



## Building and Zoning Department

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# RE-ROOF REQUIREMENTS

**PERMIT LIMITATIONS:** This permit is for the installation, replacement, alteration, or repair of roof coverings to existing structures. A re-roof permit cannot be processed over the counter if any of the following conditions exist.

1. Heavy roof such as concrete clay tile or equivalent is proposed to replace existing lightweight roof coverings (composition, roof roofing, hot mop/gravel, etc.)
2. Alterations, replacement or repair of designed truss system.

If either of the above conditions apply, two (2) Sets of roof framing plans must be submitted for plan review by the applicant to the Emery County Building Department.

### **INFORMATION:**

1. ROOF DECK INSPECTIONS IS REQUIRED IF NEW ROOF SHEATHING IS APPLIED OR IF EXISTING ROOFING MATERIAL IS STRIPPED TO ROOF SHEATHING
2. No more than one overlay of asphalt shingles shall be applied over an existing Asphalt shingle roof.
3. If you replace 25% or more of the roof or if wood shakes or shingles are to be applied, you must use class B fire-rated material or better.

### **INSPECTION REQUIREMENTS:**

1. Access to the property shall be provided on the date of requested inspection and property address shall be conspicuously posted.
2. Permit & approved plans (if applicable) shall be readily available at the time of inspection on jobsite.
3. Roof deck inspection is required if new sheathing is applied or replaced or if existing roofing cover is stripped to roof sheathing. (A safe sturdy ladder shall be provided for roof deck inspection.)
4. Projects not requiring roof deck inspections shall request a final inspection when re-reproofing is complete.