from Amanda Leonard. The RFQ was accepted and will be reviewed by the Travel Bureau and make a recommendation to the Emery County Commission.

(6)

DISCUSS/APPROVE/DENY MOU BETWEEN EMERY COUNTY AND THE EC BUSINESS CHAMBER REGARDING THE 2024 YOUTH ENTREPRENEUR PROGRAM

Patsy Stoddard requested approval of a MOU between Emery County and the Emery county Business Chamber regarding the 2024 Youth Entrepreneur Program. She explained that the last few years the EC Business Chamber has helped with the finances of the program which is run strictly through donations. Last year, Emery County donated \$10,000 to the EC Business Chamber for the program. Commissioner Jensen wanted to make it known that the program is not a County Event. Commissioner Jordan Leonard made a motion to approve a MOU between Emery County and the EC Business Chamber regarding the 2024 Youth Entrepreneur Program. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY ROLLING OVER THE UNSPENT 2023 BUSINESS IMPROVEMENT GRANT FUNDS INTO THE 2024 BUSINESS IMPROVEMENT GRANT FUND.

Patsy Stoddard requested approval to roll over the unspent 2023 Business Improvement Grant Funds into the 2024 Business Improvement Grant Fund. Patsy explained that there were four businesses that asked for an extension. These businesses have six months to complete the work they were approved to do. If they do not complete the work then the funds will be re-allocated and they will have to re apply for a grant. The amount of the roll over is \$77,500.00 Commissioner Jordan Leonard made a motion to approve rolling over the unspent 2023 Business Improvement Grant Funds into the 2024 Business Improvement Grant Fund. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY TRANSFERRING \$55,000 OF EMERY COUNTY'S ARPA FUNDS TO THE 2024 BUSINESS IMPROVEMENT GRANT PROGRAM.

Commissioner Lynn Sitterud made a motion to approve transferring \$55,000 of Emery County's ARPA Funds to the 2024 Business Improvement Grant Program. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none



(9)

DISCUSS/APPROVE/DENY SETTLEMENT AGREEMENT AND RELEASE UTAH OPIOID LITIGATION REGARDING SUN PHARMACEUTICAL INDUSTRIES, INC. OPIOID SETTLEMENT.

Attorney Mike Olsen indicated that Counsel for the Opioid Settlement has recommended the agreement and release be approved. Mr. Olsen recommended approval also. Commissioner Lynn Sitterud made a motion to approve the Settlement Agreement and Release Utah Opioid Litigation regarding Sun Pharmaceutical Industries, INC Opioid Settlement. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jennsen

NAY: none

(10)

DISCUSS/APPROVE/DENY CONFIDENTIAL SETTLEMENT AGREEMENT AND RELEASE REGARDING THE MYLAN RELEASE ENTITIES OPIOID SETTLEMENT.

Attorney Mike Olsen recommended approval. Commissioner Jordan Leonard made a motion to approve Confidential Settlement Agreement and Release regarding the Mylan Release Entities Opioid Settlement. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY UTAH SUBDIVISION AGREEMENT TO ALLOCATE OPIOID SETTLEMENT FUNDS BETWEEN JOINT OPIOID PLAINTIFFS AND OUTSIDE COUNSEL REGARDING ALLOCATION OF OPIOID SETTLEMENT FUNDS.

Attorney Mike Olsen recommended approval. Commissioner Lynn Sitterud made a motion to approve Utah Subdivision Agreement to allocate opioid Settlement Funds between joint opioid plaintiffs and outside counsel regarding allocation of opioid settlement funds. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY MOU BETWEEN EMERY COUNTY AND UTAH COMMUNICATIONS AUTHORITY REGARDING CO-LOCATING THE EMERY/MOORE PROJECT SITE.

Jeff Guymon explained that the MOU between Emery County and Utah communications Authority is in preparation for the new radio system the State is installing. Target date is August 2024. He indicated that they have installed a generator and made room on the tower. He indicated that this is a win-win for the State and Emery County. Attorney Mike Olsen has no concerns with the MOU. Sheriff Huntington commented he is glad to see it coming. Commissioner Lynn Sitterud made a motion to approve a MOU between Emery County and Utah Communications Authority regarding co-locating the Emery/Moore Project Site. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(13)

DISCUSS/APPROVE/DENY CHANGE ORDER #1 ON THE MILLFORK CANYON SUMMER MONSOON AND FLOOD PROJECT.

Change Order #1 is an increase of \$51,597.20 on the Millfork Canyon Summer Monsoon and Flood Project. This project has been approved by the SSD#1 Board will be completed by SSD#1. Commissioner Lynn Sitterud made a motion to approve Change Order #1 on the Millfork Summer Monsoon and Flood Project. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(14)

DISCUSS/APPROVE/DENY ALLOCATING REMAINING 2023 MINERAL LEASE CAP OVERAGE FUNDS AS FOLLOWS: \$20,000 TO NORTH EMERY WATER USERS SPECIAL SERVICE DISTRICT AND \$26,884.45 TO EMERY COUNTY SPECIAL SERVICE DISTRICT #1.

Commissioner Jordan Leonard made a motion to approve allocating remaining 2023 Mineral Lease cap overage funds as follows: \$20,000 to NEWUSSD to purchase equipment and \$26,884.45 to SSD#1 for road projects. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(15)

DISCUSS/APPROVE/DENY EMERY COUNTY'S REQUEST TO SSD#1 TO MOVE FORWARD WITH THE HUNTINGTON AIRPORT PROJECT AND ALLOW JEFF GUYMON TO BE THE POINT OF CONTACT ON THIS PROJECT ON BEHALF OF EMERY COUNTY.

Jeff Guymon explained that Emery County does not qualify for state assistance due to the close proximity of Huntington Airport to the Price Municipal Airport. The runway needs to be resurfaced. Emery County has applied for a UDDA grant which is a 90/10 match grant, approximately \$17,000. SSD#1 will be completing the project and needs the OK from the Emery County Commissioners to move forward with the project. Commissioner Jordan Leonard made a motion to approve request for SSD#1 to move forward with the Huntington Airport Project and allow Jeff Guymon to be the point of contact on this project on behalf of Emery County. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(16)

DISCUSSION REGARDING WORKING WITH THE UTAH INLAND PORT AUTHORITY BOARD, AND CONSENTING TO THE CREATION OF UTAH INLAND PORT AUTHORITY PROJECT AREAS WITHIN EMERY COUNTY.

Commissioner Lynn Sitterud made a motion to table until the next meeting. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(17)

COMMISSION/ELECTED OFFICIALS REPORTS

Commissioner Leonard reported on the EC Business Chamber lunch in Green River. There will be a EC Fair Board meeting held this evening.

Commissioner Jensen gave an update on EMS changes.

(18)

ADJOURN

Commissioner Lynn Sitterud made a motion to adjourn the meeting. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

FEBRUARY 6, 2024

Present at the meeting was Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Attorney Mike Olsen (VIA ZOOM), Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, Elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS AND DISPOSITIONS.

The Warrant Check Edit List # 265026 through and including #265140 was presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6-24	Lighting for Emergency Field Facility Sheriff	\$4,451.08

There were no dispositions.

(2)

APPROVAL OF JANUARY 16, 2024 COMMISSION MEETING MINUTES.

(3)

APPROVAL OF BUSINESS LICENSE FOR J & R PORTABLE TOILET RENTALS & SERVICE.

(4)

APPROVAL OF SUPPORT LETTER FOR THE STATE OUTDOOR RECREATION  
INFRASTRUCTURE GRANT IN GOBLIN VALLEY.

(5)

APPROVAL TO APPOINT KRESHA EASTMAN TO THE EMERY COUNTY SPECIAL SERVICE  
DISTRICT #1

(6)

APPROVAL TO GIVE DENISE REID A \$1.00 PER HOUR INCREASE FOR ACCEPTING THE RESPONSIBILITY OF BEING THE BRANCH LIBRARIAN FOR BOTH ELMO AND EMERY LIBRARIES. EFFECTIVE 2-19-24.

(7)

APPROVAL OF AIDEN HUETON AS A RESERVE DEPUTY AT \$16,05 PH.

(8)

APPROVAL TO GIVE ANDY WALL A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS A DEPUTY II AND THE 3% COLA GIVEN THE FIRST OF THE YEAR. EFFECTIVE 2-19-24

(9)

NOTIFICATION: SELECTED HANNAH BAUER AS A PART TIME CUSTODIAN IN THE COUNTY ADMINISTRATION BUILDING, WORKING 19.75 HOURS PER WEEK WITH NO BENEFITS. WAGE GRADE 7

(10)

APPROVAL TO PROMOTE HANNAH NEFF TO A HEAD LIFEGUARD. MOVE TO GRADE 5. EFFECTIVE 2-19-24.

(11)

NOTIFICATION SELECTED NAYA PATTILLO AS A PART TIME ASSISTANT LIBRARIAN IN THE HUNTINGTON LIBRARY, WORKING 19 HOURS PER WEEK WITH NO BENEFITS. WAGE GRADE 7.

(12)

APPROVAL TO APPOINT JEREMY LAKE AS THE EMERY COUNTY EMERGENCY MANAGER IN ADDITION TO HIS DEPUTY II DUTIES AND RESPONSIBILITIES. MOVE TO GRADE 21, EFFECTIVE 2-19-24.

(13)

APPROVAL TO PROMOTE BRAD BEAGLEY TO A WEED AND MOSQUITO TECHNICIAN II. MOVE TO GRADE 15. EFFECTIVE 2-19-24.

(14)

CONFLICT OF INTEREST FORMS RECEIVED FROM NOON ON JANUARY 9, 2024, UP TO NOON ON JANUARY 31, 2024.

Commissioner Jordan Leonard made a motion to approve the consent agenda. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

## DISCUSSION AGENDA

(1)

### ITEMS PULLED FROM THE CONSENT AGENDA

(2)

### OPEN AND ACCEPT BIDS FOR EMERY COUNTY MARKETING-REBRANDING RFP.

Five bids were received for the Emery County Marketing-Rebranding RFP.

1) HUB	\$50,000
2) ETV-News	\$41,000
3) Lean EPIC	\$14,300
4) RUEC	\$12,500-\$30,000
5) North Star	\$75,000

Commissioner Jordan Leonard made a motion to accept the bids. The motion was seconded by Commissioner Lynn Sitterud. The motion passed. The bids were turned over to the Travel Bureau for review and recommendation.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(3)

### APPROVAL OF RATIFICATION OF LETTER OF OPINION STATING EMERY COUNTY'S STANCE REGARDING BLM DECISIONS ON THE LABYRINTH RIMS/GEMINI BRIDGES AREA TRAIL CLOSURES.

The letter of opinion is to the BLM to express disappointment in the decision that the BLM chose to make as the final travel management plan. The Labyrinth Rims/Gemini Bridges area is some of the world's foremost and pristine travel destinations for ATV, Jeep, and offroad use. It is also an important destination for its incredible scenery which has long been enjoyed by photographers, locals, and tourists.

The decision made by the BLM to close a significant number of routes will have far reaching effects and unintended and unintended consequences that the BLM may have failed to anticipate. We, as surrounding counties, will miss out on visitation, tax benefits, and our local citizenry will not be able to access roads that have been open for generations.

Furthermore, the counties have been involved in litigation for over a decade related to 2477 travel routes and we would request that this TMP be set aside until a final decision is reached on these routes.

We ask the BLM to look for ways in the future to keep routes open while still promoting environmental health and sustaining the multiple use mission it was given by Congress. If the opportunity to open routes that have been closed presents itself, whether it be through and

objection process or a litigation settlement, we encourage the BLM to take that opportunity so that our lands can be more accessible for years to come.

The letter was drafted by Kent Wilson, Staff of Senator Romney on behalf of San Juan County Commission Chair, Wayne County Commission Chair, Garfield County Commission Chair, Emery County Commission Chair, and Kane County Commission Chair. The letter will be presented at each of the respective County Commission Meetings for consideration and approval. Commissioner Lynn Sitterud made a motion to ratify the signing of a letter of opinion stating Emery County's stance regarding BLM decisions on the Labyrinth Rims/Gemini Bridges area trail closures. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(4)

DISCUSS/APPROVE/DENY MONETARY DONATION TO THE 2024 CASTLE COUNTRY CLASSIC LIVESTOCK SHOW TO BE HELD JUNE 20 & 21, 2024.

Easton Thornley, Mason Thornley, Jason Thayn, and Jaxston Thayn came before the Board of Commissioner to request a donation to the 2024 Castle Country Classic Livestock Show to be held June 20 & 21, 2024. Each of the young men gave a brief overview of the success of the 2023 Stock Show. This is their 4th year and they are encouraged by the growth and improvements they have experienced. Commissioner Leonard commented that he attended last year's Show and stated that it is great to see the kids getting so much support. The request was for the same amount as last year, \$3,500. Commissioner Lynn Sitterud made a motion to donate \$3,500 to the 2024 Castle Country Classic Livestock Show. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(5)

DISCUSS/APPROVE/DENY A MONETARY DONATION FOR THE WOMAN OF THE YEAR AWARD.

Patsy Stoddard requested a donation to the Woman of the Year Award. She indicated that this is an award for outstanding women in their communities from Carbon, Emery, Grand and San Juan Counties. The request was for \$150.00. Commissioner Lynn Sitterud made a motion to donate \$150.00 for the Woman of the Year Award. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud



Jordan Leonard  
Keven Jensen

NAY: none

(6)

DISCUSS/APPROVE/DENY SIGNING THE 2024 MASTER LEASE AGREEMENT BETWEEN EMERY COUNTY AND GAUGE AUTOMOTIVE, INC.

Sheriff Tyson Huntington explained that the SO is currently under leases with Unified Fleet Services. The SO would like to leave Unified and lease from Gauge Automotive, INC. Commissioner Lynn Sitterud made a motion to approve signing the 2024 Master Lease Agreement between Emery County and Gauge Automotive, INC. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY AN MOU BETWEEN THE UTAH CYBER CENTER GRANT PROGRAM AND EMERY COUNTY.

Commissioner Jordan Leonard made a motion to approve an MOU between Utah Cyber Center Grant Program and Emery County. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY SUPPORT LETTER FOR CARBON COUNTY AVIATION CAMPUS WORKFORCE DEVELOPMENT PROJECT.

Jade Powell, SEUALG requested a support letter from The Emery County Commission for Carbon County Aviation Campus Workforce Development Project. Though the project is located in Carbon County, the benefits of the partnership being forged between Carbon County and Utah State University to expand the aviation mechanics program from Logan campus to USU Eastern's campus by constructing hangar space at the Carbon County Airport extends across county lines. Emery County sees the success of the project thus far as a win for workforce development in southeastern Utah and approves SEUALG to move forward with submitting an application for Carbon County's Aviation Campus Workforce Development Project. Emery County will not be obligated financially. Commissioner Lynn Sitterud made a

motion to approve a support letter for Carbon County Aviation Campus Workforce Development Project. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY ADJUSTMENT OF \$275.36 ON PARCEL 1-112-8 FOR 2023 TAXES.

Josie Stilson requested an adjustment of \$275.36 on Parcel 1-112-8 for 2023 taxes. The taxes were assessed on the wrong parcel and need to be adjusted for 2023. 2024 has been corrected. Commissioner Lynn Sitterud made a motion to approve a Commission adjustment of \$275.36 on Parcel 1-112-8 for 2023 taxes. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY CHANGE ORDER #23 FOR THE MILLSITE DAM REHABILITATION PROJECT.

Change Order #23 is a decrease of \$16,500.00. Commissioner Lynn Sitterud made a motion to approve Change Order #23 for the Millsite Dam Rehabilitation Project. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY MOU BETWEEN EMERY COUNTY AND CASTLE DALE CITY REGARDING THE 2024 EMERY COUNTY FAIR.

Commissioner Leonard explained that Castle Dale City allows the County to hold the County Fair on their property and use their employees. The MOU is similar to last year's MOU. Commissioner Jordan Leonard made a motion to approve a MOU between Emery County and Castle Dale City regarding the 2024 Emery County Fair. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud

Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY CONTRACT BETWEEN EMERY COUNTY AND BINGHAM PARTY RENTALS, LLC TO PROVIDE ATTRACTIONS FOR THE 2024 EMERY COUNTY FAIR.

Commissioner Leonard explained that the Emery County Fair Committee desired to find a different vendor for the entertainment rentals for the 2024 Fair. Bingham offers attractions that would be new to the Fair. The cost is \$12,495.35. Commissioner Jordan Leonard made a motion to approve a Contract with Bingham Party Rentals, LLC to provide attractions for the 2024 Emery County Fair. The motion was seconded by commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(13)

DISCUSS/APPROVE/DENY USING \$30,000.00 OF TRT MONEY TO FUND THE SWELL TRAILS GRANT FOR 2024.

AnnDee Mead explained that the Travel Bureau has budgeted \$30,000 to make available for grants. Cities, organizations and individuals may make applications for Swell Trails Grant Funds.. She requested approval to use \$30,000 of TRT money to fund the Swell Trails Grant for 2024. Commissioner Jordan Leonard made a motion to approve the Travel Bureau using \$30,000 of TRT money to fund the Swell Trails Grant for 2024. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: None

(14)

DISCUSS/APPROVE/DENY LETTER TO BLUE CASTLE HOLDING, INC REGARDING THE GREEN RIVER INDUSTRIAL PARK, SPECIFICALLY SITLA LEASE SULA 1822 BETWEEN SITLA AND EMERY COUNTY.

Commissioner Sitterud explained that Blue Castle Holding, INC, for years, has been trying to build a nuclear plant in Green River on SITLA leased property. Through the years it has become evident that they are not going to build the facility. They do not have a legal hold on the property. Emery County would like to contact Blue Castle Holding, INC to encourage them to use the property or turn it back over so it can be used for other possibilities at the Industrial Park in Green River. Commissioner Jordan Leonard made a motion to approve drafting a letter to

Blue Castle Holding, INC regarding the Green River Industrial Park specifically SITA lease SULA 1822 between SITLA and Emery County. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(15)

DISCUSSION REGARDING THE SEUALG'S REQUEST TO USE COUNTY GRANT FUNDS TO HIRE A GRANT WRITER TO PURSUE FUNDS FOR ECONOMIC DEVELOPMENT TRANSITIONING FROM COAL.

Jade Powell, SEUALG discussed with the Commissioners the possibility to use county grant funds to hire a grant writer to pursue funds for Economic Development. Discussion ensued. No action was taken as this was a discussion only agenda item.

(16)

DISCUSSION RESOLUTION INVITING THE UTAH INLAND PORT AUTHORITY BOARD TO NEGOTIATE PROJECT AREAS WITHIN EMERY COUNTY.

The Commissioners discussed a resolution inviting the Utah Inland Port Authority Board to negotiate project areas within Emery County. No action was taken as this was a discussion only agenda item.

(17)

COMMISSION/ELECTED OFFICIALS REPORTS

Sheriff Huntington thanked the Commissioners for passing the vehicle lease agreement. He expressed his gratitude for living in communities that work together and duties who work in sometimes unfavorable situations.

Commissioner Leonard expressed his sympathy for the families who have experienced loss this past few weeks.

Commissioner Jensen apologized for the heated discussions earlier in the meeting.

(18)

ADJOURN

Commissioner Lynn Sitterud made a motion to adjourn the meeting. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard

Keven Jensen  
NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

FEBRUARY 20, 2024

Present at the meeting was Commissioner Keven Jensen, Commissioner Jordan Leonard, Attorney Mike Olsen (via ZOOM) , Sheriff Tyson Huntington (via ZOOM), Deputy Clerk Auditor Carol Cox, elected officials and citizens. Commissioner Lynn Sitterud was absent. Commissioner Keven Jensen will step down throughout the meeting to execute motions as needed.

CONSENT AGENDA

(1)  
APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #265139 through and including #265245 was presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
7-24	Walton Tilt Deck Trailer Travel-Trails	\$12,470.00
8-24	Radiation monitoring equipment SRERC	\$24,540.00
9-24	Replacement Tracks for Mini Ex Travel-Trails	\$3,277.22

There were no dispositions.

(2)  
APPROVAL OF FEBRUARY 6, 2024, COMMISSION MEETING MINUTES.

(3)  
NOTIFICATION SELECTED MEGAN DURRANT AS A PART TIME ASSISTANT LIBRARIAN FOR THE ORANGEVILLE LIBRARY, WORKING 19 HOURS PER WEEK WITH NO BENEFITS, WAGE GRADE 7.

(4)  
APPROVAL TO RECLASSIFY THE VARIABLE PART TIME JUSTICE COURT POSITION TO A ¾ TIME POSITIONS WORKING 29 HOURS PER WEEK WITH PRORATED BENEFITS. NO WAGE CHANGE. THIS CHANGE WOULD AFFECT DEZERAY HERNANDEZ. EFFECTIVE 3-4-24

(5)  
APPROVAL TO GIVE LIBBY FAIMALO A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF THEIR 6 MONTH ORIENTATION PERIOD AS A HEAD LIFEGUARD.

(6)  
APPROVAL OF FULL TIME CUSTODIAN POSITION TO CLEAN THE SHERIFF'S OFFICE, JUSTICE COURT BUILDING, ROAD SHOP AND THE ADMINISTRATION BUILDING. THIS WOULD BE A BENEFITED POSITION AT GRADE 12.

(7)  
APPROVAL TO START THE RECRUITMENT PROCESS FOR A FULL TIME CUSTODIAN, WITH FULL BENEFITS, WAGE GRADE 12.

(8)  
APPROVAL TO REAPPOINT ETHAN MIGLIORI AS A CAREER SERVICE COUNCIL MEMBER. TERM ENDING 6-30-2026.

Commissioner Jordan Leonard made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

#### DISCUSSION AGENDA

(1)  
ITEMS PULLED FROM THE CONSENT AGENDA.

(2)  
SAFETY MINUTE PRESENTATION BY JEFF GUYMON IS/GIS/NETWORK ENGINEER/COMMUNICATION DIRECTOR.

Jeff presented helpful information regarding cyber security.

(3)  
AWARDING OF SAFETY VISA GIFT CARDS.

Full time employee: Tracy Clark  
 Part time employee: Meagan Crosland  
 Safety sensitive employees: Kurt Price and Tyler Butler

Commissioner Jordan Leonard made a motion to leave the regular meeting and enter into a Public Hearing to receive public comment regarding Four Corners Community Behavioral Health/substance use disorder. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
 Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(4)

**PUBLIC HEARING: TO RECEIVE PUBLIC COMMENT REGARDING FOUR CORNERS COMMUNITY BEHAVIORAL HEALTH ANNUAL MENTAL HEALTH/SUBSTANCE ABUSE USE DISORDER..**

Melissa Huntington, Executive Director of FCCBH explained that the purpose of the PH is to give the public an opportunity to give feedback on services over the past year.

Comments were received from Kiley Segley as an individual who has benefited from the available services over the past year. Kaley Killpoack commented on her experience as an Intern at FCCBH . Commissioner Leonard thanked Four Corners for their commitment to serving Emery County communities.

Comments ended. The Public Hearing was closed and the Commissioners returned to the regular agenda.

(5)

**PRESENTATION OF FOUR CORNERS TO PRESENT A PROPOSAL FOR USING SOME OPIOID SETTLEMENT MONEY.**

Melissa Huntington presented a proposal to the Emery County Commissioners for using some of the opioid settlement money to add funding for their Crisis Receiving Center. Melissa explained that Four Corners contracts with Emery County to provide mental health and substance abuse services to its citizens. That means that Emery County is statutorily required and mandated to provide these services to its citizens. They are always looking for ways to expand in areas and find ways that would be of assistance to the counties. They have talked in the past about their Crisis Receiving Center that will be coming by the end of May. They would like to add a Social Detox Unit to the facility. The unit will help people who want to stop using substances and help them be successful. When talking with other Crisis Centers they have indicated that they all have Social Detox units that have been successful and of benefit from the service. There are Opioid Settlement funds that were sent to the County. These funds are



earmarked for things related to opioid treatment . Emery County was given these funds to allocate funds to entities that could be used with a limited scope of what these funds are to be used for. They are here today to formally request some of the funds be allocated to the Crisis Receiving Center. Commissioner Jensen asked where the Crisis Receiving Center will be located and how it will assist Emery County residents. Melissa indicated it will be located in Price and residents will be transported to the facility. About 20 to 30% of the individuals who participate in the Opioid Treatment program are from Emery County. Commissioner Leonard asked, if this approved today, for an annual report to show how the Crisis Center is benefiting Emery County residents. Commissioner Jensen reviewed their breakdown of Opioid Settlement funds. They are asking for 60% of 2023 payout and 60% of 2024-2025. Melissa indicated that they are also asking for ongoing support. Commissioner Jensen expressed concern for obligating future Commissioners (beyond 2025) for a continued allocation.

(6)

DISCUSS/APPROVE/DENY APPROPRIATING OPIOID FUNDS TO FOUR CORNERS.

Commissioner Jordan Leonard made a motion to approve allocating Opioid Funds through June of 2025 at the 60%. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

Commissioner Jordan Leonard made a motion to leave the regular meeting and enter into a Public Hearing. The motion was seconded by Commissioner Keven Jensen the motion passed.

AYE: Jordan Leonard  
Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(7)

**PUBLIC HEARING: TO RECEIVE PUBLIC COMMENT REGARDING A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF EMERY COUNTY, UTAH ACTING AS THE GOVERNING BODY OF THE CASTLE VALLEY SPECIAL SERVICE DISTRICT, EMERY COUNTY, UTAH (THE "ISSUER") AUTHORIZING THE ISSUER'S GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, IN THE MAXIMUM AMOUNT NOT TO EXCEED \$1,400,00 FIXING THE MAXIMUM AMOUNT, MATURITY, INTEREST RATE, AND DISCOUNT ON THE BONDS; PROVIDING FOR THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND OF BONDS TO BE ISSUED; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; AND RELATED MATTERS.**

Jacob Sharp provided information regarding a Resolution of the Board of County Commissioners acting as the governing body of the CVSSD authorizing GOB in the maximum amount not to exceed \$1,400,000 fixing the maturity interest rate and discount on the bonds and providing for the publication of notice of public hearing and bonds to be issued as well as providing for the running of a contest period. Jacob indicated that a public hearing will be held on March 19, 2024 which will call for approval of a Parameters Resolution. The bonds have been voter approved. \$1.2 million from CIB at 1.5% interest rate and grant funds to get the \$1,400,000. Alex Buxton from Public Finance was present to address any concerns.

The Board of Commissioners returned to the regular meeting agenda.

(8)

DISCUSS/APPROVE/DENY A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONER OF EMERY COUNTY, UTAH ACTING AS THE GOVERNING BODY OF THE CASTLE VALLEY SPECIAL SERVICE DISTRICT, EMERY COUNTY, UTAH (THE "ISSUER") AUTHORIZING THE ISSUER'S GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, IN THE MAXIMUM AMOUNT NOT TO EXCEED \$1,400,00 FIXING THE MAXIMUM AMOUNT, MATURITY, INTEREST RATE, AND DISCOUNT ON THE BONDS: PROVIDING FOR THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND BONDS TO BE ISSUED: PROVIDING FOR THE RUNNING OF A CONTEST PERIOD: AND RELATED MATTERS.

Commissioner Jordan Leonard made a motion to approve Resolution 2-20-24 as presented. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(9)

DISCUSS/APPROVE/DENY A PLAN OF ACTION REGARDING PUBLIC ACCESS AN LONG STREET.

Commissioner Jordan Leonard made a motion to ask County Attorney Mike Olsen to write a letter to the owner informing them that access to the road is open. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(10)

DISCUSS/APPROVE/DENY THE INTER-LOCAL AGREEMENT WITH EMERY COUNTY AND EMERY COUNTY SPECIAL SERVICE DISTRICT.

The Interlocal Agreement with Emery County and Emery County Special Service District #1 is to help with the Huntington Airport Project in providing matching funds for a grant for the improvement project. Commissioner Jordan Leonard made a motion to approve an Inter-Local Agreement with Emery County Special service District #1. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: None

ABSENT: Lynn Sitterud

(11)

PRESENTATION FROM THE REGIONAL SUPERVISOR CHRIS WOOD FOR THE APPROVAL OF RECEIVING MONEY FROM THE UTAH DIVISION OF WILDLIFE RESOURCES (UDWR) FOR (PILT) PAYMENT IN LIEU OF TAXES IN THE AMOUNT OF \$2,610.71 FOR WILDLIFE MANAGEMENT AREAS.

Commissioner Jordan Leonard made a motion to table. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(12)

DISCUSS/APPROVE/DENY THE APPROVAL OF EVENTS COORDINATOR CONTRACT.

Travel Director AnnDee Mead explained that the previous Events Coordinator Contract with Amanda Leonard was for five(5) years and has now expired. They advertised a RFQ and received 1 application. The applicant was Amanda Leonard. The Travel Bureau requested to continue to contract with Amanda Leonard for the Events Coordinator. With the increase of events the Travel Bureau asked to increase the Contract amount to \$51,000 a year for five (5) years. Amanda managed 35 events throughout the year in 2023. Commissioner Jordan Leonard disclosed a conflict with the contract as Amanda Leonard is his wife. Commissioner Jordan Leonard made a motion to approve of the Events Coordinator Contract as written. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(13)

DISCUSS/APPROVE/DENY "TASTE OF UTAH" FOR TWO FULL DAYS OF TAPING FOR \$9,000.00

AnnDee Mead explained that 2News is filming a “Taste of Utah” series. The series focuses on dining opportunities in communities throughout the state of Utah. The Travel Bureau requested approval to spend \$9,000.00 to tape for two days a four (4) restaurants on the east area of Emery County and four(4) restaurants on the west area of Emery County. The taping will take place over two (2) days. Commissioner Jordan Leonard made a motion to approve “Taste of Utah” for two full days of taping for \$9,000.00. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(14)

DISCUSS/APPROVE/DENY THE CONTRACT FOR SERVICES WITH THE HYPNO HICK ENTERPRISES FOR THE EMERY COUNTY FAIR.

Commissioner Jordan Leonard made a motion to approve the contract for services with the Hypno Hick Enterprises for the Emery County Fair. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(15)

DISCUSS/APPROVE/DENY ACCEPTANCE OF THE COMMUNITY LIBRARY ENHANCEMENT FUND DISBURSEMENT FOR FY 2024.

The amount of the disbursement is \$7,142.00 to finish up the project at the Huntington Library. Commissioner Jordan Leonard made a motion to accept the Community Library Enhancement Fund Disbursement for FY 2024 (CLEF). The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: None

ABSENT: Lynn Sitterud

(16)

DISCUSS/APPROVE/DENY ACCEPTANCE OF THE LIBRARIES TRANSFORMING COMMUNITIES (TLC); ACCESSIBLE SMALL AND RURAL COMMUNITIES GRANT FROM THE AMERICAN LIBRARY ASSOCIATION (ALA).

The amount of the disbursement is \$20,000.00. Commissioner Jordan Leonard made a motion to accept the Libraries Transforming Communities (TLC); accessible small and rural

communities grant form the American Library Association (ALA). The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(17)

DISCUSS/APPROVE/DENY INLAND PORT AUTHORITY RESOLUTION IN REGARD TO GREEN RIVER PROJECT AREA ONLY.

Commissioner Jordan Leonard made a motion to scratch item #17. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(18)

COMMISSIONER/ELECTED OFFICIALS REPORTS

Larry Ellertson, Congressman Curtis staff reported that Congressman Curtis is active in proposals opposing Native Lands being sold on the open market.

Kent Wilson, Senator Romney staff reported on work with county road access and Public Land issues.

Patsy Stoddard reported on the upcoming Lunch and Learn for the EC Business Chamber.

(19)

ADJOURN

Commissioner Jordan Leonard made a motion to adjourn the meeting. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

MARCH 5, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Attorney Mike Olsen (via Zoom), Deputy Clerk/Auditor Carol Cox, elected officials and citizens. Commissioner Lynn Sitterud was absent. Commissioner Keven Jensen will step down throughout the meeting to execute motions as needed.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List # 265258 through and including #265324 was presented for payment.

Requisitions were presented as follow:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
10-24	Lawn Mower for Aquatic Park Lawn Building Maintenance	\$4,899.99

There were no dispositions

(2)

APPROVAL OF FEBRUARY 20, 2024 COMMISSION MEETING MINUTES

(3)

NOTIFICATION SELECTED ABBY WILLSON AS A PART TIME HEAD LIFEGUARD WORKING 19.75 HOURS PER WEEK. WAGE GRADE 5

(4)

APPROVAL TO GIVE SHELA BAANTJER A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6-MONTH ORIENTATION PERIOD AS AN ASSISTANT LIBRARIAN FOR THE FERRON LIBRARY AND THE 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 3-18-24

(5)

APPROVAL TO GIVE TIM LARSEN A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6-MONTH ORIENTATION PERIOD AS A DISPATCHER AND THE 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 3-18-24.

(6)

APPROVAL TO GIVE CHELSIE DYE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6-MONTH ORIENTATION PERIOD AS A DISPATCHER AND THE 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 3-18-24.

(7)

APPROVAL OF A \$45.00 MONTHLY CELL PHONE STIPEND FOR LANE TAYLOR.

(8)

APPROVAL OF CLINTON OLSEN TO MAINTAIN THE HOURLY WAGE INCREASE HE RECEIVED WHEN PERFORMING ADDITIONAL DUTIES AS EMS COORDINATOR, PER DEPARTMENT HEAD, JEFF GUYMON'S REQUEST. NO CHANGE TO THE BUDGET.

Commissioner Jordan Leonard made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

#### DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA.

(2)

PRESENTATION FROM THE REGIONAL SUPERVISOR CHRIS WOOD FOR THE APPROVAL OF RECEIVING MONEY FROM THE UTAH DIVISION OF WILDLIFE RESOURCES (UDWR) FOR (PILT) PAYMENT IN LIEU OF TAXES IN THE AMOUNT OF \$2,610.71 FOR WILDLIFE MANAGEMENT AREAS.

Wildlife Resources Regional Supervisor Chris Wood provided a brief review of Wildlife Resources in Emery County. He praised the Public Lands Council for dedication to open communication with state agencies. He added that Emery County is the only county in the state that has a functioning Public Lands Council that meets on a regular basis. He appreciates the information he receives at the meetings. Chris presented a check to the Commissioners in the amount of \$2,610.71 Payment in Lieu of Taxes for the 8,000 acres of Wildlife Management areas in Emery County.

(3)

DISCUSS/APPROVE/DENY MONETARY DONATION TO THE 2024 SOUTHEASTERN UTAH JR. LIVESTOCK SHOW.

Alex Worwood along with a few participants in the Stock Show made a request for a donation to the 2024 Southeastern Utah Jr. Livestock Show. The request was for \$5,000. Commissioner Leonard asked for justification of the additional \$1,500 from the past year's donations. The Stock Show has over thirty participants and draws in at least 1000 people to the County. The funds are used to purchase the prizes and host a BBQ. Commissioner Jordan Leonard made a motion to approve a \$5,000 donation to the 2024 Southeastern Utah Jr. Livestock Show. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(4)

RECOGNIZE MONTY CHRISTIANSEN FOR BEING EMERY HIGH'S WRESTLING STATE CHAMPION.

Commissioner Jordan Leonard introduced Emery High's Wrestling State Champion Monty Christiansen. This is Monty's 2nd year as State Champion.

(5)

RATIFICATION OF THE MOU BETWEEN EMERY COUNTY AND THE EC BUSINESS CHAMBER FOR THE BUSINESS IMPROVEMENT GRANT.

Patsy Stoddard requested approval for an MOU between Emery County and the EC Business Chamber for the Business Improvement Grant. She indicated that the grant period started on March 1, 2024 and they have 8 applications that the board will be reviewing to see if they qualify. Funds for the matching grants are provided in cooperation from County ARPA funds and County funds in the amount of \$110,000. Commissioner Leonard commented that he currently sits on the board that reviews the grant applications. He indicated that these matching grants are a great opportunity for local businesses to expand and improve their businesses. The MOU with the EC Business Chamber establishes the terms and scope of services that the EC Business Chamber will perform on behalf of Emery County in managing a matching grant program for small businesses and communities within the County with the use of the funds. Commissioner Jordan Leonard made a motion to approve an MOU between Emery County and EC Business Chamber for the Business Improvement Grant. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: None

ABSENT: Lynn Sitterud

(6)



RATIFICATION OF CERTIFICATION PURSUANT TO UTAH CODE SUBSECTION 26-18-21 (4)  
(d) FOR THE UPPER LIMIT PAYMENT PROGRAM AT SAN RAFAEL HEALTH AND  
REHABILITATION.

Commissioner Jordan Leonard made a motion to ratify the signing of Certification for the San Rafael Health and Rehabilitation for the Upper Payment Limit. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(7)

CLARIFICATION OF THE AMOUNT OF OPIOID FUNDING.

(8)

DISCUSS/APPROVE/DENY AN RFP FOR THE HUNTINGTON AIRPORT  
GROUNDSKEEPER.

The contract with the Huntington Airport Groundskeeper has expired. It was requested to advertise an RFP for the Huntington Airport Groundskeeper. Commissioner Jordan Leonard made a motion to advertise an RFP for the Huntington Airport Groundskeeper. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: None

ABSENT: Lynn Sitterud

(9)

DISCUSS/APPROVE/DENY CABINS NEAR CLEVELAND RESERVOIR.

Don Oldham representing owner Kelly Walker discussed cabins near the Cleveland Reservoir. He presented a proposed plan for building five (5) cabins on the shoreline of the Cleveland Reservoir. The plans include improving access to the shore, gravel parking lot, boat launch, vault toilet, trash bin. The plan includes walk-in access for shoreline fishing. The owner is in discussions with the Forest Service for maintenance of the improvements. This is privately owned property, not Forest Service property. Items of discussion included prescriptive rights, ROW access, Public Waters Access Act, He indicated that they will meet all Planning & Zoning requirements. He explained that there has been previous discussion on this topic. EC Commissioners asked Attorney Mike Olsen for counsel on this matter, to which Attorney Mike Olsen indicated that this proposal is different from what was originally proposed. Remarks were heard from Darren Wollsey, Jim Fauver, Danny Van Wagoner, and Lacey Hardman. Commissioner Jordan Leonard made a motion to table. The motion was seconded by Commissioner Keven Jensen.

AYE: Jordan Leonard  
 Keven Jensen  
 NAY: none  
 ABSENT: Lynn Sitterud

(10)

DISCUSS/APPROVE/DENY HUB'S CONTRACT TO WORK WITH THE EMERY TOURISM TEAM TO UPDATE EXISTING COLLATERAL, BRINGING FORWARD THE NEW BRAND AND MESSAGING.

AnDee Mead explained that the Emery County Travel Bureau has reviewed the bids for the marking and rebranding of Emery County Tourism. The Travel Bureau recommended awarding the bid to HUB citing the quality of their work as the major reason for choosing them. One of the bids was from Emery Telcom. Jared Anderson from EmeryTelcom requested the opportunity to win their business down the road. Attorney Mike Olsen had some issues with the contract and wished to work through the contract before it was signed. Commissioner Jordan Leonard made a motion to approve awarding the bid for marketing and rebranding to HUB upon approval of Attorney Mike Olsen as he addresses his issues with the contract. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
 Keven Jensen  
 NAY: None  
 ABSENT: Lynn Sitterud

(11)

DISCUSS/APPROVE/DENY YESCO BILLBOARD CONTRACT AMENDMENTS AND ADDITIONAL EXPENSES.

AnnDee Mead requested approval for an amendment to the YESCO billboard contract for additional \$440.00 in production Cost. Commissioner Jordan Leonard made a motion to approve amendment to the YESCO billboard contract and additional expenses. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
 Keven Jensen  
 NAY: none  
 ABSENT: Lynn Sitterud

(12)

DISCUSS/APPROVE/DENY ENTERING INTO AND INTER-LOCAL AGREEMENT BETWEEN EMERY COUNTY AND SEVIER COUNTY TO MAINTAIN REMOTE ROADS LOCATED NEAR THEIR COMMON BOUNDARIES

Commissioner Jordan Leonard made a motion to approve entering into an Inter-Local Agreement between Emery County and Sevier County to maintain remote roads located near

their common boundaries. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: NONE

ABSENT: Lynn Sitterud

(13)

DISCUSS/APPROVE/DENY PETITION TO VACATE PORTION OF CLASS D ROAD, MOLEN SEEP LAND LLC, AND CASTLE VALLEY RANCHES LLC.

Commissioner Jordan Leonard made a motion to accept the petition to vacate portions of Class D Road Seep Land LLC and Castle Dalley Ranches LLC and to cause a public hearing to be held to receive public comment on such. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(14)

DISCUSS/APPROVE/DENY ADOPTION OF THE EMERY COUNTY EMERGENCY OPERATIONS PLAN-BASIC PLAN.

Jeremy Lake-Emery County Sheriff's Office explained that the County is required by the State to adopt an Emergency Operation-Basic Plan. The plan is the same place other than the changes in contact information. Commissioner Jordan Leonard made a motion to adopt the Emery County Emergency Plan-Basic Plan. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(15)

DISCUSS/APPROVE/DENY EMERY COUNTY RECREATION SSD IS REQUESTING A PORTION OF EC ARPA FUNDS IN THE AMOUNT OF \$148,831.00 IS THE LOWEST QUALIFYING BID FOR THE NEW GYMNASIUM FLOOR FOR THE EMERY COUNTY RECREATION BUILDING

(16)

DISCUSS/APPROVE/DENY MOVING FORWARD WITH THE EMERY WATER CONSERVANCY DISTRICT IN THE MORRIS BEND PROJECT.

(17)

DISCUSS/APPROVE/DENY USING UP TO 20,000.00 OF THE RURAL COUNTY FUNDS TO HIRE A GRANT WRITER TO PROMOTE REGIONAL ECONOMIC GROWTH.

(18)

DISCUSSION ON HIRING AN ECONOMIC DEVELOPMENT DIRECTOR.

(19)

DISCUSS/APPROVE/DENY RESOLUTION INVITING THE UTAH INLAND PORT AUTHORITY BOARD TO NEGOTIATE PROJECT AREAS WITHIN EMERY COUNTY.

(20)

COMMISSION/ELECTED OFFICIALS REPORTS

(21)

ADJOURN

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE CANVASS OF ELECTION FOR THE  
PRESIDENTIAL PRIMARY ELECTION HELD ON MARCH 5, 2024

Present at the Canvass of Election for the Presidential Primary Election held on March 5, 2024:

Treasurer Josie Stilson  
Commissioner Jordan Leonard  
Commissioner Keven Jensen  
Clerk/Auditor Brenda Tuttle  
Communications/IT Jeff Guymon

8 additional ballots were counted. All 8 ballots were valid and counted.

The total number of ballots counted was 75.

Commissioner Keven Jensen made a motion to approve the results of the canvass of election.  
The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen  
Jordan Leonard  
Josie Stilson  
Brenda Tuttle  
Jeff Guymon

NAY: none

The Meeting was adjourned.

ATTEST: \_\_\_\_\_ Commissioner: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

MARCH 19, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Attorney Mike Olsen (VIA ZOOM), Deputy Clerk/Auditor Carol Cox, elected officials and citizens. Sheriff Tyson Huntington was absent. Commissioner Lynn Sitterud was absent. Commissioner Keven Jensen stepped down throughout the meeting to execute motions as needed.

CONSENT AGENDA

(1)  
APPROVAL OF CHECK EDIT LSIT, REQUISITIONS, AND DISPOSITIONS

The Warrant Check Edit List #265335 through and including #265437 were presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11-24	Water Heater replacement Sheriff/Maintenance	\$6,795.00

There were no dispositions.

(2)  
APPROVAL OF MARCH 5, 2024 COMMISSION MEETING MINUTES

(3)  
APPROVAL TO APPOINT SCOTT YOUNG FOR A TWO-YEAR TERM AND LEE MOSS & ROGER BARTON FOR A FOUR-YEAR TERM FOR THE EMERY COUNTY WEED BOARD. THE TERMS WILL START ON APRIL 1, 2024.

(4)  
APPROVAL OF LEE MCELPRANG, GORDON BENNETT & DERRI JEWKES TO BE ON THE EMERY COUNTY WATER CONSERVANCY DISTRICT BOARD. THE FOUR-TERM STARTS ON APRIL 1, 2024

(5)

APPROVAL TO GIVE BRAYDEN LIECHTY A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS A DEPUTY I AND 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 4-1-24.

(6)

APPROVAL TO GIVE EMILY PACE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS A LIFEGUARD AND 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 4-1-24.

(7)

APPROVAL TO PROMOTE TIMOTHY LARSEN TOA DEPUTY I. HE IS CO AND SFO CERTIFIED. MOVE FROM GRADE 14 TO GRADE 15. EFFECTIVE 4-1-24.

(8)

APPROVAL OF COMBINING THE FULL TIME GIS TECHNICIAN POSITION WITH A DEPUTY CLERK/AUDITOR I POSITION. MOVING MICK ROBINSON INTO THIS POSITION AND GIVING HIM A 6% PAY INCREASE, EFFECTIVE 4-1-24.

(9)

APPROVAL TO HIRE KELLY OLDROYD AS THE FULL TIME FACILITIES CUSTODIAN WITH THE FULL BENEFITS PACKAGE, WAGE GRADE 12.

(10)

APPROVAL TO APPOINT TAMMY HOWLAND FOR THE VACANT MEMBER-AT-LARGE SEAT OF THE EMERY COUNTY FIRE PROTECTION DISTRICT.

(11)

APPROVAL TO APPOINT KATIE RANDAL AND JAMIE HUGGARD TO THE EMERY COUNTY LIBRARY BOARD.

(12)

APPROVAL TO HIRE TANNER HILL AS A SEASONAL LAWN CARE LABORER WORKING 29 HOURS PER WEEK, \$14.70 PH, WITH NO BENEFITS.

Commissioner Jordan Leonard made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Keven Jensen. The motion passed.

#### DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA

(2)

SAFETY MINUTE-SAMI JOHNSON, ATTORNEY'S OFFICE

Sami talked about situational awareness.

(3)

AWARDING OF SAFETY VISA GIFT CARDS (192 DAYS)

Full time employee: Jeff Guymon

Part time employee: Ariana Downard

Safety Sensitive: Robert Riley and Laura Hurst

Commissioner Jordan Leonard made a motion to leave the regular meeting and enter into a Public Hearing to receive input from the public regarding the issuance of CVSSD Bonds as advertised. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: None

ABSENT: Lynn Sitterud

(4)

**A PUBLIC HEARING TO RECEIVE INPUT FROM THE PUBLIC WITH RESPECT TO THE ISSUANCE OF THE CASTLE VALLEY SPECIAL SERVICE DISTRICT BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,200,000 FOR THE PURPOSE OF PAYING ALL OR PART OF THE COST OF ACQUIRING OR IMPROVING, THROUGH PURCHASE OR CONSTRUCTION OR BOTH, FACILITIES FOR THE COLLECTION AND TREATMENT OF SEWAGE; FACILITIES USED IN CONNECTION WITH THE ACQUISITION, TREATMENT, STORAGE, TRANSPORTATION, AND SUPPLY OF WATER FOR DOMESTIC, INDUSTRIAL SECONDARY AND OTHER PURPOSES; DRAINAGE AND STORM SEWER FACILITIES, INCLUDING CURBS AND GUTTERS; AND TRANSPORTATION FACILITIES CONSISTING OF ROADS, SIDEWALKS AND RELATED BRIDGES AND VIADUCTS; TOGETHER WITH ALL NECESSARY LAND, RIGHTS-OF-WAY, EQUIPMENT AND FURNISHINGS THEREFOR, AND INCLUDING SUCH LEGAL, ENGINEERING, AND FISCAL AGENT EXPENSES REASONABLY INCURRED IN CONNECTION WITH THE ACQUISITION OF SUCH FACILITIES IN AND FOR THE DISTRICT, AND RELATED MATTERS.**

Jacob Sharp, CVSSD explained that this is the Districts official bond public hearing. They plan to replace water lines in Ferron and Orangeville as well as other culinary pipeline replacements throughout the County. They also have plans to reconstruct the Emery Pond curb and gutter projects and street widening projects in the county. The funds to do the projects are supplied through grants, bonds such as the one presented today, and cities and towns ARPA funds contributions to the District.

The Public Hearing was closed and the Emery County Commissioners returned to the regular meeting agenda.

(5)



**DISCUSS/APPROVE/DENY A FINAL BOND RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF EMERY COUNTY, UTAH ACTING AS THE GOVERNING BODY OF THE CASTLE VALLEY SPECIAL SERVICE DISTRICT, EMERY COUNTY, UTAH (THE "ISSUER") AUTHORIZING THE ISSUER'S \$1,000,000 GENERAL OBLIGATION BONDS, SERIES 2022 (THE "SERIES 2022 BONDS") IMPROVING, THROUGH PURCHASE OR CONSTRUCTION OR BOTH, FACILITIES FOR THE COLLECTION AND TREATMENT OF SEWAGE; FACILITIES USED IN CONNECTION WITH THE ACQUISITION, TREATMENT, STORAGE, TRANSPORTATION, AND SUPPLY OF WATER FOR DOMESTIC, INDUSTRIAL SECONDARY AND OTHER PURPOSES; DRAINAGE AND STORM SEWER FACILITIES, INCLUDING CURBS AND GUTTERS; AND TRANSPORTATION FACILITIES CONSISTING OF ROADS, SIDEWALKS AND RELATED BRIDGES AND VIADUCTS; TOGETHER WITH ALL NECESSARY LAND, RIGHTS-OF-WAY, EQUIPMENT AND FURNISHINGS THEREFOR, AND INCLUDING SUCH LEGAL, ENGINEERING, AND FISCAL AGENT EXPENSES REASONABLY INCURRED IN CONNECTION WITH THE ACQUISITION OF SUCH FACILITIES IN AND FOR THE ISSUER; AND RELATED MATTERS.**

Commissioner Jordan Leonard made a motion to approve Resolution 3-19-24A, a final Bond Resolution of the Board of Emery County Commissioners acting as the governing body of the Castle Valley Special Service District. Authorizing the issuer's \$1,000,000 General Obligation Bond, Series 2022. The motion was seconded by Commissioner Keven Jensen

AE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(6)

**RATIFICATION OF THE RESOLUTION OF THE BOARD OF COMMISSIONERS OF EMERY COUNTY. RECOMMENDING ACTION TO THE BUREAU OF LAND MANAGEMENT TO RESPOND DURING THE COMMENT PERIOD ON THE LAND MANAGEMENT PLAN FOR ALTERNATIVE, PUBLIC, AND MULTIPLE USES ON A ROAD-BY-ROAD BASIS.**

Commissioner Jordan Leonard explained that Emery County has significant acreage of public lands within its borders that are managed by the Bureau of Land Management. Emery County Commission is the elected body of our jurisdiction and the Commission represents the people of Emery County. The BLM has the responsibility to ensure principles of multiple use and public access are ensured on public lands. Emery County is a cooperating agency during the Bureau's revision of the Travel Management Plan for the San Rafael Swell region administered by the Bureau's Price Office. The Bureau is imposing several alternatives for the Travel Management Plan that affect public access and multiple use. Emery County has carefully reviewed each alternative and provided input to the Bureau on a road-by-road basis. Emery County desires to keep what is currently open, open. Commissioner Keven Jensen made a motion to approve Resolution 3-19-24B, a resolution of the Board of Commissioner of Emery County State of Utah, recommending action to the Bureau of Land Management. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

NAY: none

ABSENT: Lynn Sitterud

(7)

DISCUSS/APPROVE/DENY THE 2024 BUSINESS IMPROVEMENT GRANT RECIPIENTS FOR THE FIRST ROUND. JR PORTABLE TOILETS, UNITED LAWN & LANDSCAPING, LA VERACRUZANA, SWELL RETREAT, GRUB BOX, GENCO MINE SERVICES, PONDEROSA GRILL, WHITE SPACE, NESSA'S BAKERY & FLORAL FOR A TOTAL OF \$185,360.72 FOR MARCH DEADLINE.

Patsy Stoddard explained that the funding for 2024 Business Improvement Grant is provided through ARPA funds County funds Business Chamber funds and a carry over of funds from last year. Applicants for the 2024 Business Improvement Grant are as follow:

JR Portable Toilets \$20,000

United Lawn and Landscaping \$20,000

La Veracruzana \$16,416.11

Swell Retreat \$19,999.61

Grub Box \$20,000

Genco Mine Service \$20,000

Ponderosa Grill \$20,000

White Space \$8,945

Neesa's Bakery and Floral \$20,000

Patsy explained that the businesses who have applied for the Business Improvement Grant have gone through the review committee and their names and amounts are being presented to the Commissioners for their approval. Commissioner Jordan Leonard pointed out that Prickly N Sweet Cactus Boutique for \$20,000 was missing from the list. Commissioner Jordan Leonard made a motion to approve the 2024 Business Improvement Grant recipients including Prickly N Sweet Cactus Boutique. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(8)

DISCUSS/APPROVE/DENY ADVERTISE A LIBRARY BOARD VACANCY TO BE FILLED BY A REPRESENTATIVE FROM GREEN RIVER, EMERY, OR FERRON.

Commissioner Jordan Leonard made a motion to approve advertising for a Library Board vacancy to be filled by a representative from Green River, Emery, or Ferron. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(9)

DISCUSS/APPROVE/DENY HUB CONTRACT ADVERTISING "LIFE ENERGIZED" BRANDING.

AnnDee Mead requested approval of HUB contract advertising "Life Energized" branding. HUB will work with Emery County to build out the new brand for Life Energized, and roll it out across existing collateral used by the ECTourism Bureau. As part of this collaboration, HUB will work with the county to create a flexible, and well thought out brand that reaches and engages the right audiences, and resonates with residents in and around the county. Commissioner Keven Jensen made a motion to approve a contract with HUB for Life Energized branding. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Keven Jensen

Jordan Leonard

NAY: none

ABSENT: Lynn Sitterud

(10)

DISCUSS/APPROVE/DENY CONTINUED ADVERTISING WITH UTOPIA TV MARKETING CONTRACT FOCUSING ON LOCAL BUSINESSES.

AnnDee explained that UTopia has over 200,00 views online and is featured on Channel 14 (KJZZ) that reaches the entire state of Utah plus parts of Idaho, Wyoming and Nevada. They will produce at least two new commercials for Emery County businesses and continue to feature Emery County activities and events UTopia airs commercials 12 times a day. All footage will be available for local business access. The County will keep the asset (video). The cost is \$13,500 for the year. Commissioner Jordan Leonard made a motion to approve continued advertising with UTopia TV Marketing Contract. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard

Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

(11)

DISCUSS/APPROVE/DENY HUNTINGTON BILLBOARD CONTRACT WITH JODY AND LARRY PRETTYMAN OUTDOOR ADVERTISING \$2,400.00.

Commissioner Jordan Leonard made a motion to approve Huntington Billboard Contract with Jody and Larry Prettyman Outdoor Advertising at \$2,400.00 FY2024. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
 Keven Jensen  
 NAY: none  
 ABSENT: Lynn Sitterud

(12)

DISCUSS/APPROVE/DENY REDESIGNING THE HUNTINGTON BILLBOARD WITH THE NEW BRAND.

AnnDee explained that the Huntington Billboard needs to be redesigned to include the new brand. The cost is \$4,800.00. Commissioner Jordan Leonard made a motion to approve redesigning the Huntington Billboard with the new brand. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
 Keven Jensen  
 NAY: none  
 ABSENT: Lynn Sitterud

(13)

DISCUSS/APPROVE/DENY THE BID AWARD TO ASPHALT PRESERVATION FOR THE CRACK SEAL OF EMERY COUNTY ROADS, BEAR CANYON, CONSOL, MOORE SOUTH, MOORE PROJECT 2024.

Commissioner Jordan Leonard made a motion to scratch item #13. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
 Keven Jensen  
 NAY: none  
 ABSENT: Lynn Sitterud

(14)

COMMISSION/ELECTED OFFICIALS REPORTS.

Commissioner Leonard commended the FFA Sterling Scholars

Commissioner Jensen talked about the transition of the San Rafael Energy Research Center to the State of Utah. In reporting on the Inland Port Authority he asked that people get involved and be informed.

(15)

ADJOURN

Commissioner Jordan Leonard made a motion to adjourn the meeting. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
Keven Jensen

NAY: none

ABSENT: Lynn Sitterud

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONER  
HELD IN THE EMERY COUNTY COURTHOUSE

APRIL 2, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Attorney Mike Olsen, Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS AND DISPOSITIONS.

(2)

APPROVAL OF MARCH 19, 2024, COMMISSION MEETING MINUTES

(3)

APPROVAL TO START THE RECRUITMENT PROCESS FOR 3 SEASONAL HEAD AND/OR LIFEGUARDS.

(4)

APPROVAL OF BELINDA PEACOCK TO RECEIVE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE MUSEUM LEAD AND 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 4-15-24.

(5)

APPROVAL OF CAMIE BELL TO RECEIVE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE TRAVEL ASSISTANT AND 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 4-15-24

(6)

APPROVAL OF PEGGY FARNSWORTH TO RECEIVE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE MUSEUM SPECIALIST AND 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 4-15-24.

(7)

APPROVAL OF CHEY JOHNSON TO RECEIVE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE CUSTODIAN FOR THE EMERY LIBRARY AND 3% COLA GIVEN THE FIRST OF THE YEAR, EFFECTIVE 4-15-24

(8)

APPROVAL TO PROMOTE DEZERAY HERNANDEZ TO JUSTICE COURT CLERK II. MOVE FROM GRADE 11 TO GRADE 12, EFFECTIVE 4-15-24.

(9)

APPROVAL OF KAGE VANWAGONER AS A SEASONAL LAWN CARE LABORER WORKING 29 HOURS PER WEEK @ \$14.70 PH.

(10)

APPROVAL TO APPOINT GARY J WILSON AS A CAREER SERVICE COUNCIL MEMBER. TERM ENDING 6-30-27.

(11)

APPROVAL TO APPOINT MAEGAN CROSLAND AS THE GRAMA SPECIALIST (RECORDER OFFICER) IN ADDITION TO HER EXECUTIVE COMMISSION ASSISTANT DUTIES AND RESPONSIBILITIES. MOVE FROM GRADE 14 TO GRADE 17, EFFECTIVE 4-15-24.

(12)

APPROVAL OF RANDY KENNEY ON THE FIRE DISTRICT BOARD.

Commissioner Lynn Sitterud made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

#### DISCUSSION AGENDA

(1)

#### ITEMS PULLED FROM THE CONSENT AGENDA

Commissioner Lynn Sitterud made a motion to leave the regular meeting and enter into a public hearing to receive public comment regarding the issuance of General Obligation Bonds for Castle Valley Special Service District as advertised. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE; Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(2)

A PUBLIC HEARING OF THE BOARD OF COUNTY COMMISSIONERS OF EMERY COUNTY, UTAH ACTING AS THE GOVERNING BODY OF THE CASTLE VALLEY SPECIAL SERVICE DISTRICT, EMERY COUNTY, UTAH (THE "ISSUER") AUTHORIZING THE ISSUER'S GENERAL

OBLIGATION BONDS, IN ONE OR MORE SERIES, IN THE MAXIMUM AMOUNT NOT TO EXCEED \$1,400,000 FIXING THE MAXIMUM AMOUNT, MATURITY, INTEREST RATE, AND DISCOUNT ON THE BONDS; PROVIDING FOR THE PUBLICATION OF A NOTICE OF PUBLIC HEARING AND OF BONDS TO BE ISSUED; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; AND RELATED MATTERS.

Ryan Sharp, CVSSD explained that this is the final Public Hearing for the issuance of General Obligation Bonds. There was some confusion related to the notice of the public hearing amount of time for public comment.

The Emery County Commissioners returned to the regular meeting agenda.

(3)

DISCUSS/APPROVE/DENY A FINAL BOND RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF EMERY COUNTY, UTAH ACTING AS THE GOVERNING BODY OF THE CASTLE VALLEY SPECIAL SERVICE DISTRICT, EMERY COUNTY, UTAH (THE "ISSUER") AUTHORIZING THE ISSUER'S \$1,200,000 GENERAL OBLIGATION BONDS, SERIES 2024 (THE "SERIES 2024 BONDS") IMPROVING, THROUGH PURCHASE OR CONSTRUCTION OR BOTH, FACILITIES FOR THE COLLECTION AND TREATMENT OF SEWAGE; FACILITIES USED IN CONNECTION WITH THE ACQUISITION, TREATMENT, STORAGE, TRANSPORTATION, AND SUPPLY OF WATER FOR DOMESTIC, INDUSTRIAL SECONDARY AND OTHER PURPOSES; DRAINAGE AND STORM SEWER FACILITIES, INCLUDING CURBS AND GUTTERS; AND TRANSPORTATION FACILITIES CONSISTING OF ROADS, SIDEWALKS AND RELATED BRIDGES AND VIADUCTS; TOGETHER WITH ALL NECESSARY LAND, RIGHTS-OF-WAY, EQUIPMENT AND FURNISHINGS THEREFOR, AND INCLUDING SUCH LEGAL, ENGINEERING, AND FISCAL AGENT EXPENSES REASONABLY INCURRED IN CONNECTION WITH THE ACQUISITION OF SUCH FACILITIES IN AND FOR THE ISSUER; AND RELATED MATTERS.

Commissioner Jordan Leonard made a motion to approve Resolution 4-2-24 a Resolution of the Board of County Commissioner of Emery County, Utah acting as the governing body of the Castle Valley Special Service District. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(4)

DISCUSS/APPROVE/DENY THE MOU BETWEEN EMERY COUNTY AND THE EMERY COUNTY BUSINESS CHAMBER REGARDING THE 2024 EMERY COUNTY FAIR.

Commissioner Jordan Leonard expressed his appreciation to the ECBC and Emery County Fair Board for coordination planning efforts for the 2024 Emery County Fair. We have good sponsors to help with financing the fair. Patsy Stoddard explained that the Business Chamber will organize, order prizes and supplies as well as pay all the bills associated with the Emery



County Fair. The cost this year is \$41,000.00. The date of the EC 2024 Fair is July 23-27, 2024. This MOU will identify the responsibilities as outlined in the MOU. Commissioner Jordan Leonard made a motion to approve an MOU between Emery County and the Emery County Business Chamber regarding the 2024 Emery County Fair. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(5)

APPROVAL OF THE MARCH 12, 2024, CANVAS OF ELECTION.

Commissioner Jordan Leonard made a motion to approve the March 12, 2024 Canvass of Election. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE; Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(6)

DISCUSS/APPROVE/DENY AGREEMENT BETWEEN EMERY COUNTY SHERIFF'S OFFICE AND L3 HARRIS REGARDING TRANSPORTATION FOR RADIO SIGNAL TESTING SERVICES.

Sheriff Tyson Huntington indicated that L3 Harris no longer needs their assistance for this service. Commissioner Lynn Sitterud made a motion to scratch agenda item #6. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY AMENDMENT OF THE 2024 EMERY COUNTY FEE SCHEDULE.

Road Supervisor Justin Truman requested approval to amend the 2024 Emery County Fee Schedule for the Landfill by adding "Unpaid Landfill Charges after 60 days will be fined 20% of the balance owing, and 'No dumping allowed until after the unpaid balance is paid in full". Commissioner Jordan Leonard made a motion to approve amending the 2024 Emery County Fee Schedule to add the requested fee/fine to the Landfill. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud

Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY MEMORANDUM OF UNDERSTANDING (MOU) WITH UETN FOR TELECOMMUNICATIONS WAN SERVICES FOR EMERY COUNTY LIBRARY SYSTEM FOR JULY 1, 2024, TO JUNE 20, 2029.

Desiree Malley requested approval for a MOU with UETN for Telecommunications WAN services for Emery County Library System. The cost associated with this MOU is 100% covered by ERate. Jeff Guymon has reviewed the MOU and recommends approval. Commissioner Lynn Sitterud made a motion to approve an MOU with UETN for Telecommunications WAN Services for Emery County Library System. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY MOU WITH UEN MEMORANDUM OF UNDERSTANDING (MOU) FOR EMERY COUNTY LIBRARY SYSTEM PARTICIPATION IN THE UEN 2024 WI-FI FOR LIBRARIES PROGRAM.

Desiree Malley requested approval for an MOU with UEN for 2024 Wi-Fi for Libraries Program. This is 100% reimbursable at \$16,000. Jeff Guymon has reviewed and recommended approval. Commissioner Jordan Leonard made a motion to approve an MOU with UEN for 2024 Wi-Fi for Libraries Program. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY ACCEPTANCE OF THE 2024 TECHNOLOGY ENHANCEMENT GRANT.

Desiree Malley requested approval to accept the 2024 Technology Enhancement Grant awarded to libraries in Emery County to upgrade patron computers and monitors. Commissioner Jordan Leonard made a motion to accept the 2024 Technology Enhancement Grant. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

Aye: Jordan Leonard  
Lynn Sitterud

Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY EMERY COUNTY PREDATION MANAGEMENT PLAN FOR FY 2024.

Emery County would pay UDAF/DWR \$6,000 and receive back \$3,000 as matching funds for predator damage management. Commissioner Jordan Leonard made a motion to approve Emery County Predation Management Plan FY2024. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY TO GET APPROVAL ON UPGRADING THE HVAC IN THE COUNTY BUILDING

Commissioner Jordan Leonard explained that when the Commissioners met during budget meetings they had discussed and planned for upgrading the HVAC system in the building. The state bid for HVAC upgrade is \$230,217.00. He asked for discussion on moving forward with the upgrade. After discussion, Commissioner Jordan Leonard made a motion to approve moving forward with the HVAC upgrade in this building. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(13)

DISCUSS/APPROVE/DENY SHANNON JOHNSON, WHO IS A NIECE OF THE MAINTENANCE LEAD, KYLE SCOW, TO BE A SEASONAL LAWN CARE LABORER WORKING 29 HOURS PER WEEK AT \$14.70 PH.

After reading the code regarding hiring family and indicating that Kyle has advertised for several weeks to fill the position receiving no applicants for the 4 month seasonal lawn care laborer job. Commissioner Lynn Sitterud made a motion to approve Shannon Johnson to fill the seasonal lawn care laborer position with Kyle Scow as her supervisor. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(14)

DISCUSS/APPROVE/DENY TRANSFERRING ARPA FUNDS UP TO \$15,000 TO ECSSD#1 FOR THE CRACK SEAL AT THE SHERIFF'S OFFICE AND WEED AND MOSQUITO SHOP.

Jeff Guymon explained that the Sheriff's Office and Weed and Mosquito Shop parking lots need to be crack sealed to avoid any further damage to the parking lots. Jeff indicated that the SSD#1 posted an advertisement for companies to do the crack seal and had 5 companies bid the job. He requested that \$15,000 be transferred from ARPA funds to the SSD#1 to cover the Cost of the job. This will be an additional charge to what is already being done in the county. Commissioner Lynn Sitterud made a motion to approve transferring ARPA funds up to \$15,000 to ECSSD#1 for the Crack Seal at the Sheriff's Office and Wee and Mosquito Shop. The motion was seconded by Commissioner Jordan Leoanrd. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(15)

COMMISSIONER/ELECTED OFFICIALS REPORTS

Commissioner Leonard thanked Castle Dale City for the use of their facilities during the 2024 Emery County Fair.

Commissioner Keven Jensen commented on the new branding which highlights the history of this area. In the coming weeks they will be looking for families, individuals, businesses, etc to share their stories to be used to promote the new brand.

Larry Ellertson reported on current activity from Congressman Curtis.

(16)

ADJOURN

Commissioner Lynn Sitterud made a motion to adjourn the meeting. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

APRIL 16, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Attorney Mike Olsen, Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List # 265536 through and including #265636 was presented for payment.

Requisitions were presented for the following:

REQUISITION	DESCRIPTION	AMOUNT
12-24	(8) Ubiquiti Pro 24 Network Switches EC Libraries	\$5,592.00
13-24	(1) Dell PowerEdge T360 Server EC Libraries	\$6,057.94

There were no Dispositions

(2)

APPROVAL OF APRIL 2, 2024, COMMISSION MEETING MINUTES

(3)

APPROVAL OF TAMMY HOWLAND ON THE FIRE DISTRICT BOARD.

(4)

APPROVAL TO HIRE CHANCE THOMPSON AS A FULL-TIME DISPATCHER WITH FULL BENEFITS, WAGE GRADE 14.

(5)

APPROVAL TO PROMOTE KYLER FARLEY TO A DEPUTY II. MOVE FROM GRADE 16 TO GRADE 17, EFFECTIVE 4-29-24.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard and the motion passed.

(1)

ITEMS PULLED FROM THE CONSENT AGENDA

(2)

SAFETY MINUTE PRESENTATION - KAREN RICHARDS, ASSESSOR'S OFFICE.

Karen presented helpful information on administering CPR.

(3)

AWARDING OF SAFETY VISA GIFT CARDS.

220 days incident free

Safety VISA Cards were drawn as follow:

Full-time employee: Desiree Malley

Part-time employee: Valerie Clark

Safety Sensitive employees: Brad Beagley and Seth Baantjer

Commissioner Lynn Sitterud made a motion to leave the regular meeting and enter into a Public Hearing to receive comment regarding vacating a county road. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

(4)

PUBLIC HEARING: A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT REGARDING CONSIDERATION, PURSUANT TO UTAH CODE ANNOTATED SECTION 72-3-108, TO VACATE THE COUNTY ROAD AS DESCRIBED IN BELOW:

From the point that the public road enters from the West the NE¼NE¼ of Section 16 T21S, R7E, SLB&M, and crosses through the NE¼NE¼ of Section 16, T21S, R7E, SLB&M, S½SE¼SE¼ of Section 9 T21S, R7E, SLB&M; S½S½ of Section 10 T21S, R7E, SLB&M, and the N½ of Section 15 T21S, R7E, SLB&M, where it terminates.

There were no comments. The Public Hearing was closed and the Emery county Commissioners returned to the regular meeting agenda.

(5)

DISCUSS/APPROVE/DENY ORDINANCE VACATING AND ABANDONING THE PUBLIC RIGHT OF WAY INTEREST IN SELECTED POTIONS OF CLASS DESIGNATION COUNTY ROADS

Commissioner Jordan Leonard made a motion to adopt Ordinance 4-16-24 an Ordinance to vacate the public right-of-way interest in selected portions of class designation county roads. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(6)

DISCUSS/APPROVE/DENY RELEASE OF ROAD CONSTRUCTION AND MAINTENANCE EASEMENT

Commissioner Jordan Leonard made a motion to approve a Release of Road Construction and Maintenance Easement. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(7)

DISCUSS/APPROVE/DENY A MONETARY DONATION TO EHS STUDENT COUNCIL TO HELP WITH THE 2024 GRADUATION PARTY

Representatives from Emery High School Student Council requested a donation to help with the 2024 Graduation Party. They reviewed the activities that they have planned and the success of previous years parties. Commissioner Jordan Leonard made a motion to donate \$250.00 to Emery High School Student Council for the 2024 Graduation Party.

(8)

PRESENTATION BY BE EPIC HEALTH & WELLNESS, ESCAPE THE VAPE WITH USU EXTENSION

Shauna Carrol gave a presentation on USU Extension's Be Epic Health & Wellness, Escape the Vape Program.

(9)

DISCUSS/APPROVE/DENY ALLOCATING OPIOID FUNDS TO THE BRIDGE PROGRAM.

Jerry Cochran, Professor of Internal Medicine along with Michael Clark, Jen Colosimo and Bridge Navigator April presented information about the Bridge Program. Emery and Carbon Counties have the highest Opioid Use Disorder rates in the U.S. and 3x's the national average. The current program has funds to carry the program through the end of 2024. The program runs at \$41,176.00 annually. They requested allocating Opioid Funds that the county receives to the program to help keep it functioning. Commissioner Lynn Sitterud made a motion to table any decision until they have time to check available funds. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

(10)

DISCUSS/APPROVE/DENY EXTENSION LETTER REGARDING THE INDEPENDENT CONTRACTOR AGREEMENT BETWEEN EMERY COUNTY AND ANDREW FRY.

Emery County has had a contract with Andrew Fry since July of 2020. This extension will allow the County to operate under the original contract by way of written extension. Commissioner Jordan Leonard made a motion to approve an extension letter regarding the Independent Contract Agreement between Emery County and Andrew Fry. the motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(11)

RATIFICATION OF USING ARPA FUNDS TO CRACK SEAL THE SHERIFF'S OFFICE AND WEED AND MOSQUITO PARKING LOTS. TRANSFERRING FUNDS TO ECSSD#1: \$65,387.99.

In the previous Commission Meeting the Commission approved spending up to \$15,000 of ARPA funds for the crack seal projects at the SO and W/M parking lots. The estimate was way less than the actual amount of \$60,520.19. SSD#1 has already gone through the bid process for other chip seal projects in the county. These two projects would be an add on to the SSD#1 project. The hope is that we can make the parking lots last another 15 to 20 years. Commissioner Jordan Leonard made a motion to approve using ARPA funds to crack seal the SO and W/M parking lots and transferring the funds to SSD#1. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(12)

DISCUSS/APPROVE/DENY A REQUEST TO REALLOCATE THE REMAINDER OF THE FY 2023 RURAL COUNTY GRANT FUNDS TO THE BUSINESS IMPROVEMENT GRANT PROGRAM.

Patsy Stoddard indicated that the second deadline for grant applications was April 1, 2024. The first round of grants nearly depleted the funds. They are requesting the remainder of FY 2023 Rural County Grant Funds be reallocated to the Business Improvement Grant Program to be added to the 2024 funds to help fund the second round of grant requests. The businesses recommended for grant funds in the second round of funding are: Stewart's Market, High Country Coatings, Papa Nan Farms, Rein Free Farms, Country Made and Grown, Castle Ridge Fitness, Butler Barber Shop, Black Sage Salon & Spa, Swell Kitchen, First Choice Inn at the Swell, America's Best Value Inn. These businesses may not get all the funds requested, but they may receive some funding. Patsy indicated she will return after the board has reviewed the applications and made recommendations. Commissioner Jordan Leonard made a motion to reallocate the remainder of the FY2023 Rural County Grant Funds to the Business Improvement Grant Program. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(13)

DISCUSS/APPROVE/DENY THE COST-SHARING AGREEMENT BETWEEN EMERY COUNTY COMMISSION, EMERY WATER CONSERVANCY DISTRICT, AND THE MUDDY IRRIGATION COMPANY ON THE MORRIS BEND RESERVOIR FEASIBILITY STUDY.



Emery Water Conservancy District, Muddy Irrigation Company and Emery County Commission have contemplated and discussed the planning and construction of the Morris Bend Reservoir, to be located in Emery County. They have selected RB&G Engineers to undertake and conduct a feasibility study for the reservoir. The study may cost roughly \$137,000.00. The parties wish to share, equally, in the cost of the study. The cost-sharing agreement between Emery County Commission, Emery Water Conservancy District and Muddy Irrigation Company details each party's responsibility in the study. Commissioner Jordan Leonard made a motion to approve of the Cost-Sharing Agreement between Emery County Commission, Emery Water Conservancy District, and Muddy Irrigation Company on the Morris Bend Reservoir Feasibility Study. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(14)

DISCUSS/APPROVE/DENY AMENDING RESOLUTION NO. 03-18-08 TO UPDATE AN ADOPTED MANAGEMENT PLAN FOR LAWRENCE CEMETERY.

Commissioner Jensen indicated that the Management Plan for the Lawrence Cemetery needed a few updates with regard to the cremation burials and decorating requirements. Commissioner Jordan Leonard made a motion to amend Resolution 03-18-08 to update the management plan for Lawrence Cemetery. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(15)

DISCUSS/APPROVE/DENY EXTENDING THE MOU FOR AN ADDITIONAL 4 YEARS BETWEEN EMERY COUNTY AND ACTIVE RE-ENTRY FOR THE PERKIE TRAVEL PROGRAM.

The MOU is between Emery County and Active re-Entry Center for Independent Living Programs. For the past twenty-three years, PERKIE travels has been a program jointly run between Carbon and Emery Counties and administered by Active Re-Entry to assist residents of these two countries who require radiation treatments for cancer to be able to travel to the Utah Valley area, the closest facility for these treatments. These two entities joined together in 2017 to purchase a vehicle to be used for provision of the PERKIE radiation treatment van. As previously agreed Emery County will retain the title for the van and provide all upkeep, maintenance and associated costs for the vehicle for seven years or until the vehicle becomes inoperable or if major maintenance issues arise. Active Re-Entry and Emery County will re-evaluate the vehicle to make the best decision of replacement. Since the vehicle is still operating well it was recommended to extend the MOU for an additional four years. Commissioner Jordan Leonard made a motion to approve an MOU between Emery County and Active Re-Entry for the PERKIE Travel Program. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(16)

DISCUSS/APPROVE/DENY SENDING A LETTER TO THE BLM REGARDING THE WORKING RELATIONSHIP BETWEEN EMERY COUNTY AND BLM PROJECTS. EXAMPLES INCLUDE SUWA, GRAVEL PIT AND ROAD MAINTENANCE.

Commissioner Lynn Sitterud made a motion to table. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

(17)

DISCUSS/APPROVE/DENY SENDING A LETTER TO THE BLM REGARDING THE TRANSFER OF MILLSITE GOLF COURSE.

Commissioner Jordan Leonard made a motion to approve sending a letter of support to the BLM regarding the transfer of Millsite Golf Course. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

(18)

DISCUSS/APPROVE/DENY SENDING A LETTER IN RESPONSE TO A LETTER RECEIVED FROM SERDA.

The Emery County Commissioners received a letter from SERDA dated March 4, 2024 in response to the February 6, 2024 Commission Meeting. Commissioner Jensen wanted to draft a letter in response to the letter. Commissioner Sitterud did not want to respond since the letter was directed at Commissioner Jensen's comments during the meeting. No action was taken.

Commissioner Jordan Leonard made a motion to leave the regular meeting and enter into a Closed Executive Session. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

(19)

DISCUSS/APPROVE/DENY ENTERING INTO A CLOSED EXECUTIVE SESSION PURSUANT TO UTAH CODE 52-4-205 TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION.

Present at the Closed Executive Session was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Sheriff Tyson Huntington, Captain Shaun Roper, Attorney Mike Olsen (VIA ZOOM), Commissioner Lynn Sitterud Executive Secretary Maegan Crosland and Deputy Clerk/Auditor Carol Cox.

(20)

DISCUSS/APPROVE/DENY THE PLAN OF ACTION REGARDING UNIFIED FLEET SERVICES AND HOW WE MOVE FORWARD.

Upon returning to the regular meeting Commissioner Lynn Sitterud made a motion to work with County Attorney Mike Olsen to write a letter to Unified Fleet Services stating that Emery County

does not agree with the proposed cost of the vehicles and will not pay the invoiced amount by Unified Fleet Services. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

(21)

COMMISSION/ELECTED OFFICIALS REPORTS

Sheriff Huntington reported on recent graduates of the Police Academy. Presley Lavato, Dalton Jeffs and Timothy Larsen.

The Commissioners recognized and thanked Gary Price for his years of service in Weed and Mosquito Department. Mr. Price recently retired.

(22)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

MAY 7, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Attorney Mike Olsen (VIA ZOOM) Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS

The Warrant Check Edit List #265656 through and including #2655759 was presented for payment.

Requisitions were presented for the following:

REQUISITION	DESCRIPTION	AMOUNT
13-24	Dell PowerEdge T360 Server Library	\$6,130.99
14-24	(5) 3M Versaflo Easy Clean PAPR Kits Sheriff	\$7,024.20
15-24	(2) EcoFlow Power Stations/Starlink Communications	\$13,198.00

There was 1 disposition for #3000 vacuum.

(2)

APPROVAL OF APRIL 16, 2024 COMMISSION MEETING MINUTES

(3)

APPROVAL OF RATIFICATION OUT-OF-STATE TRAVEL FOR DEPUTY TOSHA BARNETT TO ATTEND THE INTERNATIONAL ASSOCIATION FOR PROPERTY AND EVIDENCE COURSES IN COMMERCE CITY, COLORADO, MAY 6.7 & 8

(4)

NOTIFICATION: SELECTED HILARY JENSEN AS A PART TIME CUSTODIAN WORKING 7.5 HOURS PER WEEK IN THE FERRON LIBRARY. NOT ELIGIBLE FOR BENEFITS, WAGE GRADE 6. EFFECTIVE 4-25-24.

(5)

NOTIFICATION: SELECTED JASSAMYN ASHBY, TYSON GARDNER, LAYCEE WINN, AMY SORENSEN, ZANDER ROBINSON, ISAAC POTTER, ILLYRIA MASON, MADI CUMMINGS, JACE FRANSEN, ALIYA LESTER, KAITLYN THOMAS, AND JACOB ERICSON, AS PART TIME LIFEGUARDS WORKING 19.75 HOURS PER WEEK. NOT ELIGIBLE FOR BENEFITS, WAGE GRADE 3.

(6)

APPROVAL TO HIRE PURITY MASON AS A SEASONAL LIFEGUARD WORKING 29 HOURS PER WEEK. NOT ELIGIBLE FOR BENEFITS, WAGE GRADE 3.

(7)

NOTIFICATION: SELECTED CASSANDRA MELTON AS A PART TIME ASSISTANT LIBRARIAN IN THE FERRON LIBRARY, WORKING 19 HOURS PER WEEK WITH NO BENEFITS, WAGE GRADE 7.

(8)

APPROVAL TO HIRE SETH BAANTJER AS A FULL TIME WEED & MOSQUITO TECHNICIAN WITH THE FULL BENEFIT PACKAGE, WAGE GRADE 14.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard and the motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

#### DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA.

(2)

OPEN AND ACCEPT SEALED SUBMISSIONS REGARDING THE HUNTINGTON AIRPORT GROUNDS KEEPER, RFP.

Proposals for Huntington Airport Groundskeeper were received from Dal Guymon and Isaac Anderson. Commissioner Lynn Sitterud made a motion to accept the proposals and forward them to the Department Head, Jeff Guymon for a recommendation. The motion was seconded by Commissioner

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(3)

PRESENTATION BY UTAH FORESTRY, FIRE AND STATE LANDS REGARDING PROJECTS IN EMERY COUNTY AND A SPRING UPDATE BY COUNTY FIRE WARDEN JERAMY JORGENSEN.

Commissioner Jordan Leonard made a motion to table this item until the next Commission Meeting. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(4)

DISCUSS/APPROVE/DENY COUNTY FIRE WARDEN AGREEMENT BETWEEN UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS AND EMERY COUNTY.

Jeremy Jorgensen reviewed the County Fire Warden agreement between the Utah Division of Forestry, Fire and State Lands and Emery County. Commissioner Jordan Leonard made a motion to approve the County Fire Warden Agreement between the Utah Division of Forestry, Fire and State Lands and Emery County. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(5)

DISCUSS/APPROVE/DENY COOPERATIVE AGREEMENT BETWEEN THE UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS AND EMERY COUNTY.

Commissioner Lynn Sitterud made a motion to scratch this agenda item. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(6)

RATIFICATION OF MEMORANDUM OF UNDERSTANDING (MOU) FOR EMERY COUNTY LIBRARY SYSTEM'S PARTICIPATION IN THE UEN 2024 WI-FI FOR LIBRARIES PROGRAM (FAIN CPFFN0178)

Commissioner Jensen explained that the MOU was approved in a previous Commission Meeting. However, the federal # was omitted on the application and had to be added to the document. Having done that the document now needs to be ratified. Commissioner Lynn Sitterud made a motion to ratify the corrected MOU for Emery County Library System's participation in the UEN 2024 Wi-Fi For Libraries Program. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
       Jordan Leonard  
       Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY APPROVING THE AMENDED OF RESOLUTION 03-18-08 TO UPDATE AND ADOPT A NEW RESOLUTION FOR LAWRENCE CEMETERY.

A new resolution was needed to amend Resolution 03-18-08 updating and adopting a management plan for the Lawrence Cemetery. Commissioner Jordan Leonard made a motion to approve Resolution 5-7-24 a resolution adopting a management plan for the Lawrence Cemetery. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
       Lynn Sitterud  
       Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY THE ANNUAL STATEMENT FOR CONTINUED PROPERTY TAX EXEMPTION.

The 2024 Annual Statement for Continued Property Tax Exemption list was presented for review and approval. After review and discussion of the list of properties Commissioner Jordan Leonard made a motion to approve the 2024 Property Tax Exemption List omitting Castle Ridge Behavioral Center from the approved list. Commissioner Keven Jensen stepped down to second the motion. Commissioner Lynn Sitterud abstained from voting.

AYE: Jordan Leonard  
       Keven Jensen

NAY: Lynn Sitterud abstained from voting

(9)

DISCUSS/APPROVE/DENY THE 2024 FRAUD RISK ASSESSMENT FOR EMERY COUNTY.

Clerk/Auditor Brenda Tuttle requested approval for the 2024 Fraud Risk Assessment for Emery County. She explained that this is a yearly statement that is required by the State Auditor's office. The Clerk/Auditor and Treasurer answer questions regarding our risks of fraud occurring. Currently Emery County has a 375 out of 395 score. Commissioner Jordan Leonard made a motion to approve forwarding the 2024 Fraud Risk Assessment for Emery County to the State Auditor's Office. The motion was seconded by Commissioner Keven Jensen. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY SENDING DETAILS ABOUT THE INDUSTRIAL PARK AND THE COMMUNITY TO EDCUTAH TO SHARE WITH RADIANT ENERGY, A COMPANY LOOKING FOR U.S. LOCATION TO CONSTRUCT NUCLEAR REACTORS.

Commissioner Jensen explained that a company is looking for U.S. locations to construct nuclear reactors. The company is just looking for information regarding our location and inviting them to look at our area. This is something that the San Rafael Energy Research Center has been looking into also. Commissioner Lynn Sitterud made a motion to send details about the Industrial Park and to EDCUtah to share with Radiant Energy, a company looking for U.S. locations to construct nuclear reactors. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY APPROVAL OF MODIFICATION NO. P00006 ON OPTION YEAR 2 BETWEEN THE BLM AND EC FOR EMERY COUNTY LAW ENFORCEMENT SERVICES ON BLM LAND.

Sheriff Huntington reviewed a Modification No. P00006 on Option Year 2 between the BLM and EC for Emery County Law Enforcement Services on BLM land. The BLM makes available to SO \$36,700 to which EC billed \$12,829.25 in option year 2 of the agreement for Law Enforcement Services on the BLM. The Modification No.#P00006 on Option Year 2 will de-obligate the \$24,770.75 balance. Commissioner Jordan Leonard made a motion to approve of Modification #P00006 on Option Year 2 between the BLM and EC for Emery County Law Enforcement Services on BLM Land. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud



Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY THE EMERY COUNTY SHERIFF'S OFFICE EQUITABLE SHARING AGREEMENT AND CERTIFICATION FORM.

Sheriff Huntington explained that this is something the SO does every year. The money that the SO seizes goes to the Federal Government and a percentage is shared back to us.

Commissioner Lynn Sitterud made a motion to approve Emery County Sheriff's Office Equitable Sharing Agreement and Certification Form. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(13)

DISCUSS/APPROVE/DENY 2024 TRAILS GRANT APPLICATIONS.

Travel Director AnnDee Mead requested approval for the 2024 Trails Grant Applications. They have \$30,000 available for these grants. They have two applications to be considered.

MECCA requested \$10,000 to construct Little Creek Mountain Bike Trail in Joe's Valley. Total cost of the project is \$20,000. Swell Retreat requested \$13,200 to construct a mountain bike trail course to potentially host mountain bike races. The total project cost is \$26,400.00. The Trail Committee has reviewed the applications and requested approval. Commissioner Jordan Leonard made a motion to approve the 2024 Trails Grant Applications. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(14)

DISCUSSION REGARDING CITIZEN CONCERNS OF SHOOTING TOWARDS HOMES, LIVESTOCK, SHOOTING WITHIN CITY LIMITS AND RELATED MATTERS.

This is enforced by the State Code. No action or discussion.

(15)

COMMISSION/ELECTED OFFICIALS REPORTS

Larry Ellertson reported on Representative Curtis's activity in the Legislature.

Sheriff Huntington reflected on the recent death of Sergeant Bill Hooser of the Santaquin Sheriff's Department. He expressed his gratitude to the Emery County Deputies and their dedication to serve our communities with their minds and hearts.

Commissioner Leonard provided information on the Lunch and Learn on May 20, 2024.

(16)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

MAY 21, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Attorney Mike Olsen, (via Zoom), Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

DISCUSSION AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITION

The Warrant Check Edit List # 26566 through and including #265887 was presented for payment.

There was one Requisition:

REQUISITION	DESCRIPTION	AMOUNT
16-24	Remodel of Clerk/Auditor & Treasurers Offices-	\$38,820.00

(2)

APPROVAL OF MAY 7, 2024, COMMISSION MEETING MINUTES

(3)

NOTIFICATION-SELECTED ASHLEY MORGAN AS A PART TIME HEAD LIFEGUARD WORKING 19 3/4 HOURS PER WEEK. WAGE GRADE 5 @ \$10.21 PH.

(4)

APPROVAL RO JADIN ATWOOD A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AND THE 3% COLA GIVEN THE FIRST OF THE YEAR. EFFECTIVE 5-27-24.

(5)

APPROVAL TO HIRE SUSI DALTON AS A 3/4 TIME DEPUTY TREASURER WITH PRORATED VACATION, SICK, HOLIDAY AND RETIREMENT BENEFITS. WAGE GRADE 13.

(6)

APPROVAL TO AMEND THE APPROVED 2024 HOLIDAY SCHEDULE AND CHANGE THE DAY JUNETEENTH IS RECOGNIZED FROM WEDNESDAY, JUNE 19TH TO MONDAY, JUNE 17TH TO COMPLY WITH POLICY.

(7)  
APPROVAL OF TIM LARSEN'S CONFLICT OF INTEREST FORM.

(8)  
APPROVAL TO PROMOTE BRENTAN GORDON TO DEPUTY I. HE HAS RECEIVED HIS CORRECTION OFFICER CERTIFICATE, MOVE FROM GRADE 14 TO GRADE 16, EFFECTIVE MAY 27, 2024.

(9)  
APPROVAL TO PROMOTE PURTIY MASON TO A SEASONAL HEAD LIFEGUARD. MOVE FROM GRADE 3 TO GRADE 5, EFFECTIVE MAY 27, 2024.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

#### DISCUSSION AGENDA

(1)  
ITEMS PULLED FROM THE CONSENT AGENDA.

(2)  
SAFETY MINUTE PRESENTATION- AQUATIC CENTER, KAYLEE VANWAGONER

Kaylee talked about pool safety.

(3)  
AWARDING OF SAFETY VISA GIFT CARDS. (256 DAYS)

Full time employee: Natalie Humphrey  
 Part-time employee: Suzanne Anderson  
 Safety Sensitive employees: Kurt Stevens and Kyler Farley

(4)  
DISCUSS/APPROVE/DENY EMERY COUNTY SHERIFF'S OFFICE/EMERGENCY MANAGEMENT PROJECT PLANNING TEMPLATES FOR THE FY2024 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT.

Jeremy Lake discussed the Emery County Sheriff's Office Emergency Management Project for the FY2024 State Homeland Security Program Grant (SHSP). The grant is split with Carbon County. They have met to discuss how the funds will be spent. Some of it is already allocated

for specific things such as citizen safety. Emery County's portion is \$123,034.84. There is no match for the grant. Commissioner Lynn Sitterud made a motion to approve Emergency Management Project Planning Templates for the FY2024 State Homeland Security Program (SHSP). The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(5)

DISCUSS/APPROVE/DENY EMERY COUNTY'S LEPC'S APPLICATION FOR THE UTAH HAZARDOUS MATERIAL EMERGENCY PREPAREDNESS (HEMP) 2024 PLANNING GRANT.

Commissioner Jordan Leonard made a motion to approve Emery County's LEPC application for the Utah Hazardous Material Emergency Preparedness (HEMP) 2024 Planning Grant. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(6)

DISCUSS/APPROVE/DENY EMERGENCY SUPPORT FUNCTION #10-HAZARDOUS MATERIALS, WHICH IS PART OF THE EMERY COUNTY EMERGENCY OPERATIONS PLAN.

Commissioner Lynn Sitterud made a motion to approve Emergency Support Function #10-Hazardous Materials as part of the Emery County Emergency Operations Plan. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY EMERY COUNTY SHERIFF'S OFFICE APPLICATION FOR THE FY 2024 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) DISTRIBUTED BY THE UTAH DEPARTMENT OF PUBLIC SAFETY'S DIVISION OF EMERGENCY MANAGEMENT.

Commissioner Lynn Sitterud made a motion to approve Emery County Sheriff's Office application for the 2024 Emergency Management Performance Grant (EMPG) distributed by the Utah Department of Public Safety's Division of Emergency Management. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY EMERY COUNTY SHERIFF'S OFFICE STATE TASK FORCE GRANT APPLICATION.

Commissioner Jordan Leonard made a motion to approve Emery County Sheriff's Office State Task Force Grant Application. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(9)

PRESENTATION BY TRUDY LUND FOR FOLLOW UP DISCUSSION REGARDING PROPERTY/ZONING.

Trudy Lund of Emery Town presented information regarding zoning issues with businesses adjacent to her in Emery Town.

(10)

PRESENTATION BY UTAH FORESTRY FIRE AND STATE LANDS REGARDING FUELS SPECIALIST UPDATE ON PROJECTS IN EMERY COUNTY AND A SPRING UPDATE BY THE COUNTY FIRE WARDEN, JEREMY JORGENSEN.

County Fire Warden Jeremy Jorgensen provided information regarding fuels reduction projects in the county. He also provided an update of spring activity related to Utah Forestry, Fire and State Lands.

(11)

RATIFICATION OF APPROVAL OF A RESOLUTION APPROVING THE RELEASE OF ROAD CONSTRUCTION AND MAINTENANCE EASEMENT.

Commissioner Lynn Sitterud made a motion to ratify approval of Resolution 5-21-24A authorizing the release of Road Construction and Maintenance Easement. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(12)

RATIFICATION OF APPROVAL OF TAX DEFERRAL AGREEMENTS FOR KELLY GRAHAM, FOR AND ON BEHALF OF KONI Q. LISTON ON PARCEL 1-187-24 AND FOR AND ON BEHALF OF CONSTANCE Q LISTON ON PARCEL 1-187-25 FOR THE PAYMENT OF REAL PROPERTY TAXES THAT ARE FIVE (5) YEARS PAST DUE.

Emery County Treasurer Josie Stilson requested approval of Tax Deferral agreements for Kelly Graham for and on behalf of Koni Q. Liston on Parcel 1-187-24 and for and on behalf of Constance Q. Liston on Parcel 1-187-25 for payment of real property taxes that are five (5) years past due. He will have until November to pay the balance. Commissioner Lynn Sitterud made a motion to approve of Tax Deferral Agreements for Kelly Graham as requested. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jesen

NAY: none

(13)

DISCUSS/APPROVE/DENY REPLACING THE HUNTINGTON ENTRANCE SIGN DUE TO DAMAGE, AND TO UPDATE TO THE LIFE ENERGIZED BRAND.

Travel Director AnnDee Mead requested approval to replace the Huntington Entrance Sign and update the sign to the Life Energized Brand. She indicated that she has been working with Huntington City on this project. The cost of the project is \$3,696.00. Commissioner Jordan Leonard made a motion to approve replacing the Huntington Entrance sign and updating it to the Life Energized Brand. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(14)

DISCUSS/APPROVE/DENY 2024 TAX SALE PROCEEDINGS.

Clerk/Auditor Brenda Tuttle explained that the May Tax Sale was held on May 15th. 1 property sold to Roberto Reyes for \$26,500.00. She requested approval to proceed with producing a Tax Deed for Mr. Reyes. Commissioner Lynn Sitterud made a motion to accept the proceeding of the 2024 May Tax Sale. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(15)

DISCUSS/APPROVE/DENY CONTRACT BETWEEN EMERY COUNTY AND ARROWHEAD CONSTRUCTION FOR REMODELING PROJECT IN THE CLERK/AUDITOR AND TREASURER'S OFFICES TO INCREASE SECURITY.

A request for bids was issued for a remodel project in the Clerk/Auditor and Treasurer's offices. The remodel is to increase security for the two offices. The State will partially fund the Clerk/Auditor's office remodel since it is the Office of Elections. Time was of the essence due the Primary Election in June so bids were not brought before the Commission for approval, However, the bids were considered due to lowest bid and available time to get the work done. Arrowhead Construction had the lowest bid and was able to get the work done asap. Commissioner Kevin Jensen would like to have had an opportunity to review the bids beforehand. Commissioner Jordan Leonard made a motion to approve a contract between Emery County and Arrowhead Construction for remodeling projects in the Clerk/Auditor's Office and the Treasurer's Office. The motion was seconded by Commissioner Lynn Sitterud. Commissioner Keven Jensen voted nay. The motion passed

AYE: Jordan Leonard

Lynn Sitterud

NAY: Keven Jensen

(16)

DISCUSS/APPROVE/DENY THE SKYLINE CWMA AGREEMENT FOR THE EMERY COUNTY WEED & MOSQUITO DEPARTMENT.

Cory Worwood, Weed and Mosquito Supervisor requested approval for Skyline CWMA Agreement for the Emery County Weed & Mosquito Department. As Emery County Weed & Mosquito is a cooperative member of this organization we agree to cooperate between the parties to provide time, effort, and materials to treat infestation areas within the Skyline CWMA to achieve healthy and productive natural and agricultural ecosystems in accordance with the financial plan outlined in the agreement. The agreement would be in effect until 2029. Commissioner Jordan Leonard made a motion to approve an agreement with Skyline CWMA for the Emery County Weed & Mosquito Department. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(17)

DISCUSS/APPROVE/DENY THE ISM RUSSIAN OLIVE GRANT AGREEMENT FOR 2024-2025.

Cory Worwood requested approval for the ISM Russian Olive Grant Agreement for 2024-2025.



They agree to treat Russian Olive on the west tributary of the San Rafael River. The Grant is for \$50,000. For 2024-2025. Commissioner Lynn Sitterud made a motion to approve the ISM Russian Olive Grant Agreement for 2025-2025. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(18)

DISCUSS/APPROVE DENY ADVERTISING AN RFP FOR HVAC WORK REQUIRED AT THE COUNTY ADMINISTRATIVE BUILDING.

Facility Maintenance Supervisor Kyle Scow requested approval to advertise an RFP for HVAC work required at the County Administrative Building. Commissioner Lynn Sitterud made a motion to approve advertising an RFP for HVAC work required at the County Administrative Building. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(19)

DISCUSS/APPROVE/DENY FUNDING REQUEST BY THE BRIDGE PROGRAM.

Dr.Engar with CastleView Hospital requested funding for the Bridge Program which helps fund those individuals struggling with opioid abuse pay for the use of the ER as they work through the process of recovery. Bridge representatives made a presentation in a previous Commission Meeting and requested a portion of the Opioid Settlement funds coming into the County for the next twenty years. The program requires \$61,481 a year to run the program. Emery County has already allocated funds to Four Corners. The Opioid funds will dwindle as the years progress. Commissioner Leonard suggested funding for three years (3) and then revisit the request based on the funds available. Commissioner Jordan Leonard made a motion to fund the \$6,481.00 for three (3) years. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(20)

DISCUSS/APPROVE/DENY AWARDING MAGNUSON LUMBER'S APPLICATION TO THE BUSINESS IMPROVEMENT GRANT PROGRAM

Patsy Stoddard requested approval for Magnuson Lumber's application for \$4,850.00 which will take the program to the end of its funding cycle for 2024. She informed the Commissioners that 23 businesses have been helped in 2024. The Business Improvement Grant Program is currently pursuing grants for funding possibilities to keep the program going. Commissioner Jordan Leonard made a motion to approve Magnuson Lumber's application to the Business Improvement Grant Program. The motion was seconded by Lynn Sitteud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(21)

DISCUSS/APPROVE/DENY RESOLUTION AUTHORIZING EMERY COUNTY PICK UP OF PUBLIC SAFETY EMPLOYEE RETIREMENT CONTRIBUTIONS.

Mary Huntington requested approval for Resolution 5-21-24A a resolution to formally pick up a portion of the employee contributions required to be paid under Subsection 49-23-301 (2) © and as enacted in S.B. 56 Public Safety Tier II Retirement Enhancements (2020 General Session) and modified by S.B. 140, Utah Retirement System Amendments (2024 General Session), for all county employees participating in the Public Safety Tier II Contributory Retirement System. Commissioner Lynn Sitterud made a motion to approve Resolution 5-21-24A. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(22)

DISCUSS/APPROVE/DENY RESOLUTION AUTHORIZING A ONE TIME STIPEND FOR PUBLIC EMPLOYEES IN THE TIER 2 HYBRID CONTRIBUTORY RETIREMENT SYSTEM.

Mary Huntington requested approval for Resolution 5-21-24B a resolution authorizing a one time stipend for public employees in the tier II Hybrid Contributory Retirement System. The County employs employees who are eligible for and participate as members in the New Public Tier II Hybrid Contributory Retirement System. These employees shall pay the amount of the certified contribution rate that exceeds the 10% of the compensation paid by the participating employer. The County desires to offset the 70% of compensation employees in the New Public Tier II Hybrid Contributory Retirement System shall pay after tax by giving them a one time stipend of \$500.00. This would be for current employees in the new system prior to 7-1-24. This will be on paycheck issued on 7-12-24. Commissioner Lynn Sitterud made a motion to approve Resolution 5-21-24B. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(23)

DISCUSS/APPROVE/DENY PROFESSIONAL DEVELOPMENT MICRO-GRANT FOR THE UTAH STATE HISTORICAL RECORDS ADVISORY BOARD GRANT APPLICATION.

Suzanne Anderson, Emery County Archives requested approval for Professional Development Micro-Grant for the Utah State Historical Records Advisory Board Grant Application. The amount is \$500.00 which she would use to pay the fees for formal training courses offered by the State Archives that would benefit the Archives Department. Commission Lynn Sitterud made a motion to approve a Professional Development Micro-Grant for the USHR Advisory Board Grant application. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(24)

DISCUSS/APPROVE/DENY THE REORGANIZATION OF THE SRSSD TO INCLUDE ALL EMERY COUNTY CITIES.

Commissioner Keven Jensen discussed the possibility of reorganizing the SRSSD to include all the Emery County Cities. In a meeting with contractor Andrew Fry from the SRSSD Mr. Fry indicated that he was asked by the Federal Department of Energy to apply for Energywerks' application to hire someone to do a study on transitioning to green energy. A bipartisan infrastructure bill has set aside billions of dollars to help fossil fuels burden areas with transitioning. They are looking at seven locations and our area as one of the seven.. The idea behind this is if we could get some of this money we could potentially build a nuclear power plant potentially in Green River. He would like to look at changing the boundaries of the SRSSD to include the cities and towns of Emery County and have the mayors be on the board. As far as the Research Center is concerned he would still like to see it go to the state. We will know if we are in the running for this idea within a year. Mr. Fry has indicated that this is an opportunity for Emery County to choose its destiny with the war on coal, fossil fuels and climate change push. So far this has been received favorably by the mayors.

Commissioner Lynn Sitterud made a motion to table item # 23 and 24 until we have had an opportunity to discuss this with the legal council.

Commissioner Sitterud indicated that the cities and towns are already in SSD. Commissioner Jensen stated that the specific purpose of SRSSD is renewable energy systems. The other districts have their specific services and uses.

Commissioner Sitterud indicated that since Commissioner Jensen came into office the SSRSSD as he has voiced his opinion that it is illegal and needs to be dissolved.

Commissioner Leonard voiced the opinion that if we are going to keep the District the mayors should be involved. He agreed that we need to visit with our legal council.

Commissioner Sitterud felt that this could be a good item for discussion at the next COG Meeting. Motion died. No action.

(25)

DISCUSS/APPROVE/DENY WHAT THE COUNTY'S DESIRES ARE FOR ENERGYWERKS FUNDING.

(26)

COMMISSION/ELECTED OFFICIALS REPORT.

Sheriff Huntington discussed an incident that happened at a track meet a few days ago. It is an ongoing investigation so he cannot discuss it much. A few days after the incident he began to be criticized for not providing the booking photo of the proposed perpetrator. He stated he is restricted by state statute and illegal to do that. He is bound for the care and protection of the alleged perpetrator after the arrest is made..

Commissioner Leonard talked about High School graduation. Reminded students to stay safe.

Larry Ellertson talked about concern for what BLM is doing.

(27)

ADJOURNMENT

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

JUNE 4, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Attorney Mike Olsen (via Zoom), Sheriff Tyson Huntington (via Zoom), Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

(2)

APPROVAL OF MAY 21, 2024 COMMISSION MEETING MINUTES.

(3)

APPROVAL TO PROMOTE LIBBY FAIMALO, LILLIE TUTTLE, AND MADILYN BUNNEL TO A SEASONAL HEAD LIFEGUARD WORKING UP TO 29 HOURS PER WEEK. NO WAGE CHANGE. EFFECTIVE 6-10-24.

(4)

APPROVAL TO GIVE TYLER BUTLER A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS AN EQUIPMENT OPERATOR/DRIVER II. GRADE 17, EFFECTIVE 6-10-24

(5)

APPROVAL TO GIVE CODY MORRIS A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS AN EQUIPMENT/DRIVER OPERATOR II. GRADE 17, EFFECTIVE 6-10-24.

(6)

NOTIFICATION: EMERY COUNTY LIBRARY SYSTEM WILL CONTINUE PARTICIPATION IN THE UTAH EDUCATION AND TELEHEALTH NETWORK CONTENT FILTERING CONSORTIUM FOR FY 2025 AND CONTINUE TO USE iBOSS FOR CONTENT FILTERING.

Motion to approve the Consent agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

## DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA.

(2)

DISCUSS/APPROVE/DENY THE COUNTY'S MEDICAL, DENTAL, VISION, LIFE AND AD&D INSURANCE RENEWAL FOR PLAN YEAR JULY 1, 2024 TO JUNE 30, 2025, PRESENTED BY JEFF KELSEY.

Jeff Kelsey reviewed the past year's expenses and cost/loss ratio. There is no increase in dental rates or adjustments to vision rates. There is no increase to life insurance rates. Commissioner Lynn Sitterud made a motion to approve the County's medical, dental, vision, life and AD&D insurance renewal for plan year July 1, 2024 to June 30, 2025. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(3)

DISCUSS/APPROVE/DENY SIGNING OF AMENDMENT #3 TO THE LEASE AGREEMENT FOR VERIZON SITE #12599 REFERRING TO THE HORN MOUNTAIN CELL TOWER SITE.

Amendment #3 to the Lease Agreement for Verizon Site on Horn Mountain Cell Tower Site will expire on December 31, 2024. Beginning on January 1, 2025 the lease will be extended for Five (5) years. The annual rent will be \$16,225.00 per year. The annual rate will increase by 3% per annual rate yearly. Commissioner Jordan Leonard made a motion to approve and sign Amendment #3 to the lease agreement for Verizon Site #12599 referring to the Horn Mountain Cell Tower Site. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(4)

DISCUSS/APPROVE/DENY THE UTAH RETIREMENT SYSTEM CONTRIBUTION RATES TO OUR ENTITY, FOR FISCAL YEAR 7-1-24 TO 6-30-25.

Mary Huntington presented the Utah Retirement System Contribution Rates for Fiscal Year 7-1-24 to 6-30-25. Commissioner Lynn Sitterud made a motion to accept the Utah Retirement System Contribution Rates for Fiscal Year 7-1-24 to 6-30-25. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(5)

DISCUSS/APPROVE/DENY ACCEPTANCE OF AWARD OF THE 2024 HEMP GRANT FROM THE UTAH STATE FIRE MARSHAL'S OFFICE-HAZMAT SECTION , IN THE AMOUNT OF \$3,200.00.

Jeremy Lake discussed an Award of the 2024 HEMP Grant from the Utah State Fire Marshal's Office-Hazmat Section in the amount of \$3,200.00. The funds will be used for training at PacifiCorp Power Plant as they deal with Hazmat issues. Commissioner Jordan Leonard made a motion to accept the award of the 2024 HEMP Grant from the Utah State Fire Marshal's Office-Hazmat Section in the amount of \$3,200.00. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(6)

DISCUSS/APPROVE/DENY ROAD MAINTENANCE INTERLOCAL AGREEMENT BETWEEN EMERY COUNTY CITIES, TOWNS AND EMERY COUNTY ROAD DEPARTMENT.

The Road Maintenance Interlocal Agreements between Emery County Road Department and the cities and towns in Emery County will give the Road Department a clear direction for who is responsible for what as the Road Department maintains roads throughout the cities and towns. Commisisoner Jordan Leonard made a motion to approve Road Maintenance Interlocal Agreements between Emery County cities and towns and Emery County Road Department. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY MUSEUM OF THE SAN RAFAEL'S APPLICATION TO PARTICIPATE IN THE COLLECTIONS PRESERVATION TEAM.

Belinda Peacock requested approval for an application to participate in the Collections Preservation Team. The group is made up of heritage stewards across the state. She will have to complete twelve (12) online workshops as well as attend four(4) in-person workshops throughout 2025 and 2026. She will receive financial support to attend the workshops. She will

do a preservation project at the Museum of the San Rafael which will be decided by the Preservation Team Members and Field Services. After the two year program she will be eligible to provide preservation services to others. The funding available is not to exceed \$5,000 and is available through Utah Field Services a collaboration of Utah Arts & Museums, Utah Humanities and Utah Historical Society and funded in part by National Endowment for Humanities. Commissioner Jordan Leonard made a motion to approve Museum of the Rafael's application to participate in the Collections Preservation Team. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY SENDING A PLAN OF ACTION LETTER TO PROPERTY OWNERS REGARDING LONGSTREET IN GREEN RIVER.

Commissioner Leonard reported that this has been an issue for some time. The Emery County Commissioners would like to see this come to a conclusion. The property owner on Longstreet is blocking access to public lands. He suggested sending a letter to the property owner from County Attorney Mike Olsen explaining that the road is open to access federal lands. Afterward, give the landowner 30 days to present a plan of action for access relocation. Commissioner Lynn Sitterud made a motion to send a letter to the property owner requesting a Plan of Action for access relocation. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY STATUS OF COUNTY ROAD CLASSIFICATION OF 40 N, NEAR CLEVELAND

Scratched

(10)

DISCUSS/APPROVE/ DENY REQUEST TO VACATE ANY CLAIM ON PRIVATE ROADS ON 300 NORTH AND 400 NORTH, NEAR CLEVELAND.

Scratched

(11)



DISCUSS/APPROVE/DENY SENDING A LETTER OF REQUEST TO SERDA REGARDING THE PROPOSED PROJECTS FOR ENERGYWERX.

Commissioner Jensen requested sending a letter of request to SERDA regarding the proposed projects for Energywerx. He would like to try and reorganize the SRSSD with the mayors from Emery County to try and leverage some of the money proposed for a nuclear power plant in Emery County. He wants to be a part of the viability study. He wants to request that SERDA look at the Economic impact on the economy.

Commissioner Leonard agreed that we need to be more involved in the meetings and the planning process as long as it doesn't muddy the water

Commissioner Sitterud wanted more discussion. Commissioner Sitterud made a motion to deny the request to send a letter to SERDA. Discussion continued. The motion died.

Commissioner Keven Jensen stepped down to make a motion to send a letter of support from the Emery County Commission. Discussion continued. The Motion died.

Commissioner Jordan Leonard made a motion to table the issue until we have the verbage for a letter of support. Commissioner Lynn Sitterud seconded the motion. Commissioner Keven Jensen voted nay.

AYE: Jordan Leonard

Lynn Sitterud

NAY: Keven Jensen

(12)

DISCUSS/APPROVE/DENY INVITING THE MUNICIPALITIES OF EMERY COUNTY TO BE ANNEXED INTO THE SAN RAFAEL SPECIAL SERVICE DISTRICT SERVICE AREA AND PARTICIPATE ON THE SRSSD BOARD.

Commissioner Lynn Sitterud made a motion to deny the request to invite the municipalities of Emery County to be annexed into the San Rafael SSD service area and participate on the SRSSD Board. The motion died for lack of a second. Commissioner Jordan Leonard made a motion to table this issue until they can meet with the mayors of Emery County. The motion was seconded by Commissioner Lynn Sitterud. Commissioner Keven Jensen voted nay.

AYE: Jordan Leonard

Lynn Sitterud

NAY: Keven Jensen

(13)

COMMISSION/ELECTED OFFICIALS REPORTS.

(14)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

JUNE 18, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Attorney Mike Olsen (via ZOOM) Attorney Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List # 265966 through and including #266049 was presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
19-24	Air Conditioner IT/Communications	\$1,559.00

(2)

APPROVAL OF JUNE 4, 2024, COMMISSION MEETING MINUTES

(3)

APPROVAL TO PROMOTE KELTON PRICE TO DEPUTY II FOR 3 CONSECUTIVE YEARS BEING A DEPUTY I. WAGE GRADE 17, EFFECTIVE 6-24-24.

(4)

APPROVAL TO RECLASSIFY PEGGY FARNSWORTH, MUSEUM ASSISTANT, TO A VARIABLE EMPLOYEE WORKING UP TO 29 HOURS PER WEEK WITH PRORATED RETIREMENT. NO WAGE CHANGE, EFFECTIVE 6-24-24.

(5)

APPROVAL TO HIRE NANCY JOHNSON AS A SEASONAL CUSTODIAN/ORGANIZER FOR THE MUSEUM OF THE SAN RAFAEL WORKING 8 HOURS PER WEEK. WAGE \$10.50 PER HOUR, EFFECTIVE 6-24-24.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

## DISCUSSION AGENDA

(1)

### ITEMS PULLED FROM THE CONSENT AGENDA

(2)

### SAFETY MINUTE PRESENTATION BY SUZANNE ANDERSON, ARCHIVES SPECIALIST.

Suzanne Anderson talked about workspace safety.

(3)

### AWARD OF SAFETY VISA GIFT CARDS

Full time employee: Gayleen Cox

Part time employee: Kendra Bell

Safety Sensitive: Jax Gardner and Brentan Gordon

(4)

### RECOGNITION OF ACHIEVEMENT: CREEK SHARP-CHAMPION 100 METER, DALTON ALLRED-STATE CHAMPION BULL RIDER, WYATT FOX STATE CHAMPION RIFLE SHOOTER AND MONTY CHRISTIANSEN- STATE CHAMPION REINING COW HORSE.

The Emery County Commissioners recognized and honored Creep Sharp as Champion in the 100 Meter, Dalton Allred as Champion Bull Rider, Wyatt Fox as State Champion in Rifle Shooting, and Monty Christiansen as State Champion in Reining Cow Horse.

(5)

### OPEN BIDS FOR HVAC WORK AT THE COUNTY ADMINISTRATION BUILDING.

Bids were opened for HVAC work at the County Administrative Building.

There was 1 bid from Trane Controls received by 5:00 pm.

The bid was in the amount of \$205,425.29.

It was noted that a bid from Desert Development was received at 5:03 pm and was disqualified.

Commissioner Lynn Sitterud made a motion to accept the bid from Trane Controls. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(6)

RATIFICATION OF A COMMISSION CANCELLATION FOR PENALTY AND INTEREST ON 2023 TAXES FOR PARCEL 01-0162-0032.

Commissioner Lynn Sitterud made a motion to ratify approval for a Commission Cancellation for penalty and interest on 2023 Taxes for Parcel 01-0162-0032. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(7)

RATIFICATION OF SIGNING SALES TAX DATA REQUEST FORM IN ORDER TO MOVE FORWARD WITH GENERATION OF A SALES TAX LEAKAGE REPORT FOR 2023.

Commissioner Jordan Leonard explained that the Sales Tax Leakage Report allows us to see how money is spent outside of the area to help us fill in the gaps. Commissioner Jordan Leonard made a motion to ratify approval of signing Sales Tax Data Request form in order to move forward with generation of Sales Tax Leakage Report for 2023. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

Commissioner Lynn Sitterud made a motion to move item #8 to after #28. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(8)

**PUBLIC HEARING: PUBLIC HEARING TO RECEIVE PUBLIC COMMENT REGARDING AN APPLICATION TO THE COMMUNITY IMPACT BOARD (CIB) FOR FUNDING TO UPDATE THE EMERY COUNTY GENERAL PLAN.**

The Public hearing was moved to after agenda item #28.

(9)

DISCUSS/APPROVE/DENY MONETARY DONATION ON BEHALF OF JOHNNY FOX WHO WILL REPRESENT EMERY COUNTY AND THE STATE OF UTAH AT JR HIGH NATIONAL FINALS RODEO IN RIBBON ROPING.

Johnny Fox requested a monetary donation to assist him as representing Emery County as he attends the State of Utah Jr. High National Finals Rodeo in Ribbon Roping. Commissioner Lynn Sitterud made a motion to donate \$750.00. The motion was seconded by Commissioner Jordan Leonard. The motion passed. Johnny was asked to provide a follow-up report when he returns from competition.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY MONETARY DONATION ON BEHALF OF EHS STUDENT COUNCIL TO SEND A GROUP OF STUDENTS TO THE TRAILBLAZER LEADERSHIP CONFERENCE AT UTAH TECH.

Daizie Thatcher, Allison Johansen and Audry Livingston made a formal request on behalf of the EHS Student Council to send a group of 19 students for three days to the Trailblazer Leadership Conference at Utah Tech. Commissioner Jordan Leonard made a motion to donate \$1,000.00 to the EHS Student Council to send a group of 19 students for three days to the Trailblazer Leadership Conference at Utah Tech. The motion was seconded by Commissioner Lynn Sitterud. The motion passed. The students were asked to return and share their experience with Emery County Commissioners.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY 2024 TAX RATES FOR EMERY COUNTY.

Brenda Tuttle presented the 2024 Tax Rates for Emery County. She explained that the rates presented are what the rates would be if the certified tax rate is adopted today. The rates equal the amount of property tax collected last year plus any new growth which for EC would be about \$50,000.

10 General Operations	Proposed Tax Rate	0.003776 to generate	\$7,751,076
30 Library	Proposed Tax Rate	0.000438 to generate	899.025
90 Recreation	Proposed Tax Rate	0.000069 to generate	141,627
Total Tax Rate	Proposed Tax Rate	0.004283 to generate	\$8,791,728
955 County Assessing & Collecting	Proposed Tax Rate	0.000477 to generate	\$1,019,733

Commissioner Jensen expressed concern that if centrally assessed values go down then the values on our citizens' homes go up. This is hurting our citizens. The Commissioners discussed options to relieve the tax burden. Commissioner Lynn Sitterud made a motion to freeze the revenue for one year and stay at last year's rate at \$350,000 less. The motion was seconded by Commissioner Jordan Leonard.. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

After discussion on options Brenda Tuttle suggested it would be less risky to cut the debt service rate by \$250,000 and decrease the general fund rate by \$100,000, until we have a chance to see how it will impact the overall budget. It's the same \$350,000 decrease but only \$100,000 is permanent. Once you decrease the general fund rate by \$350,000 it is permanent. It is still the same amount of tax dollars. Commissioner Lynn Sitterud made a motion to amend the previous motion to do away with the debt service levy rate and decrease the general fund rate by \$100,000. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY 2024 TAX RATES FOR CVSSD.

Jacob Sharp, CVSSD presented their certified tax rates. Commissioner Lynn Sitterud made a motion to approve the 2024 Certified Tax Rates for CVSSD. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(13)

DISCUSS/APPROVE/DENY CONTRACT BETWEEN THE STATE OF UTAH,  
 ADMINISTRATIVE OFFICE OF THE COURTS AND THE EMERY COUNTY SHERIFF'S  
 OFFICE FOR BAILIFF AND COURT SECURITY SERVICES.

Sergeant Robby Riley presented a contract between the State of Utah, Administrative Office of the Courts and Emery County Sheriff's Office for Bailiff and Court Security. Commissioner Jordan Leonard made a motion to approve the contract. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(14)

DISCUSS/APPROVE/DENY 24/7 SOBRIETY PROGRAM COOPERATIVE AGREEMENT BETWEEN THE UTAH DEPARTMENT OF PUBLIC SAFETY AND EMERY COUNTY SHERIFF'S OFFICE.

Sergeant Robby Riley discussed the 24/7 Sobriety Program Cooperative Agreement between the Utah Department of Public Safety and Emery County Sheriff's Office. He outlined the program. As of now there are 19 of the 29 counties that have signed up to participate in the program. The state provides the equipment. This is an option that gives the offender a second chance to get their life back in order. Commissioner Lynn Sitterud made a motion to approve. The Motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(15)

UPDATE FROM THE TRAVEL OFFICE REGARDING NEW BRANDING AND THEIR REQUEST FOR COMMUNITY STORIES TO HIGHLIGHT OUR CULTURE AND HERITAGE AS THEY WORK TOWARDS A NEW WEBSITE AND NEW VISITOR GUIDES.

AnnDee Mead discussed the Travel Bureau's new branding. The new brand is 'Life Energized'. She explained that the brand represents the culture and heritage of Emery County. The Travel Office is currently working on a new website and visitor guide. She made a formal request to the public for stories to highlight on the website to let potential visitors know how we live and work in Emery County.

(16)

DISCUSS/APPROVE/DENY PAYING THE GO-UTAH.COM DESTINATION PROGRAM INVOICE.

AnnDee explained that Go-Utah.com is a destination program. They have been using the program for about 20 years. The Travel Board requested using marketing funds for this program. The invoice \$2,295.99. Commissioner Jordan Leonard made a motion to approve paying the Go-Utah.Com invoice. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen



NAY: none

(17)

DISCUSS/APPROVE/DENY EVENTENY SUBSCRIPTION FOR EVENT MANAGEMENT AND MARKETING.

AnnDee Mead explained that Eventeny is a subscription program that helps vendors and event coordinators. The Travel Bureau Marketing strategy has been to create events. The subscription is \$2,888.00 to be paid through TRT funds. Commissioner Jordan Leonard made a motion to approve Eventeny Subscription for Event Management and Marketing. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(18)

DISCUSS/APPROVE/DENY AGREEMENT FOR TRAVEL BUREAU SUPPORT OF THE JOHN WESLEY POWELL RIVER HISTORY MUSEUM.

AnnDee Mead explained that currently, and in the past the Travel Bureau has been supporting the Johns Wesley Powell River History Museum in Green River. There has never been a formal agreement in place for that support. In the past they have been supporting with \$33,000 a year. The TB would like to raise that support to \$40,000 a year for the next five years. Commissioner Jordan Leonard made a motion to approve an agreement for Travel Bureau support of the John Wesley Powell River History Museum. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(19)

DISCUSS/APPROVE/DENY UOT CO-OP MARKETING GRANT FOR EVENT MARKETING.

AnnDee Mead explained that the Travel Office is hoping to apply for a UOT Co-Op Marketing grant for event marketing. This is a pot of money at the state level that we can apply for to help with matching money for grants to help with marketing events. At this time they have \$50,000 for marketing events. They are partnering with Green River City and Epicenter to write this grant for \$75,000. This is a one to one grant. She asked for support to apply for the UOT Co-Op Marketing Grant for Event marketing. Commissioner Jordan Leonard made a motion to approve applying for the UOT Co-Op Marketing Grant. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud  
Keven Jensen

NAY: none

(20)

DISCUSS/APPROVE/DENY ADVERTISING AN RFP TO REMODEL ALL BATHROOMS IN THE COUNTY ADMINISTRATIVE BUILDING.

Commissioner Lynn Sitterud made a motion to approve an RFP to remodel all bathrooms in the County Administrative Building. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(21)

DISCUSS/APPROVE/DENY HIRING A WATERSHED PROJECT MANAGER POSITION THROUGH THE EMERY WATER CONSERVANCY DISTRICT IN ORDER TO FINISH THE COTTONWOOD DRAINAGE PROJECTS (PL566)

Monroe Magnuson and Craig Johansen presented the idea of hiring a watershed project manager position through the Emery Water Conservancy District in order to finish the Cottonwood Drainage Projects. For several years they have worked on a debris basin to control sediment in Joe's Valley Reservoir. They need someone with authority to speak on behalf of Emery County. In the past Kyle Ekker has worked on the project. With the money they have in their budget they want to hire a project manager for the Cottonwood Drainage Project. Commissioner Lynn Sitterud made a motion to move forward with hiring a project manager for the Cottonwood Drainage Pjt, The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(22)

DISCUSS/APPROVE/DENY ORDINANCE ESTABLISHING AND ADOPTING THE AMENDED CASTLE SOLAR PROJECT AREA PLAN AND BUDGET.

The CRA has passed a resolution establishing and adopting the amended Castle Solar Pjt Area Plan and Budget. Now Emery County needs to approve an Ordinance establishing and adopting the amended Castle Solar Pjt, Area Plan and Budget. Commissioner Jordan Leonard made a motion to approve Ordinance #6-18-24A establishing and adopting the amended Castle

Solar Pjt Area Plan and Budget. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(23)

DISCUSS/APPROVE/DENY ORDINANCE ESTABLISHING AND ADOPTING THE PIVOT 13 SOLAR PROJECT AREA PLAN AND BUDGET.

Commissioner Lynn Sitterud made a motion to approve Ordinance #6-18-24B establishing and adopting the Pivot 13 Solar Pjt Area Plan and Budget. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(24)

DISCUSS/APPROVE/DENY ORDINANCE ESTABLISHING AND ADOPTING THE AMENDED GREEN RIVER I SOLAR PROJECT AREA PLAN AND BUDGET.

Commissioner Lynn Sitterud made a motion to approve Ordinance # 6-18-24C establishing and adopting the amended Green River I Solar Pjt Area Plan and Budget. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(25)

DISCUSS/APPROVE/DENY ORDINANCE ESTABLISHING AND ADOPTING THE AMENDED GREEN RIVER II SOLAR PROJECT AREA PLAN AND BUDGET.

Commissioner Lynn Sitterud made a motion to approve Ordinance #6-18-24D establishing and adopting amended Green River II Solar Pjt Area Plan and Budget. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(26)

DISCUSS/APPROVE/DENY NO COST LEASE AGREEMENT BETWEEN EMERY COUNTY, SRSSD, AND OED REGARDING MANAGEMENT OF THE SRERC

Commissioner Sitterud explained that Emery County has been working to pass on ownership of the San Rafael Energy Research Center to the State of Utah, Office of Energy Development.. This was supposed to take place on July 1, 2024. A No Cost Lease Agreement allows the OED and SRERC to continue working.

Commissioner Lynn Sitterud made a motion to approve a no cost lease agreement between Emery County, SRSSD, and OED regarding management of the SRERC

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(27)

DISCUSS/APPROVE/DENY POTENTIAL PURCHASE OF AN EXISTING BUILDING IN HUNTINGTON TO BE REMODELED AND TURNED INTO THE NEW SENIOR CENTER

Commissioner Lynn Sitterud made a motion to table. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(28)

DISCUSS/APPROVE/DENY AMENDMENT #2 TO CONTRACT #23166 BETWEEN EMERY COUNTY AND THE OFFICE OF ENERGY DEVELOPMENT.

Amendment #2 to Contract #23166 between Emery County and the OED will extend the deadline to 12-31-2024. Commissioner Jordan Leonard made a motion to approve Amendment #2 to Contract #23166 between Emery County and the OED. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

Commissioner Lynn Sitterud made a motion to leave the regular meeting and enter into a public hearing to receive public comment regarding an application to CIB for funding to update the Emery County General Plan. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard

Keven Jensen  
 NAY: none

PUBLIC HEARING:

Planning and Zoning Director Jim Jennings talked about the Planning Commission and the work to re-write the Emery County General Plan. Two years ago they set aside \$20,000 in the P/Z budget to update the General Plan. They put in for a grant but were unsuccessful. Step 2 is to go to CIB for the funds. PLPCO will provide \$6,000 to add to the pot giving us \$26,000 for a match to get \$52,000 for the project. The total project will be around \$50,000/\$52,000.

The Public Hearing was closed and the Commissioners returned to the regular agenda.

(29)

COMMISSION/ELECTED OFFICIALS REPORTS

Sheriff Tyson Huntington reported the Legislature has mandated that deputies be at every school from bell to bell. It is the Sheriff's Office's responsibility to do the training. It is the School District's responsibility to have the employee attend the training.

Commissioner Jordan Leonard reported on Emery County Business Chamber's Lunch and Learn. He reminded everyone of the Miss Emery Scholarship Pageant tonight.

Larry Ellertson reported on legislative activity and items of interest for Congressman Curtis.

(30)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE CANVASS OF ELECTION  
OF THE PRIMARY ELECTION  
JULY 2, 2024

Present at the Canvass of Election: Brenda Tuttle, Keven Jensen, Josie Stilson, Tyson Huntington

Election results for the June 25, 2024 Primary Election were presented to the Board of Canvassers.

There were 86 ballots that were valid after Election Day.

21 were postmarked too late and 19 ballots were invalid due to signature match/no signature.

Motion to accept June 25, 2024 election results was made by Keven Jensen, seconded by Tyson Huntington, and the motion passed.

AYE: Keven Jensen  
Tyson Huntington  
Josie Stilson  
Brenda Tuttle

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

JULY 16, 2024

Present at the meeting was Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard (via ZOOM). Attorney Mike Olsen (via ZOOM), Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST REQUISITIONS. AND DISPOSITIONS.

The Warrant Check Edit List from July 2, 2024 #266063 through and including #266158. The Warrant Check Edit List for July 16, 2024 # 266160 through and including #266275 were presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
20-24	Caterpillar 1500 15 Motor Grader Highway/Class B Roads	\$317,500.00
21-24	Snowie Cube Pro Ice Shaver Library	\$3,289.00

There were no dispositions.

(2)

APPROVAL OF JUNE 18, 2024 COMMISSION MEETING MINUTES.

(3)

NOTIFICATION: SELECTED ANSLEY STALEY AS A PART TIME LABORER FOR THE ROAD DEPARTMENT MOWING WEEDS. 19.75 HOURS PER WEEK, NOT ELIGIBLE FOR BENEFITS. WAGE \$18.00 PER HOUR. EFFECTIVE 7-1-24.

(4)

APPROVAL TO HIRE BAYLEE JACOBSON AS A SEASONAL LABORER FOR THE ROAD DEPARTMENT, 29 HOURS PER WEEK, NOT ELIGIBLE FOR BENEFITS. WAGE \$18.00 PER HOUR. EFFECTIVE 7-18-24

(5)

NOTIFICATION: SELECTED GARY PRICE AS A PART TIME WEED & MOSQUITO TECHNICIAN, 19.75 HOURS PER WEEK, NOT ELIGIBLE FOR BENEFITS, WAGE GRADE 15, EFFECTIVE

(6)

APPROVAL TO PROMOTE JOSHUA OPP TO A DEPUTY II AFTER 3 CONSECUTIVE YEARS OF SERVICE BEING CERTIFIED. MOVE FROM GRADE 16 TO GRADE 17, EFFECTIVE 7-22-24.

(7)

APPROVAL TO GIVE RICHARD W. RYAN A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS THE GREEN RIVER SERGEANT, EFFECTIVE 7-22-24.

(8)

APPROVAL TO GIVE NYA PATTILO A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE ASSISTANT LIBRARIAN IN HUNTINGTON, EFFECTIVE 7-22-24.

(9)

APPROVAL TO GIVE MADILYN BUNNELL A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS A HEAD LIFEGUARD, EFFECTIVE 7-22-24

(10)

RATIFICATION OF LETTER OF SUPPORT ON BEHALF OF WOLVERINE FUELS APPLICATION TO THE STATE OF UTAH'S TAX CREDIT PROGRAM.

(11)

APPROVAL OF THE FOLLOWING PEOPLE/GROUPS TO BE VOLUNTEERS AT THE EMERY COUNTY FAIR JULY 23-27: DAWNETTE GORDON, NATALIE OLSEN, PATSY STODDARD, SHAWNEE SNOW, ALYSCIA BURR, JUSTIN THORNLEY, KASEY EDGEHOUSE, BRADY LARSEN, DUSTIN SNOW, TALINA LABRUM, DEREK LABRUM, SHAUN BELL, ROXANNE JENSEN, TIFFANY COWLEY, NIKI ALLRED, BRET WHITE, JAYDON MEAD, SHELBY BAGLEY, MANDY PETERSON, JAKE PETERSON, EMILY WARE, RIATTA CUMMINGS, MISTY CHRISTAINSEN, HEATHER BLAKE, JULIE JOHANSEN, BROOKLYN FUNK, KEVIN BUTLER, AND AMANDA LEONARD, FFA YOUTH GROUP, WARRIORS BASEBALL TEAM, AND HOODOOS BASEBALL TEAM

(12)

APPROVAL TO APPOINT KARRIE JEWETT TO THE EMERY COUNTY LIBRARY BOARD TO REPRESENT THE COMMUNITIES OF FERRON AND EMERY.  
DISCUSSION AGENDA



(1)  
ITEMS PULLED FROM THE CONSENT AGENDA

(2)  
SAFETY MINUTE PRESENTATION- MAEGAN CROWLAND EXECUTIVE ASSISTANT/  
 RECORDS SPECIALISTS.

Maegan Crosland presented information regarding the amount of water intake during the summer heat.

(3)  
AWARDING OF SAFETY VISA GIFT CARDS (312 DAYS, NO LOSS TIME WC INCIDENT)

Full time employee: Melody Hoffman  
 Part time employee: Parker Jensen  
 Safety Sensitive Employees: Blaine Allen and AJ O'Neil

(4)  
INTRODUCTION OF THE 2024 MISS EMERY ROYALTY.

Presented: Miss Emery Teen Ryleigh Whimpey, Jr.Miss Emery County Makenzi Chesire, Little Miss Emery County Saylor Huntington and Mini Miss Emery County Taytnn Cosby.  
 Each of the girls introduced themselves and stated their 2024 platform.

Commissioner Lynn Sitterud made a motion to leave the regular meeting and enter into aPublic Hearing to receive comment regarding consideration of a Level II Conditional Use Permit for the Hunter Utah Storage Acquisitions, L.L.C. on four parcels near Clawson, Utah. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(5)  
PUBLIC HEARING: A PUBLIC HEARING IN ORDER TO RECEIVE PUBLIC COMMENT  
 REGARDING CONSIDERATION OF A LEVEL II CONDITIONAL USE PERMIT FOR THE  
 HUNTER UTAH STORAGE ACQUISITIONS, L.L.C. ON FOUR PARCELS NEAR CLAWSON,  
 UT.

The meeting was opened up for comments or questions.

There were no comments or questions.

The meeting was closed and the EC Commissioners returned to the regular meeting agenda.

(6)

DISCUSS/APPROVE/DENY ISSUANCE OF LEVEL II CONDITIONAL USE PERMIT FOR THE HUNTER STORAGE ACQUISITIONS, L.L.C. ON FOUR PARCELS IN CLAWSON, UTAH.

Jim Jennings explained that they have gone through the Planning Process. Commissioner Jordan Leonard made a motion to approve a Level II CUP for the Hunter Storage Acquisitions, L.L.C. with the understanding that there will be no tax incentives. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(7)

RATIFICATION OF THE 2025 LSTA GRANT PROJECT AGING AMSTERFULLY CONTRACT (STATE OF UTAH CONTRACT 250133).

Desiree Malley explained that the grant will provide funds to provide outreach services to homebound and Senior citizens that will be delivered through the Meals on Wheels program. Grant document had a time sensitive deadline of July 1, 2024.. The grant contract was signed by two Commissioners. The signing needs to be ratified at this time. Commissioner Lynn Sitterud made a motion to ratify the signing of the 2025 LSTA Grant Project Aging Masterfully Contract #250133. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYTE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(8)

RATIFICATION OF THE 2025 LSTA GRANT PROJECT LET'S KEEP THE PARTY GOING: EXPANDING EMERY COUNTY LIBRARIES' LIBRARY OF THINGS CONTRACT (STATE OF UTAH CONTRACT 250132)

Desiree Malley explained that the Contract had a deadline of July 1, 2024. This is a reimbursement grant for up to \$11,000. The 'things' will be available at all Emery County Libraries. Commissioner Lynn Sitterud made a motion to ratify the signing of the 2025 LSTA

Grant Project Let's Keep the Party Going; Expanding Emery County Libraries' Library of Things Contract #250132. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY ACCEPTANCE OF THE FY25 LSTA BORROWER SUPPORT GRANT (APP-2441).

Desiree Malley requested approval to accept the 2025 LSTA Borrower Support Grant (APP-2441) in the amount of \$1,596.. The funds will be used to purchase postage and supplies. Commissioner Lynn Sitterud made a motion to accept the FY25 LSTA Borrower Support Grant. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY SIGNING A MEMORANDUM OF AGREEMENT BETWEEN EMERY COUNTY LIBRARY SYSTEM AND UTAH STATE LIBRARY DIVISION TO PARTICIPATE IN THE BEEHIVE CONSORTIUM FOR OVERDRIVE SERVICE FOR 2025.

Desiree Malley requested approval of MOA between EC Library System and Utah State Library Division to participate in the Beehive Consortium for OverDrive Serves for 2025. OverDrive is a widely used service for library patrons. Commissioner Lynn Sitterud made a motion to approve signing a Memorandum of Agreement between EC Library System and Utah State Library Division to participate in the Beehive Consortium for OverDrive Service in 2025. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY PRESENTATION AND MONETARY DONATION REQUEST BY A BOULDER WAY FORWARD.

Patsy Stoddard and Alice Wadley presented information regarding A Boulder Way Forward. Patsy explained that the group focuses on Women in Leadership. The goal is to have their organization expand into every county in the state. They focus on victim rights, the gender pay gap, women equality, mental health, and abusive and domestic violence issues. They are working with Sheriff Huntington to provide defense training for girls at Emery High School. They have many partners who contribute to the organization. They will have a booth at the Emery

County Fair to raise awareness of women's issues that are addressed by the organization. At this time they are looking for a donation to purchase a sign for their booth. Commissioner Lynn Sitterud made a motion to donate \$250.00 to A Bolder Way Forward. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY TRANE CONTROLS PROPOSAL FOR HVAC UPGRADE WORK AT THE EMERY COUNTY ADMINISTRATION BUILDING.

Kyle Scow explained that a RFP was advertised for contractors for HVAC upgrade work at the Emery County Administrative Building. One proposal was submitted from Trane Controls. Commissioner Jordan Leonard made a motion to accept the bid from Trane Controls for HVAC upgrade work at the Emery County Administrative Building. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(13)

COMMISSION/ELECTED OFFICIAL REPORTS

Commissioner Jensen reported that the Tourism Department is still looking for stories for their webpage. He reminded everyone of the 2024 Emery County Fair on July 25th-27th. Patsy reported on a fundraiser Lamb Fry on Thursday July 25th.

(14)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard and the motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

AUGUST 6, 2024

Present at the meeting was Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Sheriff Tyson Huntington (via Zoom), Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List # 266292 through and including #266388 was presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
22-24	19 Drawer Tool Cabinet/Hutch Road Dept	\$6,997.00

Dispositions presented for approval: #621-8088 and #233-4149.

(2)

APPROVAL OF JULY 16, 2024 COMMISSION MEETING MINUTES

(3)

RATIFICATION OF OUT-OF-STATE TRAVEL FOR SHERIFF TYSON HUNTINGTON, SERGEANT WADE RYAN AND DEPUTY DALLON COLOGIE TO ATTEND THE UNOA ANNUAL CONFERENCE IN MESQUITE, NEVADA.

(4)

RATIFICATION OF APPROVAL OF OUT-OF-STATE TRAVEL FOR SHERIFF TYSON HUNTINGTON, SERGEANT WADE RYAN AND DEPUTY EGAN SMITH TO ATTEND THE HITS K9 TRAINING CONFERENCE ON NEW ORLEANS, LOUISIANA.

- (5)  
RATIFICATION OF APPROVAL OF OUT-OF-STATE TRAVEL FOR SHERIFF TYSON HUNTINGTON, CAPTAIN SHON ROPER AND POSSIBLY ON OTHER DRUG TASK FORCE MEMBER TO ATTEND THE CNOA ANNUAL CONFERENCE IN INDIAN WELLS, CALIFORNIA.
- (6)  
APPROVAL OF BUSINESS LICENSE FOR MARCI ANDERSON, BUSINESS NAME CO-OP CHILDREN'S LEARNING CENTER.
- (7)  
APPROVAL OF BUSINESS LICENSE FOR KENNETH G. GUNTER, BUSINESS NAME GATOR'S RIFLES AND RELOADING.
- (8)  
APPROVAL TO HIRE JAMES CLARK AS A ¾ TIME DEPUTY TREASURER WITH PRORATED RETIREMENT, VACATION, SICK, AND HOLIDAY PAY. WORKING 29 HOURS PER WEEK, WAGE GRADE 13.
- (9)  
APPROVAL TO HIRE KAYLEE VANWAGONER AS THE AQUATIC CENTER DIRECTOR, EXECUTIVE, FLSA EXEMPT POSITION WITH FULL BENEFITS. WAGE GRADE 22, EFFECTIVE 8-19-24
- (10)  
APPROVAL TO GIVE BRAD BEAGLEY A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS SIX MONTH ORIENTATION PERIOD AS WEED AND MOSQUITO TECHNICIAN II, EFFECTIVE 8-19-24.
- (11)  
APPROVAL TO GIVE JEREMY LAKE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS THE EMERGENCY MANAGER IN ADDITION TO PATROL DEPUTY II, EFFECTIVE 8-19-24
- (12)  
RATIFICATION OF VOLUNTEERS/HELPERS AT THE EMERY COUNTY FAIR, COMPLETE LIST, WHICH IS EXTENSIVE, IS LOCATED IN THE PERSONNEL OFFICE.
- (13)  
APPROVAL TO HIRE BRYNLEE GREEN AS A ¾ TIME JUSTICE COURT I WITH PRORATED RETIREMENT, VACATION, SICK, AND HOLIDAY PAY. WORKING 29 HOURS PER WEEK, WAGE GRADE 11.
- (14)

NOTIFICATION SELECTED WADE ALLINSON AS A RESERVE OFFICER.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA.

(2)

PRESENTATION AND RETIREMENT RECOGNITION OF SHANNON HIATT.

Shannon Hiatt has retired. He had accumulated 27 years of service between the Recreation District and the Aquatic Center. A plaque and appreciation gift will be given to Mr. Hiatt in gratitude for his service to Emery County.

(3)

OPEN AND ACCEPT BIDS REGARDING THE RFP FOR RESTROOM REMODEL AT THE EMERY COUNTY ADMINISTRATION BUILDING.

There was one bid received for the County Administration Building Restroom Remodel Project. The bid was from Arrowhead Construction. Their bid was \$176,560.00 to replace fixtures, replace the tile walls and flooring, ceiling and lighting using the existing plumbing in the building for 6 bathrooms. They also included an additional bid of \$41,000 to upgrade/replace the plumbing in the walls and water lines inside the bathrooms. Commissioner Lynn Sitterud made a motion to accept the bid. Commissioner Jordan Leonard seconded the motion adding to review the bid and potential contract. The motion assed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(4)

PRESENTATION AND REPORT BY SOUTHEASTERN UTAH JUNIOR LIVESTOCK SHOW.

Dayton Worwood and several other participants thanked the Emery County Commissioners for their continued support of the SEUJL. It was reported that they had a great turnout for the show. Nearly 400 animals were shown. The Junior livestock Show is dependent on support and sponsors of the show and expressed their gratitude for the support.

(5)

DISCUSS/APPROVE/DENY A MONETARY DONATION OF \$250.00 TO THE EMERY HIGH RODEO TEAM TO BE A DIAMOND SPONSOR OF THE EVENT.

Commissioner Lynn Sitteurd made a motion to donate \$250.00 to the Emery High Rodeo Team to be a Diamond Sponsor of the event. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(6)

DISCUSS/APPROVE/DENY EASEMENT AGREEMENT NO. 2473 BETWEEN EMERY COUNTY AND SCHOOL AND INSTITUTIONAL TRUST LANDS ADMINISTRATION (SITLA).

The document grants access to Emery County on, over, and across SITLA lands for the continued use and maintenance of existing roads. Commissioner Jordan Leonard made a motion to approve Easement Agreement No. 2473 between Emery County and School and Institutional Trust Lands Administration (SITLA). The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY EASEMENT AGREEMENT #2366 BETWEEN EMERY COUNTY AND SCHOOL AND INSTITUTIONAL TRUST LANDS ADMINISTRATION (SITLA)

Commissioner Jordan Leonard made a motion to approve Easement Agreement No. 2366 between Emery County and School and Institutional Trust Lands Administration (SITLA). The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitteurd  
 Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY EMERY COUNTY'S PARTICIPATION IN THE KROGER CO. NATIONAL OPIOID SETTLEMENT.



Commissioner Jordan Leonard made a motion to approve participation in the Kroger Co. National Opioid Settlement. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY SPECIAL USE PERMIT BETWEEN EMERY COUNTY AND U.S. DEPARTMENT OF AGRICULTURE AND FOREST SERVICE REGARDING THE TRAIL MOUNTAIN FIRE BURN AREA.

The Commissioners had several concerns regarding the Special Use Permit for the Trail Mountain Fire Burn Area. The permit is for thirty years. The cost to maintain the catch basin could potentially be very costly for the County. The Commission expressed concern that this needs to be paid by those who benefit from the catch basin such as the Power Plants and Irrigation Companies. Commissioner Lynn Sitterud made a motion to table this matter to get more information. Commissioner Jordan Leonard seconded the motion adding that we need to have more discussion and counsel on how to proceed. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY CONTRACT BETWEEN EMERY COUNTY AND DAL GUYMON REGARDING GROUNDSKEEPER DUTIES AT THE HUNTINGTON AIRPORT.

Since counsel was not present with a contract Commissioner Lynn Sitterud made a motion to table. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY MASTER PROFESSIONAL SERVICES AGREEMENT BETWEEN EMERY COUNTY AND DECKARD TECHNOLOGIES.

Since counsel was not present with an agreement document Commissioner Jordan Leonard made a motion to table. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud  
Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY FY25 INTERGOVERNMENTAL COUNTY JAIL AGREEMENT.

Sheriff Tyson Huntington discussed the Intergovernmental County Jail Agreement. He explained that this agreement is to house state prisoners. They average 13 to 15 inmates at a time. The State pays to house the inmates. Commissioner Jordan Leonard made a motion to approve FY25 Intergovernmental County Jail Agreement. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(13)

DISCUSS/APPROVE/DENY PLAN OF ACTION REGARDING THE WATERSHED PROJECT MANAGER.

Commissioner Jensen began discussion on a plan of action regarding the Watershed Project Manager. Jay Mark Humphrey discussed the conditions in Joe's Valley and Cottonwood Canyon. He indicated that four years ago discussions began with Orangeville City and Emergency Watershed Project Manager for Emery County, which at that time was Kyle Ekker, regarding a flood control project for Joe's Valley. A project of this magnitude would need a project manager to oversee the project. Rules have changed with NRCS with regard to Emergency Watershed Projects. The Water Conservancy District is willing to hire a project manager to manage the project and Emery County would oversee the project. He added, the forecast is not if but when we have a fire in Joe's Valley. He indicated he would like to have a face to face meeting to get the feeling from all parties involved. Kyle Ekker is well qualified. It would be difficult to hire someone new. The plan of action would be to meet with Casey from NRCS and then go from there.

(14)

DISCUSS/APPROVE/DENY LETTER OF INTENT FOR THE EMERY COUNTY ROAD DEPARTMENT TO LEASE A TRACTOR FOR WEED MOWING DURING THE 2025 SEASON.

Justin Truman indicated that this is similar to what they have done in the past. Commissioner Lynn Sitterud made a motion to approve a Letter of Intent for the Emery County Road Department to lease a tractor for weed mowing during the 2025 season. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(15)

DISCUSS/APPROVE/DENY PLAN OF ACTION REGARDING THE CLEVELAND RESERVOIR/DON OLDHAM MATTER.

Commissioner Jensen indicated that this issue has been ongoing for a couple of years now. Mr. Oldham would like to build a cabin and remove public access to Cleveland Reservoir at his private property. Commissioner Jensen commented that we, as a County, need to fight to maintain public access and Commissioner Leonard added historical access also. Commissioner Sitterud commented that just because you can legally do something it doesn't make it right. He was against letting him block access to the reservoir. Without Legal Counsel to discuss this issue Commissioner Lynn Sitteurd made a motion to table. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(16)

DISCUSS/APPROVE/DENY A RESOLUTION AMENDING THE EMERY COUNTY REPAYMENT OF TRAINING EXPENSE POLICY.

Commissioner Jensen began discussion on a resolution amending the Emery County Repayment of Training Expense Policy. As a Commission we try to do the best for our citizens. He expressed concern for how a resolution on a policy could get signed without coming to a Commission Meeting for discussion and approval. He indicated that a few years back Emery County found it difficult to find anyone to become a deputy. When we did get someone and get them trained, they would leave and go to Highway Patrol. A policy was put into place to require the deputy to stay in service for a stipulated amount of time or pay back to the county the cost of training. Commissioner Sitterud indicated that he is not opposed to reduction of cost of training based on the amount of years in service to the County. The Resolution should have come before the Board of Commissioners to make it official. Commissioner Leonard indicated that we as a County need to find a way to make them stay. He likes the idea of a sliding scale for repayment based on years of service provided to the County. There is no issue with prorating the repayment to the County. If the deputy goes to HighWay Patrol then they should repay the training cost. If the deputy goes to another job or career then prorate the repayment cost based on years of service. This is wrong the way it was done. It does not follow the County Policy. Sheriff Tyson Huntington indicated that he agrees with amending the policy to prorate the repayment. He added it would have been nice if I would have been given an opinion on this. Without counsel present Commissioner Lynn Sitterud made a motion to table for now. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(17)

COMMISSION/ELECTED OFFICIALS REPORTS

Sheriff Huntington reported on the Search and Rescue fundraiser LAMB Fry during the Emery County Fair. He expressed his gratitude to those who helped and to the communities for their support.

Commissioner Leonard thanked all the Fair volunteers.

Larry Ellertson reported on Legislative action and upcoming bills of concern to rural communities in Utah.

(18)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

AUGUST 20, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Attorney Mike Olsen (via Zoom), Sheriff Tyson Huntington (via Zoom), Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List # 266389 through and including #266490 was presented for payment.

There were no Requisitions or Dispositions.

(2)

APPROVAL OF AUGUST 6, 2024 COMMISSION MEETING MINUTES.

(3)

NOTIFICATION: SELECTED ANNETTE REID AS A PART TIME ASSISTANT LIBRARIAN IN THE ORANGEVILLE LIBRARY WORKING 19 HOURS PER WEEK, NOT ELIGIBLE FOR BENEFITS, WAGE GRADE 7.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA.

(2)

SAFETY MINUTE-BELINDA PEACOCK, MUSEUM OF THE SAN RAFAEL LEAD.

Belinda provided safety information on slips, trips, and falls.

(3)

AWARDING OF SAFETY VISA GIFT CARDS (347 DAYS)

Safety Sensitive: Cliff McElprang and Travis Winn  
 Full Time: Brenda Lemon  
 Part Time: Danae' Jensen

(4)

ACCEPTANCE OF THE COMPLETED 2023 AUDIT REPORT OF EMERY COUNTY.

Commissioner Lynn Sitterud made a motion to accept the completed 2023 Audit Report for Emery County. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
       Jordan Leonard  
       Keven Jensen

NAY: none

(5)

SHOW REPORT AND THANK YOU FROM THE CASTLE COUNTRY CLASSIC LIVESTOCK SHOW.

Walker Hiatt, Ava Crosland, Tess Crosland, and Jax Thayn provided a report of the Castle Country Classic Livestock Show. They then thanked the Emery County Commission for their continued support for the Livestock Show.

(6)

DISCUSS/APPROVE/DENY PARTICIPATION IN THE SOUTHEAST UTAH HEALTH DEPARTMENT ONEBOX NALOXONE PROGRAM.

Scratched.

(7)

DISCUSSION AND PRESENTATION BY UTAH INLAND PORT AUTHORITY REGARDING QUESTIONS RELATED TO A POSSIBLE INLAND PORT PROJECT AREA IN EMERY COUNTY.

Jenna Draper, Assistant Vice President of the Utah Inland Port Authority talked about partnership opportunities between counties and the Inland Port Authority. When a company is looking to establish in Emery County a project area is created, a board is set up, and the Inland Port Authority will help with the financial tools to help the project evolve and develop. The project is under Emery County's control with the Port Authority having only one seat on the board. No action, discussion only.

(8)

DISCUSS/APPROVE/DENY AGREEMENT BETWEEN EMERY COUNTY TOURISM AND UTAH OFFICE OF TOURISM REGARDING THE UTAH COOPERATIVE MARKETING PROGRAM GRANT.

AnnDee Mead from Emery County Travel Bureau discussed an Agreement between Emery County Tourism and Utah Office of Tourism for the Utah Cooperative Marketing Program Grant. They requested \$75,000 and were granted \$67,000 to assist in event marketing.. The match for the grant has been included in their budget for 2024. She asked the Commission to accept the granted amount and approve the agreement. Commissioner Jordan Leonard made a motion to accept the grant and approve the agreement between Emery County Tourism and Utah Office of Tourism for the Utah Cooperative Marketing Program Grant. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY MASTER PROFESSIONAL SERVICES AGREEMENT BETWEEN EMERY COUNTY AND DECKARD TECHNOLOGIES, INC.

AnnDee explained that Deckard Technologies, Inc collects data about short term rentals. This will benefit the cities to know what is going on in their city. The data collected will give us an insight to the short term rental, airbnb, vrbo rental activity in the County. Commissioner Jordan Leonard made a motion to approve a Master Professional Services Agreement between Emery County and Deckard technologies, INC. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY AGREEMENT BETWEEN EMERY COUNTY AND DAL GUYMON REGARDING THE AIRPORT GROUNDSKEEPER RFP.

Commissioner Leonard indicated that there were a few concerns with regard to the maintenance of the Huntington Airport. The agreement has a few changes to address the concerns. The agreement will be revisited in one year. Commissioner Jordan Leonard made a motion to approve an agreement between Emery County and Dal Guymon regarding the Huntington Airport Groundskeeper for one year. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud

Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY RESOLUTION AUTHORIZING THE FILING OF CROSS-APPEALS FOR THE 2024 CENTRALLY ASSESSED PROPERTIES SPECIFICALLY DIAMOND K GYPSUM.

Attorney Mike Olsen requested approval for a Resolution authorizing the filing of cross-appeals for the 2024 Centrally Assessed Properties, specifically Diamond K Gypsum. Commissioner Jordan Leonard made a motion to adopt Resolution 8-20-24 a resolution authorizing the filing of cross-appeals for the 2024 Centrally Assessed Properties, specifically Diamond K Gypsum. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY AGREEMENT FOR PASP SUPPORT SERVICES BETWEEN EMERY COUNTY SHERIFF'S OFFICE AND UTAH COMMUNICATIONS AUTHORITY.

Sergeant Robby Riley explained that this is a Statewide program to update the radio systems. Commissioner Lynn Sitterud made a motion to approve an agreement for PASP Support Services between Emery County Sheriff's Office and Utah Communications Authority. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(13)

DISCUSS/APPROVE/DENY MOU BETWEEN EMERY COUNTY SHERIFF'S OFFICE AND THE INTERNET CRIMES AGAINST CHILDREN (ICAC) TASK FORCE PROGRAM.

Motion to table items 13 and 14 was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(14)



DISCUSS/APPROVE/DENY ACCEPTANCE OF AWARD OF THE FY 2024 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FROM UTAH DEPARTMENT OF PUBLIC SAFETY DIVISION OF EMERGENCY MANAGEMENT IN THE AMOUNT OF \$44,000.

(15)

DISCUSS/APPROVE/DENY THE AMENDED CONTRACT BETWEEN THE STATE OF UTAH, ADMINISTRATIVE OFFICE OF THE COURTS, AND THE EMERY COUNTY SHERIFF FOR BAILIFF SECURITY AND PERIMETER SECURITY.

There was a typo on the original document that was approved a few months ago. The correction is to change the incorrect 333 hours for Bailiff Security to the corrected 372 hours. There is no monetary change or correction, just to change the number of hours. Commissioner Lynn Sitterud made a motion to approve the Amended Contract between the State of Utah Administration Office of the Courts and the Emery County Sheriff for Bailiff Security and Perimeter Security. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
       Jordan Leonard  
       Keven Jensen

NAY: none

(16)

COMMISSION/ELECTED OFFICIALS REPORTS

(17)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Lynn Sitterud, and the motion passed.

AYE: Lynn Sitterud  
       Jordan Leonard  
       Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

SEPTEMBER 3, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Attorney Mike Olsen (via Zoom) Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #26497 through and including #266571 was presented for payment.

Requisitions were presented for the following:

REQUISITION	DESCRIPTION	AMOUNT
23-24	(3) VHF Power Amplifiers IT	\$6,330.00
24-24	2024 Chevrolet Traverse Z71 Sheriff	\$48,795.00

Dispositions were presented for the following:

210-1116, 2011 Chev Silverado  
210-3388, 2019 Dodge Durango  
210-3628, 2020 Ford Expedition  
210-3387, 2019 Dodge Durango

Sheriff vehicles going to the on-line auction.

(2)

APPROVAL OF AUGUST 20, 2024, COMMISSION MEETING MINUTES.

(3)

APPROVAL TO GIVE MICK ROBINSON A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS SIX MONTH ORIENTATION PERIOD AS A GIS TECHNICIAN-DEPUTY CLERK/AUDITOR I, EFFECTIVE 9-16-24

(4)

APPROVAL TO PROMOTE CODY WILSTEAD TO AN EQUIPMENT OPERATOR/DRIVER II, GRADE 17, EFFECTIVE 9-16-24.

(5)

APPROVAL TO PROMOTE PARKER JENSEN TO A PART TIME HEAD LIFEGUARD. GRADE 5, EFFECTIVE 9-16-24.

(6)

NOTIFICATION: SELECTED JAMISON CHRISTIANSEN, EMMA GRIMM, KAILA MARTINEAU, RULAN NEFF, AND ABIGAIL MOULTON AS PART TIME LIFEGUARDS WORKING UP TO 19.75 HOURS PER WEEK, WAGE GRADE 3.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

#### DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA

(2)

RATIFICATION OF EMERY COUNTY'S FY2025 RURAL COUNTY GRANT APPLICATION.

Commissioner Jordan Leonard proposed the FY2025 Rural County Grant Application.

The Grant amount is \$200,000. The Economic Development Board Recommended allocation

of the funds as follow:	Business Matching Grant Program	\$115,000
	Economic Development Contracts	55,000
	Junior Entrepreneurs Program	10,000
	Grant Capture Management	20,000

Commissioner Jordan Leonard made a motion to approve Emery County's FY2025 Rural County Application as proposed. The motion was seconded by Commissioner Lynn Sitterud.

The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(3)

DISCUSS/ APPROVE/ DENY BEGINNING THE PROCESS OF ANNEXATION INTO CASTLE VALLEY SPECIAL SERVICE DISTRICT PORTIONS OF CASTLE DALE CITY, CLAWSON TOWN, CLEVELAND TOWN, ELMO TOWN, EMERY TOWN, FERRON CITY, HUNTINGTON CITY AND ORANGEVILLE CITY: INCLUDING PROVIDING NOTICE OF INTENT TO ANNEX INVITING PUBLIC COMMENT, SETTING A DATE FOR PUBLIC HEARING AND RELATED MATTERS.

Jacob Sharp, CVSSD proposed beginning the process of annexation into Castle Valley Special Service District, the cities and towns in Emery County that have changed boundaries due to annexation within their municipalities. There is a process that needs to be initiated by the County Commission as the governing board of CVSSD. Advertising for 4 weeks in the local newspaper, then a public hearing and a 60 day comment period. Once these steps are done, then we come back to the Emery County Commission for approval and then sent on to the Lt. Governor's Office for final approval. Commissioner Jordan Leonard made a motion to begin the process of annexation into CVSSD portions of cities and towns in Emery County as proposed. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(4)

PRESENTATION BY THE SOUTHEASTERN UTAH HEALTH DEPARTMENT REGARDING THE ONEBOX PROGRAM AND HARM REDUCTION PROGRAM.

Taylor Cook and Michelle Ward presented information regarding the ONebox Program and Harm Reduction Program. They desire to connect with local resources to distribute the boxes where they could be utilized. Sheriff Huntington provided his remarks regarding the programs.

(5)

DISCUSS/APPROVE/DENY MANAGEMENT AGREEMENT BETWEEN EMERY COUNTY AND EMERY COUNTY BUSINESS CHAMBER REGARDING THE OLD WEED AND MOSQUITO BUILDING.

Patsy Stoddard, ECBC requested approval for a Management Agreement between Emery County and Emery County Business Chamber to rent the old Weed & Mosquito buildings. Their intent is to have available space in the building as an incubator for start-up businesses. The building needs a new garage door and they would use chamber funds to replace the door. Agreements/rent to use the facility will be based on the business that comes in. Businesses could use a space upgrade as part of their match. Commissioner Jordan Leonard made a motion to approve a Management Agreement between Emery County and Emery County Business Chamber regarding the old Weed & Mosquito building. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud  
Keven Jensen

NAY: none

(6)

DISCUSS/APPROVE/DENY MOU BETWEEN EMERY COUNTY SHERIFF'S OFFICE AND THE UTAH ATTORNEY GENERAL'S ICAC TASK FORCE.

Sheriff Huntington requested approval of an MOU between Emery County Sheriff's Office and Utah Attorney General's ICAC (Internet Crimes Against Children) Task Force. The State provides the training. There is no cost to participate. Commissioner Lynn Sitterud made a motion to approve an MOU between Emery County Sheriff's Office and the Utah Attorney General's ICAC Task Force. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY ACCEPTANCE OF AWARD OF THE FY 2024 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FROM THE UTAH DEPARTMENT OF PUBLIC SAFETY DIVISION OF EMERGENCY MANAGEMENT IN THE AMOUNT OF \$44,000.

Sergeant Jeremy Lake requested acceptance of the award of the FY2025 Emergency Management Performance Grant (EMPG) from the Utah Department of Public Safety Division of Emergency Management in the amount of \$44,000. The funds will be used for training and Jan Luke's time. Commissioner Jordan Leonard made a motion to accept the Award of the FY2025 EMPG Grant. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY EMERY COUNTY SHERIFF'S OFFICE APPLICATION FOR THE JAG-LOCAL LAW ENFORCEMENT BLOCK GRANT IN THE AMOUNT OF \$4,500.

Sheriff Huntington requested approval for the ECSO application for the JAG-Local Law Enforcement Block Grant in the amount of \$4,500.00. The funds will be used to purchase firearms and low optic scopes for use in schools. Commissioner Lynn Sitterud made a motion to approve ECSO's application for the JAG Grant. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY FY2025 UTAH VICTIM SERVICES PROGRAM CERTIFIED ASSURANCES DOCUMENTATION REGARDING FUNDING FOR VICTIMS ADVOCATE SERVICES IN EMERY COUNTY.

Vanessa Justesen, Victim's Advocate for Emery County requested approval for FY2025 Utah Victim Services program Assurances Documentation regarding funding for Victims Advocate Services in Emery County. Commissioner Lynn Sitterud made a motion to approve the FY2025 Utah Victim Services Program. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY A RESOLUTION NO. 03-21-23B ESTABLISHING THE DISBURSEMENT OF STATE PILT FUNDS TO THE FOLLOWING SPECIAL SERVICE DISTRICTS IN EMERY COUNTY.

Resolution 9-3-24 amends Emery County Resolution 3-21-23B establishing the disbursement of State PILT funds to the following Special Service Districts in Emery County.

Emery Emergency Medical Special Service District shall receive \$75,000.00 of PILT funding annually;

Emery County Fire Protection Special Service District shall receive \$80,000.00 of PILT funding annually;

North Emery Water Users' Special Service District shall receive \$60,000.00 of PILT funding annually;

Emery County Recreation Special Service District shall receive \$35,000.00 of PILT funding annually;

Castle Valley Special Service District shall receive the remaining PILT funding annually.

Commissioner Jordan Leonard made a motion to adopt Resolution 9-3-24 a resolution amending Emery County Resolution Nos. 03-21-23B establishing the disbursement of State PILT funds to the Special Service District in Emery County as outlined. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(11)

COMMISSION/ELECTED OFFICIALS REPORTS

(12)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

ATTEST \_\_\_\_\_ COMMISSIONER \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

SEPTEMBER 17, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Attorney Mike Olsen (via zoom) Sheriff Tyson Huntington (via zoom) Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #266574 through and including #266663 was presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
25-24	(2) Stainless Steel Trailers 6,500 gal Water Trailers for Road Dept.	\$171,566.08
26-24	Refrigerator Museum of the San Rafael	689.90

There were no dispositions

(2)

APPROVAL OF SEPTEMBER 3, 2024, COMMISSION MEETING MINUTES

(3)

APPROVAL TO GIVE TIM LARSEN A 3% WAGE INCREASE FOR SUCCESSFUL  
COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS A DEPUTY I, EFFECTIVE  
9-30-24.

(4)

APPROVAL TO HIRE JESSE PRICE AS A FULL TIME PATROL DEPUTY I WITH FULL  
BENEFITS. WAGE GRADE 16.

(5)

APPROVAL TO GIVE JESSEE PRICE A \$5.00 SIGN ON BONUS FOR ALREADY BEING LEO  
CERTIFIED, WITH A 2.5 YEAR COMMITMENT



(6)

APPROVAL TO HIRE DEVIN HOOLEY AS A FULL TIME DISPATCHER I WITH FULL BENEFITS, WITH THE INTENT TO BECOME POST CERTIFIED. WAGE GRADE 14.

Commissioner Lynn Sitterud made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

DISCUSSION AGENDA

(1)

ITEMS PULLED FORM THE CONSENT AGENDA.

(2)

SAFETY MINUTE- SUSAN HESS, BRANCH LIBRARIAN IN CASTLE DALE.

Susan Hess provided information regarding situational awareness. She talked about reaction to situations and distractions. Keep your work environment safe. If you see something, say something.

(3)

AWARDING OF SAFETY VISA GIFT CARDS (375 DAYS)

Safety Sensitive employees: Justin TRuman and Corey Worwood

Full time employee: Sami Johnson

Part-time employee: Natalie Olsen

(4)

PRESENTATION BY NIKKI ALLRED AND KENT NELSON REGARDING THE 1DIRECTION COALITION AND GREEN RIVER PREVENTION COALITIONS. ROLES OF KEY LEADERS AND INVITATION TO COMMISSIONER TO BECOME KEY LEADERS.

Kent Nelson, Green River, and Nikki Allred, Emery Prevention Specialist, talked about Emery County 1Direction Prevention Coalition. The coalition works to improve the lives of our community's youth through a customized, community-wide project called the Communities That Care (CTC) prevention-planning system. Problems of adolescent delinquency, violence, alcohol and other drug use, school dropout, depression/anxiety, and teen pregnancy still disrupt the lives and threaten the futures of young people. A growing body of research in the field of prevention science now gives us information on how to support healthy youth development and protect against problem behaviors in adolescence. Programs to reduce risk factors and

enhance protective factors have been shown to be effective. The best results happen when communities match tested, effective programs with their unique profile of risk and protective factors. This is the core foundation of Communities That Care. The CTC system takes a practical, evidence-based, outcome-focused approach that involves the whole community in promoting positive youth development. Using prevention science research, we are able to prevent youth behavior problems and promote health development. It can also help us use our money, efforts, and energy efficiently and effectively. By using objective data to determine priorities, implementing programs that have been shown to work and have the tools to measure and track results. They invited the Emery County Commissioners to join them in building a shared vision of our community as a safe, nurturing environment for all children.

(5)

PRESENTATION AND DISCUSSION BY RAY QUINN REGARDING THE POSSIBILITY OF CREATING A VETERANS HELPING VETERANS ORGANIZATION AS AMERICAN LEGION DUES ARE INCREASING SIGNIFICANTLY.

Reed Black spoke on behalf of the American Legion Posts in Emery County. They have three remaining posts functioning in Emery County. They are continuing efforts to keep the remaining posts open but are finding it difficult with the raise in American Legion dues. Currently the dues are \$36.00 per member and are going up to \$46.00 per member. They would like to continue to serve at funerals, Veteran's Day, Memorial Day and other functions throughout the year. They requested \$200.00 to keep the Legions functioning. He also talked about creating a Veteran Helping Veterans Organization due to dropping out of members due to the cost of being a member of the Legion. Commissioner Sitterud expressed his gratitude for the American Legion and your service to our nation. Commissioner Lynn Sitterud made a motion to donate \$500.00 to each American Legion post in Emery County to keep them functioning. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(6)

DISCUSS/APPROVE/DENY CONSIDERATION BY THE EMERY COUNTY COMMISSION ACTING AS THE GOVERNING BODY OF THE CASTLE VALLEY SPECIAL SERVICE DISTRICT, ADOPTION OF A RESOLUTION TO ANNEX PORTIONS OF CASTLE DALE CITY, CLAWSON, TOWN, CLEVELAND TOWN, ELMO TOWN, EMERY TOWN, FERRON CITY, HUNTINGTON CITY; AND ORANGEVILLE CITY INTO THE CASTLE VALLEY SPECIAL SERVICE DISTRICT; PROVIDING NOTICE OF INTENT TO ANNEX AND INVITING PUBLIC COMMENT; AND RELATED MATTERS.

Jacob Sharp, CVSSD explained that the Board of Emery County Commissioners is the governing body of the District. The District's boundaries consist of the incorporated communities within the County. The communities have annexed certain properties into their municipal boundaries and the District desires to amend its boundaries to conform to the

boundaries of the incorporated communities. He proposed a Public Hearing be held on November 9, 2024 and direct the Clerk/Auditor's office to prepare and publish the notice of intention to annex property into the district and of the public hearing once each week for 4 consecutive weeks with the first publication being at least 35 days before the public hearing and post the notice of intention on the Utah Public Notice Website at least 14 days before the public hearing. He proposed a Resolution providing notice of intention to annex properties into the Castle Valley Special Service District be adopted by the Board of Emery County Commissioners as the Governing Body of CVSSD. Commissioner Lynn Sitterud made a motion to adopt Resolution 9-17-24A A Resolution of the Board of Emery County Commissioners providing notice of intention to annex properties into the CVSSD. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY VETERAN, BLIND AND HOMEOWNER'S TAX ABATEMENTS.

Clerk/Auditor Brenda Tuttle presented the Veteran, Blind, and Homeowner's Tax Abatement list for 2024. The Homeowner's Tax Abatement (Circuit Breaker) is reimbursed by the State of Utah.. Commissioner Lynn Sitterud made a motion to approve the Veteran, Blind and Homeowner's Tax Abatement List for 2024. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY LOW INCOME ABATEMENT FOR JAMES SMITH, RYAN COWLEY, LORRAINE CLOWARD.

Clerk/Auditor Brenda Tuttle presented low income abatement applications for Ryan Cowley and Lorraine Cloward. (James Smith's application was pulled) The applicants have met the requirements and may be considered for up to 50% of the tax owing. Commissioner Lynn Sitterud made a motion to approve low income abatements of 50% for Ryan Cowley and Lorraine Cloward. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY CLOSING OF BOE

Assessor Kris Bell requested the closing of BOE for 2024. Commissioner Lynn Sitterud made a motion to Close BOE for 2024. The motion was seconded by Commissioner Jordan Leonard.

The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY BOE CHANGES FOR 2024

Kris Bell requested approval for the BOE changes as discussed during BOE meetings. Commissioner Jordan Leonard made a motion to approve the BOE changes as discussed during BOE meetings. The motion was seconded by Commissioner Lynn Sitterud. The motion passed

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT 140L5720C0010-P00007 BETWEEN THE EMERY COUNTY SHERIFF'S OFFICE AND THE BUREAU OF LAND MANAGEMENT EXERCISING OPTION 4 FOR LAW ENFORCEMENT SERVICES ON BLM LANDS WITHIN EMERY COUNTY.

Sheriff Huntington requested approval for an amendment of solicitation/modification of contract between Emery County Sheriff's Office and BLM exercising option 4 for Law Enforcement services on BLM lands within Emery County. He explained that the contract is to provide law enforcement (patrolling) for BLM lands in Emery County. This extends the contract to September 2025. Commissioner Lynn Sitterud made a motion to approve amendment of solicitation/modification of Contract 140L5720C0010-P00007 between Emery County Sheriff's office and BLM as presented. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY PRIVACY COMPLIANCE PLAN RESOLUTION AS REQUIRED BY UTAH CODE 63G-31-304.

Sheriff Huntington explained that HB 257 passed by the Utah State Legislature during the 2024 General Session requires among other things that each governmental entity must adopt a privacy space compliance plan to address compliance with governmental entity's duties under Chapter 31 of Utah Code Ann. Title 63G. Commissioner Lynn Sitterud made a motion to approve Resolution 9-17-24B a Resolution Adopting The Emery County Privacy Space Compliance Plan. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY; none

(13)

DISCUSS/APPROVE/DENY CONTRACT BETWEEN EMERY COUNTY AND ARROWHEAD CONSTRUCTION FOR RENOVATION AND REMODEL OF RESTROOMS IN THE EMERY COUNTY ADMINISTRATION BUILDING.

Commissioner Lynn Sitterud made a motion to approve a contract between Emery County and Arrowhead Construction for renovation and remodel of restrooms in the Emery County Administration Building. The motion was seconded by Commissioner Jordan Leonard. The motion passed

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(14)

COMMISSION/ELECTED OFFICIAL REPORTS

Larry Ellertson, Congressman Curtis' staff reporter reported that Congressman Curtis continues his interest in Public Lands issues, and legislation regarding firearms. Sheriff Huntington asked about a bill going before the Legislature regarding OSHA and requirements on Search and Rescue and Fire Departments to have OSHA training. This will put a lot of strain on rural area budgets where Search and Rescue and Fire Depts are mostly made up of volunteers, Larry indicated he will let Congressman Curtis know of the Sheriff's concern and they will keep him informed on its progress.

Kent Nelson asked that the Commissioners continue to work together with Economic Development in Green River.

Commissioner Leonard reminded everyone of Melon days this weekend in Green River.

(15)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

OCTOBER 1, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Attorney Mike Olsen (via Zoom), Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #266678 through and including #266764 was presented for payment.

Requisitions were presented for the following:

REQUISITION	DESCRIPTION	AMOUNT
27-24	2025 Dodge Tradesman Quad Cab Pickup IT/COMMUNICATIONS	\$49,528.00

There was 1 disposition for tag#3214 chair

(2)

APPROVAL OF SEPTEMBER 17, 2024 COMMISSION MEETING MINUTES.

(3)

APPROVAL TO GIVE MAEGAN CROSLAND A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE APPOINTED RECORDS OFFICE, EFFECTIVE 10-14-24.

(4)

APPROVAL TO GIVE KELLY OLDROYD A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE CUSTODIAN, EFFECTIVE 10-14-24

(5)

APPROVAL OF LESLIE THOMPSON AND LESLIE WILBERG TO CONTINUE AS APPOINTED PART TIME LIMITED DUTY EMPLOYEES WORKING ON MOTORIZED TRAILS. WHEN THE

COUNTY NO LONGER RECEIVES GRANT FUNDING. THE POSITION WILL NO LONGER EXIST.

(6)

APPROVAL TO APPOINT SHAWNA HORROCKS, GUY WEBSTER, TRENT JACKSON, JACK FUNK, JUD BEAGLEY AND JAMES WINN TO THE EMERY COUNTY EMERGENCY MEDICAL SPECIAL SERVICE DISTRICT

Motion to approve the CONSENT AGENDA was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA

(2)

RECOGNITION OF HOYT HORTON, MINI BULL RIDING WORLD CHAMPION.

Hoyt Horton reported on his riding experience competing at the Mini Bull Competition. This was his third year competing. He was successful and excited about the competition. The EC Commissioners congratulated Hoyt on his success.

(3)

RATIFICATION OF AMENDED MOU FOR EMERY COUNTY LIBRARY SYSTEM'S PARTICIPATION IN THE UEN 2024 WI-FI FOR LIBRARIES PROGRAM (FAIN CPFFN0178).

Desiree Malley requested approval for MOU for Emery County Library's System's participation in the UEN 2024 Wi-Fi for libraries program. EC Library System will have \$1,000 available for uninterruptible batteries for the libraries. Commissioner Jordan Leonard made a motion to ratify the signing of a MOU for Emery County Library Systems participation in the UEN 2024 Wi-fi for Libraries Program (FAIN CFFN0178). The motion was seconded by Commissioner Lynn Sitterud. The Motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: None

(4)

RATIFICATION OF VETERAN TAX ABATEMENT FOR JEREMIAH RICH AND CIRCUIT BREAKER ABATEMENT FOR LONNIE RICH.



Commissioner Lynn Sitterud made a motion to ratify the decision to approve Veteran Abatement for Jeremiah Rich and Circuit Breaker Abatement for Lonnis Rich. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(5)

DISCUSS/APPROVE/DENY APPLICATION FOR ABATEMENT/COMMISSION ADJUSTMENT FOR MARCI ROGERS.

The Abatement application for Marci Rogers was received too late to be considered and added to the abatement list to be reimbursed from the State. Commissioner Jordan Leonard made a motion to deny the application from Marci Rogers. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(6)

DISCUSS/APPROVE/DENY RESOLUTION OF APPOINTMENT OF THE EMERY COUNTY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE FOR THE UTAH COUNTIES INDEMNITY POOL ANNUAL MEMBERSHIP MEETING.

Commissioner Jordan Leonard made a motion to approve Resolution 10-1-24 a resolution to appoint Mary Huntington as the official representative and Mike Olsen as alternate representative for Emery county at the Utah Counties Indemnity Pool Membership Meeting to be held November 22, 2024. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(7)

DISCUSS/APPROVE/DENY ADVERTISING AN RFP FOR UPDATE OF THE EMERY COUNTY GENERAL PLAN.

Earlier in the year an RFP was advertised to update the Emery County General Plan. The three responses received were much higher than was budgeted for the project. The scope of work was rewritten to match available funding. They are ready to re-advertise for a RFP for Update

of the Emery County General Plan. Commissioner Jordan Leonard made a motion to advertise an RFP for update of the Emery County General Plan. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(8)

DISCUSS/APPROVE/DENY ANNUAL WHEELER RENTAL AGREEMENT FOR A BACKHOE LOADER AT THE EMERY COUNTY ROAD DEPARTMENT.

Commissioner Lynn Sitterud made a motion to approve the Annual Wheeler Rental Agreement for a Backhoe Loader at the Emery County Road Department. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(9)

DISCUSS/APPROVE/DENY PARTICIPATION IN THE NAPOLI TARGET OPIOID SETTLEMENT AGREEMENT.

Attorney Mike Olsen requested approval to participate in the Napoli Target Opioid Settlement Agreement. Commissioner Lynn Sitterud made a motion to approve participation in the Napoli Target Opioid Settlement Agreement. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY FUNDING OPTIONS FOR CRITICAL REPAIRS AT THE EMERY COUNTY AQUATIC CENTER.

The boiler at the Aquatic Center has reached a critical condition. The inspector found leaks and the boilers have been shut down. It seems the boilers have been rebuilt and repaired several times in the past 15 years. New boilers will last 15 years. The cost is \$147,000 each. The Commissioners talked about funding options available to purchase new boilers. All of the Commissioners were in agreement to purchase two new boilers for the Aquatic Center. Commissioner Lynn Sitterud made a motion to approve purchasing two new boilers upon

meeting with Brenda Tuttle to find available funding options (COVID, LBA, Capital Projects). The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(11)

COMMISSION / ELECTED OFFICIALS REPORTS

Sheriff Huntington reported on several speed related vehicle crashes in the county some of which were fatal. October is breast cancer awareness month so the Sheriff's Department employees will be wearing a pink badge.

Commissioner Jensen reported on a recognition of the Quality Library Award presented to the Emery County Library.

He reminded everyone to be watchful of livestock being moved on the roads.

(12)

ADJOURN

Commissioner Lynn Sitterud made a motion to adjourn the meeting. The motion was seconded by Commissioner Jordan Leonard. The motion passed

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

OCTOBER 15, 2024

Present at the meeting was Commission Chairman Keven Jensen, Commissioner Lynn Sitterud, Commissioner Jordan Leonard, Attorney Mike Olsen (via Zoom), Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #266769 through and including #266868 was presented for payment.

Requisitions were presented for the following:

<u>REQUISITION</u>	<u>DESCRIPTION</u>	<u>AMOUNT\</u>
28-24	2024 Dodge Ram 3500 Road	\$54,790.00
29-24	Heating/AC Unit for Gun Range Sheriff	\$1,300.00
30-24	(2) Boilers Aquatic Center	\$284,000.00

There were no Dispositions

(2)

APPROVAL OF OCTOBER 1, 2024.COMMISSION MEETING MINUTES.

(3)

NOTIFICATION: SELECTED LILLEE TUTTLE AS A PART TIME HEAD LIFEGUARD,  
WORKING 19.75 HOURS A WEEK. WAGE GRADE 5, EFFECTIVE 9-27-24.

(4)

APPROVAL TO GIVE KYLER FARLEY A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MONTH ORIENTATION PERIOD AS DEPUTY II, EFFECTIVE 10-28-24.

(5)

APPROVAL TO GIVE CASSANDRA MELTON A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS THE FERRON ASSISTANT LIBRARIAN, EFFECTIVE 10-28-24.

(6)

NOTIFICATION: SELECTED CINDY BEYNON AS THE FERRON CUSTODIAN WORKING 7.5 HOURS PER WEEK, WITH NO BENEFITS. WAGE GRADE 6.

(7)

APPROVAL OF FULL TIME EMPLOYEES WHO HAVE BLOOD WORK DONE IN CONJUNCTION WITH THE ANNUAL WELLNESS CLINIC WILL RECEIVE 4 HOURS SICK LEAVE ADDED TOP THEIR BANK.

(8)

APPROVAL OF PART TIME EMPLOYEES RECEIVING A FLU SHOT AT THE ONSITE ANNUAL WELLNESS CLINIC AND THE COUNTY COVERING THE COST.

(9)

APPROVAL OF LETTER OF SUPPORT REGARDING THE PHASE II BUILDINGS UPGRADE PRIZE (BUILDINGS UP) PROJECT.

Commissioner Lynn Sitterud made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

#### DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA

(2)

SAFETY MINUTE- CORY WORWOOD, WEED & MOSQUITO SUPERVISOR

Cory provided safety tips for night driving.

(3)

AWARDING OF SAFETY V ISA GIFT CARDS (403 DAYS)

Full time Employee: Jim Jennings

Part time Employee: Jacob Erickson

Safety Sensitive Employee: Presley Lavato and Andy Wall

(4)

PRESENTATION: HAIVYN PITCHFORTH WAS AWARDED THE NEW TITLE OF MISS UTAH TEEN VOLUNTEER, AND TEYA ANDERSOBN WILL STEP IN AS MISS EMERY COUNTY.

(5)

INTRODUCTION OF GOVERNOR'S OFFICE OF ECONOMIC OPPORTUNITY (GOEO) OUTREACH MANAGER DEBRA MCKEE.

Outreach Manager Debra McKee introduced herself and provided a brief overview of the program. The program links and set-ups for funding resources for small businesses and start-up business opportunities.

(6)

OPEN AND ACCEPT BIDS FOR THE RFP REGARDING UPDATING THE EMERY COUNTY GENERAL PLAN.

Bids for RFP regarding updating the Emery County General Plan were opened and read aloud.

Sunrise Engineering	\$78,415 to \$86,655
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Bio West	\$35,000
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Hansen Planning	\$48,000
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SE Group	\$46,500
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Motion to accept the bids was made by Commissioner Jordan Leonard, seconded by Commissioner Lynn Sitterud, and the motion passed.

(7)

DISCUSS/APPROVE/DENY ACCEPTING THE QUOTE AND MOVING FORWARD WITH RECORDER'S OFFICE REMODEL PROJECT.

Commissioner Jordan Leonard made a motion to accept the quote from Arrowhead Construction for the remodel project in the Recorder's Office since it was less than \$25,000. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

Aye: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(8)

RATIFICATION OF APPROVAL TO USE A PORTION OF THE REMAINING COVID/ARPA FUNDS TOWARDS THE HUNTINGTON SENIOR CITIZEN CENTER PROJECT.

Commissioner Lynn Sitterud made a motion to ratify the approval to use a portion of the remaining COVID/ARPA Funds towards the Huntington Senior Citizen Center Project. The motion was seconded by Commissioner Jordan Leonard. Commissioner Keven Jensen voted against. The motion passed

AYE: Lynn Sitterud  
Jordan Leonard

NAY: Keven Jensen

(9)

ACCEPTANCE OF THE FY 2024 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT IN THE AMOUNT OF \$122,604.98 FROM THE UTAH DEPARTMENT OF PUBLIC SAFETY DIVISION OF EMERGENCY MANAGEMENT.

Motion to accept the FY 2024 State Homeland Security Program (SHSP) Grant in the amount of \$122,604.98 from the Utah Department of Public Safety Division of Emergency Management was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(10)

DISCUSS/APPROVE/DENY JAIL SERVICE AGREEMENT AMENDMENT BETWEEN EMERY COUNTY AND TURNKEY.

Sheriff Huntington explained that Turnkey provides commissary service for the jail. They are easy to work with and are consistent with their service. Commissioner Jordan Leonard made a motion to approve Jail service Agreement Amendment between Emery County and Turnkey. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(11)

DISCUSS/APPROVE/DENY 2025 TENTATIVE BUDGET FOR EMERY COUNTY.

Motion to approve the 2025 Tentative Budget for Emery County was made by Commissioner Jordan Leonard, seconded by Commissioner Lynn Sitterud, and the motion passed.

AYE: Jordan Leonard  
 Leonard Sitterud  
 Keven Jensen

NAY: none

(12)

DISCUSS/APPROVE/DENY 2025 TENTATIVE BUDGET FOR CASTLE VALLEY SPECIAL SERVICE DISTRICT.

Motion to approve the 2025 Tentative Budget for CVSSD was made by Commissioner Jordan Leonard, seconded by Commissioner Lynn Sitterud, and the motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(13)

DISCUSS/APPROVE/DENY COMMISSION ADJUSTMENT ON PARCEL 01-0031-0023.

When the Assessor's Office changed programs some land was doubled. Parcel 01-0031-0023 needs to be adjusted by \$370.80. Commissioner Lynn Sitterud made a motion to approve a Commission Adjustment on Parcel 01-0031-0023. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(14)

DISCUSS/APPROVE/DENY MOVING FORWARD WITH A PROJECT FOR THE CHILDREN'S JUSTICE CENTER (CJC) TO REMODEL THE GARAGE OF THE EMERY COUNTY CJC BUILDING AND TURN IT INTO A CONFERENCE ROOM.

Shelly Wright, Director of Children's Justice Center discussed moving forward with a project for the Children;s Justice Center in Castle Dale. They would like to remodel the garage to turn it into a conference in order to meet as a board more efficiently. When the house was first constructed the thought was to have a garage so as to maintain the resale value as a home. The funding for the project would come through the State Legislature. They hope to complete the project by July 2025. Commissioner Lynn Sitterud made a motion to approve moving forward with a CJC remodel project. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen



NAY: none

(15)

DISCUSS/APPROVE/DENY REQUEST FOR AMENDMENT TO THE UTAH INLAND PORT AUTHORITY CASTLE COUNTRY PROJECT AREA, TO INCLUDE MULTIPLE PARCELS OWNED BY WOLVERINE FUELS, LLC, FOSSIL ROCK RESOURCES, LLC AND HUNTER PREP PLANT, LLC.

Ryan Wilson, Environmental Engineer for Wolverine Fuels requested an amendment to the Utah Inland Port Authority Castle Country Project Area to include 3 parcels owned by Wolverine Fuels, LLC, Fossil Rock Resources, LLC and Hunter Prep Plat, LLC. After some discussion Commissioner Lynn Sitterud made a motion to approve sending a letter to Inland Port Authority to request an amendment to include the 3 parcels owned by the LLC's. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(16)

DISCUSSION AND NOTIFICATION THAT THE EMERY COUNTY LOCAL BUILDING AUTHORITY IS CONSIDERING INCLUDING THE "INDUSTRIAL PARK" PARCEL 04-0019-0030 IN THE UTAH INLAND PORT AUTHORITY (UIPA) PROJECT AREA.

The Emery County Commissioners discussed consideration of including the "Industrial Park" Parcel #04-0019-0030 in the Utah Inland Port Authority Project Area. The hope is to develop the area to make it more appealing for industry to locate here. Discussion Only Item.

(17)

DISCUSS/APPROVE/DENY THE ONSITE ANNUAL WELLNESS CLINIC FOR EMERY COUNTY FULL TIME EMPLOYEES/ELECTED OFFICIALS TO BE PROVIDED BY DR. SHANE GAGON.

Personnel Director, Mary Huntington requested approval for an Onsite Annual Wellness Clinic for Emery County Full Time employees/elected officials to be provided by Shane Gagon. The Wellness Clinic would be November 6 & 7 from 7am to 1pm. Dr. Gagon will provide the services and staff for the two day clinic. Lab blood work and flu shots will be available as well as pneumonia shots for over those age 60+ employees. Commissioner Lynn Sitterud made a motion to approve the onsite Annual Wellness Clinic for Emery County Full time/elected officials to be provided by Dr. Shane Gagon. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sittterud  
Jordan Leonard  
Keven Jensen

NAY: none

(18)

COMMISSION/ELECTED OFFICIALS REPORTS

Sheriff Huntington talked about DUI Training at the SO.

October 22 will be a hearing on accessibility at the Old Sr. Citizen Bldg. in Huntington. Public is invited.

(19)

ADJOURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard, and the motion passed.

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF SPECIAL MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

OCTOBER 21, 2024

Present at the meeting was Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Executive Secretary Meagan Crosland, and citizens.

(1)

OPEN & AWARD BID PERTAINING TO RFP FOR 911 TRANSFER AUDIT.

(1)

Federal Engineering \$28,010.00 (with a hourly rater for added services)

(2)

Matrix Consulting Group \$34,150.00

Commissioner Lynn Sitterud made a motion to give the bids to Sheriff Huntington to review and award the bid to the lowest bidder. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

ABSENT: Keven Jensen

Sheriff Huntington explained the need for a 911 Transfer Audit. By State Statute they cannot go over over 2% on transfer calls. ECSO is at 6%. This is due to calls that come in off I-70 that have to be transferred to Utah Highway Patrol or transferred to the county of jurisdiction. They get calls from I-15 and Highway 6. Dispatch has to take the call, get the information and transfer to Price Dispatch where they return the call to the 9-11 caller. In his opinion it is a horrible law. Garfield County is dealing with the same problem. So, they have to do a 9-11 Transfer Audit because they are over the 2% call transfer limit. Every call that comes in off I-70 is an out of townner. UAC is doing a study on how much it costs for the transfer audit.

(2)

DISCUSS/APPROVE/DENY THE ECSO CIVIL PROCESS DIVISION'S PAPER SERVICE PROCESS INCLUDING FEE SCALE TO BE ADDED TO THE EMERY COUNTY FEE SCHEDULE.

Sheriff Huntington requested adding a paper service process for their civil division. They generally charge \$20.00 for a deputy to serve paperwork. His office has set up a paper service fee schedule including mileage charges for the services that he would like considered to be

added to the Emery County Fee Schedule. Commissioner Jordan Leonard made a motion to approve the ECSO Civil Process Division's Paper Service Process including a fee scale added to the Emery county Fee Schedule. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

ABSENT: Keven Jensen

(3)

ADJOURN

The meeting was adjourned.

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE CANVASS OF ELECTION  
OF THE GENERAL ELECTION

NOVEMBER 19, 2024

Present at the Canvass of Election: Brenda Tuttle, Jeff Guymon, Jordan Leonard, Josie Stilson, Lynn Sitterud

Election results for the November 5, 2024 General Election were presented to the Board of Canvassers.

There were 97 provisional ballots. Of the 97 provisional ballots, 80 were valid and counted. 17 provisional ballots were invalid and were not counted.

Motion to accept the November 5, 2024 election results was made by Lynn Sitterud, seconded by Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

NAY: none

ATTEST: \_\_\_\_\_ COMMISSIONER: \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EMERY COUNTY COMMISSIONERS  
HELD IN THE EMERY COUNTY COURTHOUSE

NOVEMBER 19, 2024

Present at the meeting was Chairman Keven Jensen, Commissioner Jordan Leonard, Commissioner Lynn Sitterud, Attorney Mike Olsen (Zoom), Sheriff Tyson Huntington, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)

APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #267030 through and including #267143 was presented for payment.

Requisitions were presented for the following:

REQUISITION	DESCRIPTION	AMOUNT
31-24	(6) Bulletproof vests Sheriff	\$8,820.00
32-24	Remove defective furnace and install new one Emergency-Library/Orangeville	\$5,980.00

Dispositions were presented for: 9410 Motor Grader traded in for newer one. Various #'s for vehicles sold during on-line auction.

(2)

APPROVAL OF OCTOBER 15, 2024, COMMISSION MEETING MINUTES.

(3)

APPROVAL OF LETTER OF SUPPORT ON BEHALF OF FERRON CITY AND THEIR EFFORTS TO REBUILD AND RECOVER AFTER THE SHOW BARN FIRE.

(4)

APPROVAL OF LETTER OF SUPPORT ON BEHALF OF TSJ CONSTRUCTION'S APPLICATION FOR PERMIT TO EXPLORE AND MINE LIMESTONE ON SITLA LAND.

(5)

APPROVAL OF BUSINESS LICENSE FOR CHAD AND TAMMY YURICH.

(6)

APPROVAL OF BUSINESS LICENSE FOR ERIC WOOD, BUSINESS NAME PAPA WOODY'S CHARTERS.

(7)

NOTIFICATION SELECTED JOSIE LUKE AS A PART TIME ASSISTANT LIBRARIAN IN HUNTINGTON, WORKING 19 HOURS PER WEEK, GRADE 3.

(8)

NOTIFICATION SELECTED JENNEE MANGUM AS A PART TIME ASSISTANT LIBRARIAN IN EMERY, WORKING 19 HOURS PER WEEK, GRADE 3.

(9)

APPROVAL OF SEAN PHILLIPS AS A RESERVE DEPUTY, WAGE \$16.05.

(10)

APPROVAL OF KELSEY GORDON AS A RESERVE DISPATCHER, WAGE GRADE \$16.05.

(11)

APPROVAL TO GIVE ASHLEY MORGAN A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION PERIOD AS A HEAD LIFEGUARD, EFFECTIVE 11-25-24.

(12)

APPROVAL TO GIVE KAITLYN THOMAS, JACOB ERICKSON, ZANDER ROBINSON, AND ILLYRIA MASON, A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF THEIR 6 MONTH ORIENTATION PERIOD AS A LIFEGUARD, EFFECTIVE 11-25-24.

(13)

APPROVAL TO GIVE BRENTAN GORDON A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HIS 6 MON ORIENTATION PERIOD AS A DEPUTY 1, EFFECTIVE 11-25-24.

(14)

APPROVAL OF THE PEHP AMENDMENT TO THE EMPLOYEE HEALTH INSURANCE AGREEMENT IN REGARDS TO THE ACA ANNUAL REPORTING TO THE IRS.

(15)

APPROVAL TO APPOINT MERRILL SWASEY TO THE EMERY COUNTY SSD#1 BOARD TO FILL A PARTIAL TERM BEGINNING DECEMBER 1, 2024 AND ENDING DECEMBER 31, 2026.

(16)

APPROVAL TO ISSUE COUNTY CREDIT CARD FOR KAYLEE VANWAGONER, DIRECTOR OF THE EMERY COUNTY AQUATIC CENTER.

Motion to approve the Consent Agenda was made by Commissioner Lynn Sitteurd, seconded by Commissioner Jordan Leonard, and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

## DISCUSSION AGENDA

(1)

ITEMS PULLED FROM THE CONSENT AGENDA

(2)

SAFETY MINUTE- MITZI LOPEZ, JUSTICE COURT CLERK.

(3)

AWARDING OF SAFETY VISA GIFT CARDS (438 DAYS)

Full Time Employee: Kelly Oldroyd

Part Time Employee: Chey Johnson

Safety Sensitive Employees: Robert Riley and Tim Larsen

Commissioner Lynn Sitterud made a motion to close the regular meeting and enter into a Public Hearing as advertised. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(4)

**PUBLIC HEARING; PUBLIC HEARING TO RECEIVE PUBLIC COMMENT WITH RESPECT TO ANNEXING PORTIONS OF CASTLE DALE CITY, CLAWSON TOWN, CLEVELAND TOWN, ELMO TOWN EMERY TOWN, FERRON CITY, HUNTINGTON CITY AND ORANGEVILLE CITY INTO THE CASTLE VALLEY SPECIAL SERVICE DISTRICT, WHICH PROPERTY DESCRIPTIONS ARE SPECIFICALLY SET FORTH IN THE EXHIBIT A OF NOTICE OF INTENTION TO ANNEX CERTAIN PROPERTY INTO THE CASTLE VALLEY SPECIAL SERVICE DISTRICT, UTAH , WHICH HAS BEEN PUBLISHED FOR FOUR CONSECUTIVE WEEKS. PURSUANT TO UTAH CODE 17D-1-206, ANY PERSONS WHO SUBMITTED A WRITTEN PROTEST MAY WITHDRAW, NO LATER THAN 60 DAYS AFTER THIS PUBLIC HEARING.**



CVSSD Director Jacob Sharp explained the annexation process. A month ago the Commission approved a Resolution to begin the process. Advertising has been done for the required four weeks. This Public Hearing is the next phase in the process. He will come back in 60 days (a written protest window of time) to approve the Resolution to Annex portions of Emery County, as advertised, into the CVSSD.

There were no questions or comments.

The Public Hearing was closed and the Commissioners returned to the regular meeting.

(5)

RATIFICATION OF APPROVAL OF CONTRACT BETWEEN EMERY COUNTY AND ARROWHEAD CONSTRUCTION REGARDING THE RECORDER'S OFFICE RETAINING WALL PROJECT.

Arrowhead Construction constructed the Clerk/Auditor and Treasurer's Office retaining wall project. To keep the Recorder's Office retaining wall consistent with the other two walls a contract was prepared for Arrowhead to construct a retaining wall in the Recorder's Office. Commissioner Jordan Leonard made a motion to ratify approval of a contract between Arrowhead Construction and Emery County regarding the Recorder's Office retaining wall project. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(6)

RATIFICATION OF APPROVAL OF EMERY COUNTY BEER TAX FUNDS FY2024.

Motion to ratify approval of Emery County Beer Tax Funds FY2024 was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard and the motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

(7)

RATIFICATION OF SIGNING OF SERVICE LINE AGREEMENT BETWEEN EMERY COUNTY AND ENBRIDGE GAS UTAH FOR INSTALLATION OF GAS LINE AT HUNTINGTON SENIOR CITIZEN CENTER.

Commissioner Lynn Sitterud made a motion to ratify the signing of the Service Line Agreement between Emery County and Enbridge Gas Utah installation of a gas line at the Huntington

Senior Citizen Center. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(8)

RATIFICATION OF SIGNING OF MAIN EXTENSION AGREEMENT BETWEEN EMERY COUNTY AND ENBRIDGE GAS UTAH FOR EXTENSION OF MAIN LINE AT THE HUNTINGTON SENIOR CITIZEN CENTER.

Commissioner Lynn Sitterud made a motion to ratify the signing of the Main Extension Agreement between Emery County and Enbridge Gas Utah for extension of the main line at the Huntington Senior Citizen Center. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(9)

RATIFICATION OF SIGNING OF GENERAL SERVICE CONTRACT BETWEEN EMERY COUNTY AND ROCKY MOUNTAIN POWER REGARDING THE NEW HUNTINGTON SENIOR CITIZEN CENTER.

Commissioner Jordan Leonard made a motion to ratify the signing of the General Service Contract between Emery County and Rocky Mountain Power regarding the new Huntington Senior Citizen Center. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(10)

RATIFICATION OF SIGNING OF DESIGN SKETCH FOR POWER INSTALLATION AT HUNTINGTON SENIOR CENTER.

Commissioner Lynn Sitterud made a motion to ratify the signing of a design sketch for power installation at Huntington Senior Center. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard

Keven Jensen

NAY: none

(11)

RATIFICATION OF APPROVAL OF EMERY COUNTY'S APPLICATION TO THE RURAL COUNTY GRANT PART B FUNDS.

Commissioner Jordan Leonard made a motion to ratify the approval of Emery County's application to Rural County Grant Part B Funds. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(12)

RATIFICATION OF EMERY COUNTY'S FLAP GRANT APPLICATION.

Commissioner Jordan Leonard explained that Emery County was previously approved for FLAP (Federal Lands Access Program) grant funding on our Jurassic National Monument road project. In 2023 Emery County had to withdraw from the project due to unseen county funding issues related to emergency flooding projects. The road project made it to the design phase. Emery County has already invested money into the project along with FLAP who has done a large amount of work. We would like to see the project completed. We were informed that in 2024 there would be a 0% match available for FLAP projects. Commissioner Jordan Leonard made a motion to ratify the approval of Emery County's FLAP Grant Application. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(13)

RATIFICATION OF APPROVAL OF CONDITIONAL USE PERMIT FOR ARIZONA DRILLING AND BLASTING.

Arizona Drilling & Blasting has applied for a Land Use Permit to blast at the Hornshadow Trench of the solar project. Commissioner Jordan Leonard made a motion to ratify the approval of a Conditional Use Permit for Arizona Drilling and Blasting. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(14)

RATIFICATION OF APPROVAL OF CONTRACT BETWEEN EMERY COUNTY AND STATE OF UTAH DEPARTMENT OF TRANSPORTATION AERONAUTICAL OPERATIONS FOR A PROJECT TO REPLACE/REPAIR THE WEATHER STATION SYSTEM AT HUNTINGTON AIRPORT.

The existing Sayweather (Digiwx) at the Huntington Airport needs to be upgraded. A grant application has been approved from the State of Utah Department of Transportation Aeronautical Operations. The project total is \$1,976.00. Emery County's match is 50% (\$988.00). Commissioner Lynn Sitterud made a motion to approve ratification of contract between Emery County and State of Utah Department of Transportation Aeronautical Operations for a project to replace/repair the weather station system at the Huntington Airport. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(15)

DISCUSS/APPROVE/DENY AWARDING THE EMERY COUNTY GENERAL PLAN RFP TO BIO-WEST.

The Planning/Zoning Committee has reviewed the three bids (RFP) submitted for the Emery County General Plan Bio-West was chosen for the project. Commissioner Jordan Leonard made a motion to award the Emery County General Plan RFP to Bio-West. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(16)

DISCUSS/APPROVE/DENY EMERY COUNTY'S APPLICATION FOR THE UDOT GRANT.

The UDOT Grant will fund a review of county ordinances for consistency. Once the review is complete it will be added to Emery County General Plan. Commissioner Jordan Leonard made a motion to approve Emery County's application for the UDOT Grant. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(17)

DISCUSS/APPROVE/DENY ACCEPTANCE OF PBS UTAH 2024 READING MARATHON MINI GRANT FOR CASTLE DALE, CLEVELAND, ELMO, EMERY, FERRON, GREEN RIVER, HUNTINGTON AND ORANGEVILLE LIBRARIES.

Library Director Desiree Malley requested acceptance of PBS Utah 2024 Reading Marathon Mini Grant for Castle Dale, Cleveland, Elmo, Emery, Ferron, Green River, Huntington and Orangeville Libraries. The mini grants will assist in participation in the 2024 Reading Marathon Program. Commissioner Jordan Leonard made a motion to accept the PBS Utah 2024 Reading Marathon Grant as proposed. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(18)

DISCUSS/APPROVE/DENY 2024 PERSONAL PROPERTY BUSINESS TAX EXEMPT LIST.

Assessor Kris Bell presented a list of Personal Property Business Tax Exemptions for 2024. These businesses show personal property under \$28,400. Commissioner Jordan Leonard made a motion to approve the 2024 Personal Property Business Tax Exempt List. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(19)

DISCUSS/APPROVE/DENY CONTRACT BETWEEN EMERY COUNTY AND UDAF REGARDING PREDATOR CONTROL SERVICES FOR FY24-25

The Contract between Emery County and UDAF was considered for Predator Control services FY2024-25. Emery County will pay \$6,000 and UDAF will reimburse the County for \$3,000. Commissioner Lynn Sitterud made a motion to approve a Contract between Emery County and UDAF for Predator Control Services FY24-25. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(20)

DISCUSS/APPROVE/DENY COMMISSION ADJUSTMENT ON 03-0073-0005.

Kris Bell explained the Assessor's office removed a code, which also removed a value on parcel 03-0073-0005. The code and value reappeared on the tax notice. To make the taxes correct on this parcel we need to subtract \$122.09 of the total tax amount. Commissioner Lynn Sitterud made a motion to approve a Commission Adjustment as requested. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(21)

DISCUSS/APPROVE/DENY U.S.DEPARTMENT OF AGRICULTURE FOREST SERVICE SPECIAL USE PERMIT REGARDING THE TRAIL MOUNTAIN FIRE AREA.

The purpose of the Special Use Permit is to allow for the reduced post-fire related sediment and debris conveyance and associated impacts to Huntington Creek and the infrastructure on lower Huntington Creek. The primary affected infrastructure includes the spring collection system for the culinary water, PacifiCorp Power Plant, numerous irrigation systems, and culinary water systems for three communities. Temporary structures that were installed as part of the Burn Area Emergency Response (BAER) following the Trail Mountain fire of 2018 will be maintained and eventually removed as well. Identified structures will be built in Mill Fork Canyon, Left Fork Rilda Canyon, Rilda Canyon, and in Meetinghouse Canyon. Emery County will maintain, and eventually when vegetation is well established and flooding from fire is no longer a concern, remove structures from Trail Mountain Fire Area. Commissioner Jordan Leonard Made a motion to approve U.S. Department of Agriculture Forest Service Special Use Permit regarding Trail Mountain Fire Area. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(22)

DISCUSS/APPROVE/DENY REAL ESTATE CONTRACT OF PURCHASE BETWEEN EMERY COUNTY AND THE STATE OF UTAH REGARDING THE SAN RAFAEL ENERGY RESEARCH CENTER.

The Commission talked about a Real Estate Contract of Purchase and Sale between Emery County and the State of Utah Department of Government Operations, Division of Facilities Construction and Management for the sale of the San Rafael Energy Research Center located in Orangeville, Utah. Proposed purchase price is \$2,111,444.00. Commissioner Lynn Sitterud made a motion to proceed with the sale. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(23)

DISCUSS/APPROVE/DENY COOPERATIVE AGREEMENT BETWEEN EMERY COUNTY AND USU EXTENSION FOR FY 2025.

USU Extension Agent Rowe Zwahlen reported on 2024 activity and proposed programs for 2025. He requested Commission approval and signature for the Cooperative Agreement between Emery County and USU Extension for funding in 2025 in the amount of \$90,000. Commissioner Lynn Sitterud made a motion to approve a Cooperative Agreement between Emery County and USU Extension FY2025. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
 Jordan Leonard  
 Keven Jensen

NAY: none

(24)

DISCUSS/APPROVE/DENY TRAVEL BOARD VOLUNTEER AWARD PROGRAM.

Travel Director AnnDee Mead requested approval for the Travel Board's Volunteer Award Program. They would like to honor the many volunteers with some type of award each month. Without the many volunteers we could not hold events throughout the year. They proposed 38 awards from the Castle Dale Office and 5 from the Green River Office. Commissioner Jordan Leonard made a motion to approve of the Travel Board's Volunteer Award Program. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
 Lynn Sitterud  
 Keven Jensen

NAY: none

(25)

DISCUSS/APPROVE/DENY INTERLOCAL AGREEMENT FOR MILLSITE GOLF COURSE EXPANSION BETWEEN THE EMERY COUNTY TRAVEL BUREAU AND FERRON CITY.

AnnDee Mead requested approval for an Interlocal Agreement for Millsite Golf Course Expansion between the Emery County Travel Bureau and Ferron City. The Travel Bureau wishes to provide supplemental funding for the expansion of the back nine holes at the golf course. An Interlocal Agreement will document the responsibilities of the parties with respect to the supplemental funding for the project. They propose to provide \$15,000 annually, for 5 years, to be used exclusively for the golf course. Commissioner Jordan Leonard made a motion to

approve an Interlocal Agreement between Emery County Travel Bureau and Ferron City for the Millsite Golf Course. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(26)

DISCUSS/APPROVE/DENY RESOLUTION AMENDING THE TRAILS COMMITTEE BYLAWS.

AnnDee Mead requested approval for a Resolution amending the Trails Committee Bylaws. This will amend the previous resolution specifically addressing the governing board with regard to duties of board members and terms of service along with other powers as identified in the By-Laws. Commissioner Jordan Leonard made a motion to approve Resolution 11-19-24 A amending the Trails Committee By-Laws. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(27)

DISCUSS/APPROVE/DENY BEGINNING THE PROCESS OF ABANDONMENT OF COUNTY ROAD 607 WHICH IS LOCATED WITHIN THE HUNTER SOLAR, LLC PROJECT BOUNDARY.

Commissioner Jordan Leonard made a motion to begin the process of abandonment of County Road 607 which is located within the Hunter Solar, LLC Project Boundary. The motion was seconded by Commissioner Lynn Sitterud. The motion passed

AYE: Jordan Leonard

Lynn Sitterud

Keven Jensen

NAY: none

(28)

DISCUSS/APPROVE/DENY RESOLUTION ADOPTING ORDINANCE AMENDMENTS TO BRING EMERY COUNTY SUBDIVISION REGULATIONS INTO COMPLIANCE WITH SB174 AND HB 476 (2024).

Emery County Commission is responsible for the administration and oversight of subdivision regulations to ensure orderly growth and development within Emery County. The Utah Legislature, during its 2023 General Session, passed Senate House Bill 174, which amended subdivision review and approval processes to streamline administrative actions and establish limits on review cycles and public hearings. During its 2024 General Session, the Utah



Legislature passed House Bill 476, further amending the statutory requirements established by SB 174 to clarify the review and application processes for subdivision approvals. The Emery County Commission recognizes the importance of aligning Emery County's subdivision regulations with updated statutory requirements to provide an efficient and transparent process for subdivision applicants. The Commission desires to adopt these amendments to ensure compliance with state law, improve administrative efficiency, and provide clear guidance to applicants seeking subdivision approvals. Commissioner Jordan Leonard made a motion to approve Resolution 11-19-24 B adopting Ordinance amendments to bring Emery County Subdivision regulations into compliance with SB174 and HB 476. The motion was seconded by Commissioner Lynn Sitterud. The motion passed.

AYE: Jordan Leonard  
Lynn Sitterud  
Keven Jensen

NAY: none

(29)

DISCUSS/APPROVE/DENY RESOLUTION AUTHORIZING A ONE TIME COST OF LIVING PAYMENT.

The Emery County Commissioners having looked at all relevant facts and circumstances, determined it is in the best interest of the County, the employees of the County, and the citizens of the County to authorize a one time cost of living payment for Emery County employees and elected officials as follow:

Full time employees/Elected Officials receive \$3,000

Three-Fourth Time employees receive \$2,500

Part-Time employees receive \$1,500

Part-time Lifeguards receive \$200

Payout will appear on the employee's pay period ending November 24, 2024. Employees must have been employed for a maximum of 6 months in order to be eligible for the one time 2024 cost of living payment. Commissioner Lynn Sitterud made a motion to approve Resolution 11-19-24B A resolution authorizing a one time cost of living payment. The motion was seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud  
Jordan Leonard  
Keven Jensen

NAY: none

(30)

DISCUSS/APPROVE/DENY EMERGENCY PROCUREMENT OF FURNACE AT THE ORANGEVILLE BRANCH LIBRARY.

Orangeville Library is in need of a new furnace. A new furnace has been installed. Clerk/Auditor Brenda Tuttle informed the Commissioners that the procurement policy was not followed for the emergency replacement as no bids were sought before purchase of a new

furnace. Commissioner Jordan Leonard made a motion to approve the Emergency Procurement of a furnace at the Orangeville Branch Library. The motion was seconded by Keven Jensen as Commissioner Lynn Sitterud abstained from voting. The motion passed.

AYE: Jordan Leonard

Keven Jensen

Abstain: Lynn Sitterud

(31)

DISCUSS/APPROVE/DENY TASKING THE CLERK/AUDITOR TO WRITE A POLICY REGARDING THE PROCESS FOR EMERGENCY PROCUREMENT.

Discussion only.

(32)

COMMISSION/ELECTED OFFICIALS REPORTS.

Sheriff Huntington reported on helping with the November 5th Election process in the Clerk/Auditor's Office.

Commissioner Leonard reported on the continuing fight to retain access with regards to the cabins at Cleveland Reservoir.

Commissioner Jensen also talked about access with regards to the cabins at Cleveland Reservoir. He agrees that we need to continue to fight for access and historical use.

(33)

ADJURN

Motion to adjourn the meeting was made by Commissioner Lynn Sitterud, seconded by Commissioner Jordan Leonard. The motion passed.

AYE: Lynn Sitterud

Jordan Leonard

Keven Jensen

NAY: none

ATTEST \_\_\_\_\_ COMMISSIONER \_\_\_\_\_