



## Road Department

300 West SR29, PO Box 889  
Castle Dale, Utah 84513

Telephone: (435)381-3510 and FAX: 435-381-5239

### CLASS 1 ENCROACHMENT PERMIT APPLICATION

For use on encroachments on County roadways by connections of residential driveways or private or other roadways, parking areas, or other structures affecting or altering the shoulder of the existing County roadway or by installation of cattle guards.

Application Approved:  No  Yes By: \_\_\_\_\_ Application Fee: \$50.00

All applications shall be accompanied by a non-refundable application fee in the amount set forth in the most current Fee Schedule.

If refused, reason for refusal: \_\_\_\_\_

Annual Blanket Permit:  No  Yes Attach Written Plan and Conditions Agreement

Name: \_\_\_\_\_ Telephone # \_\_\_\_\_

Address: \_\_\_\_\_

Business Representing: \_\_\_\_\_ Telephone # \_\_\_\_\_

Address: \_\_\_\_\_

Location of the proposed encroachment: (Please give address, if possible. GIS coordinates are also acceptable for open land locations.) \_\_\_\_\_

Describe the proposed encroachment. \_\_\_\_\_

Purpose: \_\_\_\_\_

Dimensions of materials to be used: \_\_\_\_\_

Beginning Date: \_\_\_\_\_ Expected Completion Date: \_\_\_\_\_

Does Applicant propose to use fungicide, pesticide, herbicide or any chemical or other road surface treatment?  No  Yes (Applicant will supply SDS sheet with application and comply with manufacturer application requirements.)

Type of Treatment: \_\_\_\_\_

Rate and Method of Application: \_\_\_\_\_

Supervisor remarks or additional information: (Attach additional information, if needed.)

Bond Requirement: (Amount and attach copy of Bond.) \_\_\_\_\_

Release Date: \_\_\_\_\_

Liability Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_ (Attach copy of policy.)

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Agent for: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE READ:**

1. Once signed by Applicant and accepted by the Supervisor, this application now becomes the Permit and the Applicant is now the Permittee. The Permittee is guaranteeing the completion of any improvements set forth by the Supervisor and/or contained in this application. This application creates an agreement that upon failure to do so, the County or other competent contractor assigned to do so by the County, may complete the same to its satisfaction and charge the costs thereof to the Applicant/Permittee.
2. The Supervisor shall, within ten (10) working days, either grant the application or deny it. The Supervisor shall, when needed, confer with Planning and Zoning and other affected agencies during preliminary phases of the review of this application. If he/she denies the application, he/she shall return it to the Applicant and set forth in writing his reasons for doing so. The Applicant may submit an amended application at any time thereafter.
3. An annual Blanket Permit means an Encroachment Permit issued for a period of one year based upon a written plan to applicants who, of necessity, would otherwise need numerous Encroachment Permits. The Annual Blanket Permit is designed to alleviate the necessity of securing a performance and completion bond for each Encroachment permit.
4. Each Applicant, as a condition of the release of the bond, is required to notify Blue Stakes according to proper procedure and provide acceptable GPS location or centerline information to the Emery County GIS Department sufficient to maintain utility, roadway and drainage mapping current.