



GIFTS AND AWARDS POLICY

GIFTS AND AWARDS: County funds shall not be appropriated for the purpose of providing gifts or awards to any employee except as otherwise provided herein. Any employee who has accrued five years of service may receive a pin and may receive a similar award for every consecutive five years of service thereafter. Employees who retire with at least thirty (30) years of full-time and/or a combination of full and part time service may be awarded a plaque or a similar item by the county in recognition of the service provided to the county plus a gift purchased by the department for the amount no more than \$250.00. Employees who retire with at least twenty (20) years of full-time and/or a combination of full and part time service may be awarded a plaque or a similar item by the county in recognition of the service provided to the county plus a gift purchased by the department for the amount no more than \$150.00. Employees who retire with at least ten (10) years of full-time and/or a combination of full and part time service may be awarded a plaque or a similar item by the county in recognition of the service provided to the county plus a gift purchased by the department for the amount no more than \$75.00. Certificates and/or plaques may be awarded by the County Commission to anyone for exceptional services provided to the county. This section does not prohibit the granting of bonuses or other awards to county employees by the Commission when deemed appropriate.

Additionally, Elected Officials and Department Heads have the discretion to expend from their respective budgets up to \$100.00 per event for the purchase of flowers or similar gifts to employees for funerals, surgeries, or similar life-changing events.